



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

January 31, 2023 NOTICE OF JOB VACANCY #23-77

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Assistant Attorney General
(Deputy Legal Chief)

SALARY: \$158,000.00

LOCATION: Division of Criminal Justice
Office of Securities Fraud and Financial Crimes Prosecutions
Newark, NJ **OR** Whippany, NJ
(*Statewide travel between offices required for work responsibilities*)

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under administrative direction of the Director of the Division of Criminal Justice (the Division), the Legal Chief of the Office of Securities Fraud and Financial Crimes Prosecutions (the Office or OSFFCP), or other supervisory officers in the Office or the Division, as well as the Attorney General, or other executive officers in the Department of Law and Public Safety (LPS), this Deputy Legal Chief will help lead OSFFCP's mission to investigate and prosecute significant securities fraud and financial crimes that undermine the fairness and integrity of our financial systems, exploit investors, and prey on vulnerable individuals across the State of New Jersey and beyond. This work involves identifying and developing investigations, evaluating legal issues, assessing evidence and potential criminal charges, and assisting in the prosecution of criminal actions. The Deputy Legal Chief will supervise teams of investigators, analysts, and deputy attorneys general, in the investigation and prosecution of criminal conduct to accomplish OSFFCP's mission. The Deputy Legal Chief of OSFFCP, working with Office and the Division's executive and investigative staff, will be responsible for the cultivation, improvement, and maintenance of strong working relationships with local, state, and federal law enforcement partners, relevant community stakeholders, the AOC, as well as other LPS Divisions and State agencies. In doing so, OSFFCP's Deputy Legal Chief will effectively coordinate law enforcement efforts. The Deputy Legal Chief will represent the Office, the Division and/or Attorney General on various Supreme Court committees, councils, specialized committees, and advisory groups; will oversee taskforces and special initiatives/projects; and will perform other related tasks, as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three years of professional legal experience as an attorney for State or Federal administrative agencies which shall have involved a significant amount of the specialized legal work, or, two years of unique specialized legal experience.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with extensive trial and criminal prosecutorial and investigative experience in excess of eighteen (15) years; past supervisory experience over legal and investigative staff; the demonstrated ability to work effectively with a broad cross-section of stakeholders and partners; and substantial experience in managing and/or training prosecutors and law enforcement.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

If qualified, please send a cover letter indicating interest in job vacancy announcement #23-77 a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of February 14, 2023. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

Applications submitted directly to the Division of Criminal Justice will not be considered.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

