



State of New Jersey

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

PHILIP D. MURPHY
Governor

SHEILA Y. OLIVER
Lt. Governor

MATTHEW J. PLATKIN
Attorney General

WILLIAM H. CRANFORD
Chief Administrative Officer

January 31, 2023 NOTICE OF JOB VACANCY #23-78

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Division of Criminal Justice, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 1
(Bureau Chief)

SALARY: \$116,045.41 to \$162,458.13

LOCATION: Division of Criminal Justice
Office of Securities Fraud and Financial Crimes Prosecutions
Newark, NJ **OR** Whippany, NJ
(*Statewide travel between offices required for work responsibilities*)

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the supervision of the Director of the Division of Criminal Justice, the Legal Chief or Deputy Legal Chief of the Office of Securities Fraud and Financial Crimes Prosecutions (the Office or OSFFCP), or other executive officers in the Office or the Division, the DAG 1/Bureau Chief will help lead OSFFCP's mission to investigate and prosecute significant securities fraud and financial crimes that undermine the fairness and integrity of our financial systems, exploit investors, and prey on vulnerable individuals across the State of New Jersey and beyond. This work involves identifying and developing investigations, evaluating legal issues, assessing evidence and potential criminal charges, and prosecuting criminal actions. The Bureau Chief/DAG 1 is responsible for management and oversight of assigned staff which investigates and prosecutes a variety of cases; this position performs litigation and administrative oversight; represents State departments or other entities prescribed by applicable statutes; participates in the planning, development, and organization of the work programs involved in the detection and prosecution of criminal activities; interprets and enforces laws and regulations; as the Office or the Division's representative, participates in legal and related activities involving federal and local jurisdictions and other State entities and engages in discussions and negotiations with other State and federal agencies; provides direct supervision to assigned staff; conducts case reviews with attorney and detective staff; authors and/or reviews performance assessments of all assigned staff; maintains vast administrative responsibilities; reviews search warrants, communication data warrants, wiretap warrants, communications information orders, prosecution memoranda, plea memoranda and cooperation agreements; oversees trial preparation for cases assigned to the Office; maintains a case list and litigates cases, as needed or required; oversees Division and/or Office initiatives and trainings; maintains effective communication with Office, Division, and Department of Law and Public Safety (LPS) leadership; serves on various task forces and working groups for the Division, Office, or LPS; works on special projects and initiatives; and performs other related work as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Five (5) years of experience as a practicing attorney, two (2) years of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with experience in criminal prosecution, specifically related to crimes prosecuted by OSFFCP; supervisory and leadership experience; extensive criminal trial experience; demonstrated ability to work effectively with a broad cross-section of stakeholders; must possess excellent written and oral communications skills; and demonstrated experience in bringing or defending complex securities or financial litigation, by those who possess subject matter knowledge regarding the purchase and sale of securities and commodities and the applicable laws, rules, and regulations.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

If qualified, please send a cover letter indicating interest in job vacancy announcement #23-78 a current resume, a writing sample (unedited by others), and a completed Division of Criminal Justice Application for Employment, found at: <https://www.nj.gov/oag/dcj/pdfs/DCJ--Employment-Application-v03.27.18.pdf>, on or before the closing date of February 14, 2023. Current Division of Criminal Justice employees need only send a resume and cover letter. Required documents must be sent to:

Recruitment Coordinator
LPS.Humanresources@njoag.gov

-OR-

Recruitment Coordinator
Division of Administration
P.O. Box 081
Trenton, NJ 08625-0081

Applications submitted directly to the Division of Criminal Justice will not be considered.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

