



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

January 30, 2023 NOTICE OF JOB VACANCY #23-82

Opportunities currently exist in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4
SALARY*: \$87,578.62 to \$124,980.46
LOCATION: Division of Law
Litigation Practice Group
State Police, Employment and Corrections Section
25 Market Street, Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: Eight (8)

The Division of Law is seeking experienced litigators with some background in employment law being preferred but not required, to join the State Police, Employment and Corrections (“SPEC”) section. SPEC deputies’ practice in the U.S. District Court, Third Circuit Court of Appeals, N.J. Superior Court, N.J. Appellate Division, OAL, Government Records Council and the EEOC. In response to an increase in need for representation, SPEC is increasing the number of employment attorneys in the section. The Division of Law is also seeking attorneys with excellent writing skills and experience in writing summary judgment and appellate briefs. These are new positions. SPEC provides primary representation to the N.J. State Police, Department of Corrections, Parole Board, and the Juvenile Justice Commission, and provides employment litigation services for all State entities. Individual and class action civil rights claims include matters such as excessive force, fatal shootings, wrongful arrest, conditions of confinement, religious, medical and legal access and ADA violations. Deputies hone their written advocacy skills through a significant appellate practice, with opportunities to argue in the Appellate Division. Trial skills are sharpened in defense of employment claims brought against State agencies, with opportunities to try cases in State and Federal court.

DUTIES: The Deputy Attorneys General work under the supervision of the Assistant Attorneys General in the Litigation Practice Group, and the Section Chief of the SPEC Section, to provide counsel and representation to the Section's clients; assists with planning and managing the supervision and operations of the Section; assigns matters and supervise Deputy Attorneys General in the Section; litigates and supervises litigation, as needed; evaluates the performance of assigned Deputy Attorneys General; conducts case file reviews; and performs other duties, as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional, subject to the applicant agreeing to, and then passing, a background check that may include fingerprinting.

***SALARY NOTE:** For newly hired individuals, the starting salary will be determined by the Department commensurate with experience. Salary offers are non-negotiable and will fall within the range posted.

If qualified, applicants must complete a Division of Law attorney application for employment found at www.njoag.gov/about/divisions-and-offices/division-of-law-home/hiring/. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #23-82, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal.

This announcement will remain open until all vacancies have been filled.

Current Division of Law employees need only submit a resume and cover letter to:

DOL.Applicant@law.njoag.gov

Current DOL employees must indicate #23-82 – DAG 4, SPEC in the subject line

The “New Jersey First Act,” N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

