



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

SHEILA Y. OLIVER
Lt. Governor

WILLIAM H. CRANFORD
Chief Administrative Officer

January 31, 2023 NOTICE OF JOB VACANCY #23-83

Opportunities currently exist in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 4

SALARY*: \$87,578.62 to \$124,980.46

LOCATION: Division of Law
Litigation Practice Group
Tort Litigation and Judiciary Section
25 Market Street, Trenton, NJ 08625

OR

Division of Law
Litigation Practice Group
Tort Litigation and Judiciary Section
124 Halsey Street, Newark, NJ 07102

NUMBER OF POSITIONS AVAILABLE: Eight (8). *Location preference required.*

The Tort Litigation & Judiciary (TLJ) Section's members are the defenders of the State and its many departments and agencies, as well as State officials and employees, when sued in any tort (personal injury) lawsuit and in many civil rights lawsuits. They also defend certain sue-and-be-sued governmental entities, such as New Jersey Transit, and their employees, in such lawsuits. The section provides representation in matters originating in North Jersey counties.

DUTIES: Under the supervision of Assistant Attorneys General in the Litigation Practice Group, the Section Chief and/or the Assistant Section Chief of the Tort Litigation & Judiciary Section, will be responsible for handling a wide range of personal injury litigation filed against the State, its officials, and employees, and representing the NJ Judiciary and county prosecutors in federal, state, and administrative litigation; performs other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Two (2) years of experience as a practicing attorney.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

***SALARY NOTE:** For newly hired individuals, the starting salary will be determined by the Department commensurate with experience. Salary offers are non-negotiable and will fall within the range posted.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional, subject to the applicant agreeing to, and then passing, a background check that may include fingerprinting.

If qualified, applicants must complete a Division of Law attorney application for employment found at www.njoag.gov/about/divisions-and-offices/division-of-law-home/hiring/. While completing the application you will be instructed to upload supporting documents including but not limited to: a resume, cover letter indicating interest in job vacancy announcement #23-83, a copy of your Certificate of Good Standing with the Supreme Court of New Jersey, a legal writing sample (unedited by others), a copy of your unofficial law school transcripts (self-prepared transcripts are not acceptable), and an Affirmative Action form. All items must be submitted together, in one package, via the DOL online attorney application portal.

This announcement will remain open until all vacancies are filled.

Current Division of Law employees need only submit a resume and cover letter to:

DOL.Applicant@law.njoag.gov

Current DOL employees must indicate #23-83 – DAG 4, TLJS in the subject line.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

