



PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

**State of New Jersey**  
DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
*Attorney General*

ERIN ZIPPEL  
*Chief Administrative Officer*

**January 26, 2024**  
**NOTICE OF JOB VACANCY**  
**#24-061**

Opportunities currently exist in the unclassified service with the Department of Law and Public Safety, Division of Administration, for applicants who meet the requirements specified below:

**TITLE:** Deputy Attorney General 2  
**SALARY:** \$110,546.27 to \$158,260.13  
**LOCATION:** [Division of Administration](#)  
Office of Ethics & Compliance  
Richard J. Hughes Justice Complex  
25 Market Street, Trenton, NJ

**NUMBER OF POSITIONS AVAILABLE:** Two (2)

**DUTIES:** Under direction of the Department's Chief Ethics & Compliance Officer and Deputy Chief Ethics & Compliance Officer, will provide legal support to the Office of Ethics & Compliance. The DAG, Ethics & Compliance, will assist in the execution of compliance reviews, employee-related internal investigations and internal audits. This individual will oversee and coordinate the work of the network of Ethics Liaison Officers in the Department, and will serve as an Ethics Liaison Officer for the Division of Administration and Office of the Attorney General; performs other related duties as required.

**REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**PREFERENCE:** Preference will be given to attorneys who have experience performing investigations, writing or reviewing investigative reports, and with application of government policies, rules and regulations. Preference will also be given to attorneys who have experience interpreting the Uniform Ethics Code, Conflicts of Interest Law and Rules of Professional Conduct.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #24-061 and a current resume to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **February 26, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

