



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
*Attorney General*

TAHESHA L. WAY  
*Lt. Governor*

ERIN ZIPPEL  
*Chief Administrative Officer*

### March 13, 2024 NOTICE OF JOB VACANCY #24-140

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

**TITLE:** Assistant Attorney General  
**SALARY:** \$163,000.00  
**LOCATION:** [Office of the Attorney General](#)  
Office of Alternative and Community Responses  
Trenton or Newark, NJ  
(*Statewide travel required for work responsibilities.*)

**NUMBER OF POSITIONS AVAILABLE:** One (1) – Location preference required.

**DUTIES:** Under the supervision of the Director of Office of Alternative and Community Responses, will oversee and manage policy, operations, and education relating to law enforcement's role in the Extreme Risk Protective Order (ERPO) Act of 2018, N.J.S.A. 2C:58-20 to -32, and shall provide direction and guidance to the Division of Criminal Justice and the 21 County Prosecutor Offices in their strategic use, education of and management of this critical public safety tool; may assist in litigation, implement policies, create strategies, and conduct or assist in education and training related to the Extreme Risk Protective Order; does related work as required.

### **REQUIREMENTS**

**EXPERIENCE:** Four (4) years of professional legal experience as an attorney at law of the State of New Jersey in the area of the specialty or, three years of professional legal experience as an attorney for State or Federal administrative agencies which shall have involved a significant amount of the specialized legal work, or, two years of unique specialized legal experience.

**LICENSE:** Admission to practice law as an attorney at law in the State of New Jersey.

Appointees will be required to possess a driver's license valid in New Jersey.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #24-140 with location preference, and a current resume to the Recruitment Coordinator via email at [Jobs@njoag.gov](mailto:Jobs@njoag.gov) on or before the closing date of **April 13, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

