



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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Attorney General

TAHESHA L. WAY
Lt. Governor

ERIN ZIPPEL
Chief Administrative Officer

April 18, 2024
NOTICE OF JOB VACANCY
#24-151

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 1
SALARY: \$116,045.41 to \$162,458.13
LOCATION: [Office of the Attorney General](#)
Office of Law Enforcement and Professional Standards
Legal Unit
25 Market Street, Trenton, NJ 08625
(*Statewide travel required for work responsibilities.*)

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under administrative direction of an executive officer in the Office of Law Enforcement Professional Standards (OLEPS) within the Department of Law and Public Safety: oversees, supervises, manages the day-to-day functions of the Legal Unit; plans, develops, organizes, and supervises the work programs of the Legal Unit; coordinates legal activities with other entities; provides expert legal advice and assistance to the New Jersey State Police, county and municipal law enforcement agencies concerning best practices on consent decree related topics, including but not limited to supervisor reviews of recordings, data collection and documentation of investigative detentions, including traffic stops and post-stop enforcement actions; oversees and conducts independent analyses of highly complex policies, procedures and mandated reports; be able to synthesize voluminous amounts of documents and provide succinct, well-thought analysis, including conclusions and recommendations; supervises, directs, reviews and approves training on non-discrimination policy established by Attorney General, the law of arrest, search and seizure, and equal protection as well as other consent decree related topics; supervises, directs, reviews and develops highly complex nondiscriminatory protocols and policies on various topics including the law of arrest, search and seizure, documentation of motor vehicle stops and other law enforcement activities and other consent decree related topics; supervises, directs, plans, and reviews State Police Academy highly complex training materials relating to patrol duties and other law enforcement functions; supervises, plans, and reviews highly complex rules, regulations, standing operating procedures relating to integrity, internal affairs, patrol related procedures, the law of arrest, search and seizure, the law of discrimination, and other related subject matters; ensures compliance with policies and procedures; investigates highly complex misconduct matters subject of conflict or assigned by the Attorney General; does related work as required. This position may also require non-traditional work hours, on an as-needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities. Please see Civil Service Commission job specification for more information: info.csc.state.nj.us/jobspec/30468.htm.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Five (5) years of experience as a practicing attorney, two (2) years of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement #24-151 and a current resume to the Recruitment Coordinator via email at Jobs@njoag.gov on or before the closing date of **May 2, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

