



## State of New Jersey

PHILIP D. MURPHY  
*Governor*

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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*Attorney General*

TAHESHA L. WAY  
*Lt. Governor*

ERIN ZIPPEL  
*Chief Administrative Officer*

### April 5, 2024 NOTICE OF JOB VACANCY #24-163

An opportunity currently exists in the classified service with the Department of Law and Public Safety, Division of Consumer Affairs, for applicants who meet the requirements specified below:

**TITLE:** Weights and Measures Apprentice

**SALARY:** \$51,950.84 to \$78,552.79

**LOCATION:** [Division of Consumer Affairs](#)  
Office of Weights and Measures  
Metrology Unit  
1261 Route 1 & 9 South  
Avenel, NJ 07001

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the close supervision of a Weights and Measures Inspector 3 or other supervisory official in the State Office of Weights and Measures Metrology Laboratory, in a three-year training program, performs productive metrology laboratory work while receiving formal and on-the-job training in the inspection and testing of weighing and measuring devices; does other related duties as required.

### **REQUIREMENTS**

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey.

**NOTE:** Appointees will be required to successfully complete the Weights and Measures training program conducted by the State Office of Weights & Measures, Department of Law and Public Safety, during the apprenticeship program.

**ADVANCEMENT:** Appointee's work performance will be reviewed and rated semi-annually during each twelve (12) months of the three (3) year apprenticeship program. Upon successful completion of the thirty-six (36) month apprenticeship program, appointees will be eligible for advancement to the title of Weights and Measures Inspector 1, in accordance with New Jersey Civil Service Commission procedures.

The inability of an employee in the apprentice title to satisfactorily complete the training period and/or attain a level of performance warranting advancement to the title of Weights and Measures Inspector 1, shall be considered cause for separation from employment.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #24-163 and a current resume to the Recruitment Coordinator at [Recruit@dca.njoag.gov](mailto:Recruit@dca.njoag.gov) on or before the closing date of **May 5, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

