



## State of New Jersey

PHILIP D. MURPHY  
Governor

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN  
Attorney General

TAHESHA L. WAY  
Lt. Governor

ERIN ZIPPEL  
Chief Administrative Officer

April 5, 2024

### NOTICE OF JOB VACANCY #24-176

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of the Attorney General, for applicants who meet the requirements specified below

**TITLE:** Deputy Attorney General 4  
**SALARY:** \$90,643.87 to \$129,354.76  
**LOCATION:** [Office of the Attorney General](#)  
Office of Law Enforcement and Professional Standards  
Legal Unit  
25 Market Street, Trenton, NJ 08625  
(*Statewide travel required for work responsibilities.*)

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the direction of the Office of Law Enforcement Professional Standards (OLEPS) Director, Deputy Director, and the Legal Unit Head or other supervisory official within the Department of Law and Public Safety: provides legal advice and assistance to the New Jersey State Police, county and municipal law enforcement agencies concerning best practices on consent decree related topics, including but not limited to supervisor reviews of recordings, data collection and documentation of investigative detentions, including traffic stops and post-stop enforcement actions; conducts independent analyses of policies and procedures and prepares mandated reports; ability to synthesize voluminous amounts of data and provide succinct, well-thought analysis, including conclusions and recommendations; provides legal consult in areas of specific expertise; reviews and approves training on non-discrimination policy established by Attorney General, the law of arrest, search and seizure, and equal protection as well as other consent decree related topics; reviews and develops nondiscriminatory protocols and policies on various topics including the law of arrest, search and seizure, documentation of motor vehicle stops and other law enforcement activities and other consent decree related topics; reviews and revises State Police Academy training materials relating to patrol duties and other law enforcement functions; reviews rules, regulations, standing operating procedures relating to integrity, internal affairs, patrol related procedures, the law of arrest, search and seizure, the law of discrimination, and other related subject matters; ensures compliance with policies and procedures; investigates misconduct matters subject of conflict or assigned by the Attorney General; does other related work as required. This position may also require non-traditional work hours, on an as-needed basis, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

**EXPERIENCE:** Two (2) years of experience as a practicing attorney.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating its U.S. equivalency prior to the closing date. Failure to do so may result in your ineligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

**HOW TO APPLY:** If qualified, please send a cover letter indicating interest in job vacancy announcement #24-176, unofficial law school transcripts, a legal writing sample, a copy of your Certificate of Good Standing with the NJ Supreme Court, and a current resume to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **May 5, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

