



## State of New Jersey

DIVISION OF ADMINISTRATION  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
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TRENTON, NJ 08625-0081

PHILIP D. MURPHY  
*Governor*

TAHESHA L. WAY  
*Lt. Governor*

MATTHEW J. PLATKIN  
*Attorney General*

ERIN ZIPPEL  
*Chief Administrative Officer*

### May 14, 2024 NOTICE OF JOB VACANCY #24-208

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, New Jersey Racing Commission, for applicants who meet the requirements listed below:

**TITLE:** State Investigator 2, Law and Public Safety

**SALARY:** \$65,748.43 to \$93,268.09

**LOCATION:** [New Jersey Racing Commission](#)  
Pari-Mutuel Wagering Unit  
535 Route 38 East, Suite 100  
Cherry Hill, NJ 08002

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under limited supervision of the Executive Director, a State Investigator 4 or 3, or other supervisory official within the New Jersey Racing Commission ("NJRC"), will oversee the processing of pari-mutuel wagering by the staff operating the totalisator at the hub facility; will observe all aspects of the processing of wagers at the hub facility to ensure that wagering is handled and ceased in accordance with the requirements of the NJRC's rules; performs other related duties as required.

#### **REQUIREMENTS**

**EDUCATION:** Graduation from an accredited college or university with a Bachelor's degree.

**EXPERIENCE:** Three (3) years of experience conducting background or criminal type investigations including the review and analysis of financial and accounting records.

**NOTE:** Applicants who do not possess the required education may substitute additional experience as required on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

**NOTE:** A Master's degree or certification as a Certified Public Accountant may be substituted for one (1) year of the indicated experience.

**LICENSE:** Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

**SAME APPLICANTS:** If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (609) 292-4144, option 3.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting

**HOW TO APPLY:** If qualified, please submit a cover letter indicating interest in job vacancy announcement #24-208, a current resume and a copy of your final unofficial transcripts and/or foreign degree evaluation, (if applicable) to the Recruitment Coordinator via email at [jobs@njoag.gov](mailto:jobs@njoag.gov) on or before the closing date of **May 28, 2024**.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

