



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
PO BOX 081
TRENTON, NJ 08625-0081

MATTHEW J. PLATKIN
Attorney General

TAHESHA L. WAY
Lt. Governor

ERIN ZIPPEL
Chief Administrative Officer

January 30, 2024 NOTICE OF JOB VACANCY #24-32

An opportunity currently exists in the unclassified service with the Department of Law & Public Safety, Division of Law, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 1
(Section Chief)

SALARY: \$116,045.41 to \$162,458.13

LOCATION: [Division of Law](#)
Financial Affairs & State Contracting Practice Group
Treasury - Revenue, Estates & Taxation Section
25 Market Street, Trenton, NJ 08625

NUMBER OF POSITIONS AVAILABLE: One (1)

The Treasury - Revenue, Estates & Taxation ("TREAT") Section provides legal representation and advice to many divisions and agencies within the Department of the Treasury, including the Division of Taxation on State tax law administration and defense of Taxation's rulings challenged in court, the Unclaimed Property Administrator to protect property owners, and the Division of Revenue and Enterprise Services on corporate recording and notary issues. Deputies in the TREAT Section are assigned a variety of cases and matters, including litigation, appellate, and counseling assignments. Deputies can expect to appear in all levels of State court, Federal Bankruptcy Court, and Federal District Court, with the guidance of seasoned supervisors. The TREAT Section plays an integral part in reviewing and approving complex sales, mergers and other hospital dispositions under the New Jersey Community Health Care Assets Protection Act and nonprofit dispositions under the Attorney General's common law role. TREAT Deputy Attorneys General (DAsG) are also involved in a wide variety of areas, including: oversight of charitable gifts through estates and trusts; representing the Division of Taxation, Department of Labor, and Motor Vehicle Commission in bankruptcy matters; advising state agencies on bankruptcy issues; State Lottery prize assignments; and tax matters at all levels statewide ranging from strategizing on a case involving a local property issue, or the corporate tax liability of a Fortune-500 company.

DUTIES: The Section Chief (Deputy Attorney General 1) works under the supervision of the Assistant Attorneys General in the Financial Affairs & State Contracting Practice Group in Trenton, to provide counsel and representation to the Section's clients; assist with planning and managing the supervision and operations of the Section; assign matters and supervise Deputies; litigate and supervise litigation; evaluate the performance of assigned staff; conduct case file reviews; and perform other duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney-at-Law in the State of New Jersey is required.

EXPERIENCE: Five (5) years of experience as a practicing attorney, two (2) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. You are also required to apply via the NJ CSC SAME website. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at 609-292-4144, option 3.

RESUME NOTE: Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

All offers of employment are conditional; subject to the applicant agreeing to, and then passing, a background check that may include fingerprinting.

HOW TO APPLY: If qualified, applicants must complete a Division of Law attorney application for employment, found at www.njoag.gov/dolatty/ indicating interest in vacancy #24-32. All items must be submitted via the DOL online attorney application portal on or before the closing date of **March 1, 2024**.

*Current Division of Law employees need only submit a resume and cover letter to: DOL.Applicant@law.njoag.gov
Current DOL employees must indicate #24-32 - Section Chief, TREAT in the subject line.*

The "New Jersey First Act," [N.J.S.A. 52:14-7 \(L. 2011, Chapter 70\)](#), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

