



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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Attorney General

TAHESHA L. WAY
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ERIN ZIPPEL
Chief Administrative Officer

March 3, 2025

NOTICE OF JOB VACANCY

#25-037

An opportunity currently exists in the unclassified service with the Department of Law and Public Safety, Office of Public Integrity and Accountability, for applicants who meet the requirements specified below:

TITLE: Deputy Attorney General 2
(Deputy Bureau Chief)

SALARY: \$118,419.93 to \$169,532.19

LOCATION: [Office of Public Integrity & Accountability](#)
Corruption Bureau
Cedar Knolls, NJ
Statewide travel required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the direction of the Executive Director, or other supervisory official in the Office of Public Integrity and Accountability, the Deputy Bureau Chief assists with management and oversight of the Corruption Bureau. The Deputy Bureau Chief assists in the supervision of the investigations and prosecutions of the Unit, reviews and approves legal applications and pleadings; interprets and enforces laws, regulations and other official instrumentalities; and coordinates legal activities with federal, state, and local jurisdictions or entities. The Deputy Bureau Chief is responsible for managerial oversight of the Unit, including the direct supervision of assigned staff, and the assignment of cases to Deputy Attorneys General. The position is responsible for conducting case reviews with staff; authoring and/or reviewing performance assessments; overseeing trial preparation, overseeing initiatives and trainings; and maintaining effective communication with supervisors. The Deputy Bureau Chief also maintains their own caseload, inclusive of trial litigation. Serves on various task forces and working groups for the Division or LPS, and works on special projects and initiatives; and performs other related work as needed. This position may also require non-traditional work hours, including evenings and weekends on short deadlines for certain assignments, with or without advance notice, and may require travel to perform the aforementioned responsibilities.

REQUIREMENTS

EDUCATION: Graduation from an accredited law school with a Juris Doctor. Admission to practice as an Attorney at Law in the State of New Jersey is required.

EXPERIENCE: Four (4) years of experience as a practicing attorney, one (1) year of which shall have been in a supervisory capacity.

LICENSE: Appointee will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with experience in criminal prosecutions and trial advocacy; a demonstrated ability to multi-task and work effectively with a broad cross-section of stakeholders; and excellent written and oral advocacy skills.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume, employment application, including required supporting documents (JD transcripts). Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting.

HOW TO APPLY: If qualified, please send a cover letter indicating interest in job vacancy announcement #25-037 with a copy of unofficial law school transcripts, a current resume, and a completed Division of Criminal Justice Application for Employment found at: www.njoag.gov/dcjapply/ to the Recruitment Coordinator via email at jobs@njoag.gov on or before the closing date of **April 3, 2025**. *Current Division of Criminal Justice employees need only send a resume and cover letter.*

Applications submitted directly to the Division of Criminal Justice will not be considered.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment. The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.



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