



State of New Jersey

PHILIP D. MURPHY
Governor

DIVISION OF ADMINISTRATION
DEPARTMENT OF LAW AND PUBLIC SAFETY
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Chief Administrative Officer

March 25, 2025 NOTICE OF JOB VACANCY #25-080

A temporary employment service opportunity currently exists in the Department of Law & Public Safety, New Jersey Racing Commission, for applicants who meet the requirements listed below:

TITLE: Special Services (Hourly State Investigator 2, Law and Public Safety)

SALARY: \$37.25 to \$52.84 per hour

LOCATIONS: [New Jersey Racing Commission](#)

Meadowlands Racetrack

1 Racetrack Drive

East Rutherford, NJ 07073

AND

Monmouth Park Racetrack

175 Oceanport Avenue

Oceanport, NJ 07757

Travel to racetracks, off-track wagering facilities, farms, and other sites throughout the State of New Jersey required for work responsibilities.

NUMBER OF POSITIONS AVAILABLE: One (1)

DUTIES: Under the limited supervision of the Administrator of Investigations or another supervisory official in the New Jersey Racing Commission ("NJRC"), will provide investigative support to the Investigations Unit of NJRC. Performs regulatory inspections of licensed farms and racetracks and investigates non-compliance with racing statutes and regulations. Conducts investigative interviews, prepares investigative reports, reviews criminal history record information, and performs follow-up investigations to determine license eligibility. Assists in the development and implementation of a training program for NJRC investigators and performs other related duties. This position may require non-traditional work hours, on an as needed basis, including evenings and/or weekends on short deadlines for certain assignments, with or without advance notice.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience conducting background or criminal type investigations including the review and analysis of financial and accounting records.

NOTE: Applicants who do not possess the required education may substitute additional experience as required on a year-for-year basis with thirty (30) semester hour credits being equal to one (1) year of experience.

NOTE: A Master's degree or certification as a Certified Public Accountant may be substituted for one (1) year of the indicated experience.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey.

PREFERENCE: Preference will be given to candidates with prior experience in the horse racing industry.

SAME APPLICANTS: If you are applying under the NJ CSC "SAME" program, your Schedule A or B letter must be submitted along with your resume and any other required supporting documents indicated on the announcement by the closing date indicated below. For more information on the SAME Program please email: SAME@csc.nj.gov, or call CSC at (609) 292-4144, option 3.

RESUME NOTE: Eligibility determinations for experience and education will be based upon the resume and unofficial transcripts submitted at the time of application. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide a CSC approved evaluation indicating the U.S. equivalency, with a course-by-course breakdown, prior to the closing date (see [CSC foreign degree information](#)). Failure to do so may result in disqualification of your education towards eligibility.

All offers of employment are conditional subject to the applicant agreeing to and then passing a background check that may include fingerprinting

HOW TO APPLY: If qualified, please submit a cover letter indicating interest in job vacancy announcement #25-080, a current resume, and a copy of your final unofficial transcripts and/or foreign degree evaluation (for education credit), to the Recruitment Coordinator using the following [link](#) on or before the closing date of **April 25, 2025**. Applications will not be accepted via email.

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

