



State of New Jersey

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Governor

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November 18, 2020
NOTICE OF JOB VACANCY
#ADMIN 01-20S

A competitive opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for State employees with permanent status who meet the requirements listed below:

- TITLE: Automotive Mechanic
SALARY: \$44,896.28 - \$63,262.13
LOCATION: Division of State Police
Administration Section
Facility & Asset Control Bureau
Fleet Management Unit
Hamilton & Totowa
NUMBER OF VACANCIES: Two (2)

DUTIES: Under direction of the Crew Supervisor, Mechanics or other supervisor in a state department, institution, or agency, performs maintenance and repairs on various types of motor vehicles and equipment; does other related work.

*Please indicate which locations you are interested in on your cover letter.

REQUIREMENTS

TRAINING: Successful completion of one (1) year of training in automotive technology at an accredited community college or vocational school.

EXPERIENCE: Two (2) years of experience as a mechanic in the repair and installation of motors and the maintenance and repair of motorized vehicles and equipment.

NOTE: Applicants who do not possess the required year of formal training may substitute one (1) additional year of experience as outlined above. An Automotive Service Excellence (ASE) Certification in one of the following specialties from the National Institute for Automotive Service Excellence may be substituted for the formal training: A-1 Engine Repair, A-6 Electrical/Electronic Systems, A-8 Engine Performance. In the Department of Law and Public Safety, an Automotive Service Excellence (ASE) Certification in Automobile Advanced Engine Performance and Diagnosis may be substituted for the formal training.

LICENSE: Appointees must possess a driver's license valid in New Jersey. Appointees may also be required to possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy number, copy of your transcript, and current resume before the closing date of December 2, 2020 to:

NJSPResumes@njsp.org

-OR-

Terri Kuntz, Manager 2
Division of State Police
Office of Human Resources
PO Box 7068
W. Trenton, NJ 08628-0068

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey Anti-Bias Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

