



State of New Jersey

OFFICE OF THE ATTORNEY GENERAL
DEPARTMENT OF LAW AND PUBLIC SAFETY

DIVISION OF STATE POLICE
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February 24, 2023 NOTICE OF JOB VACANCY #I&IT 36-22P

An opportunity currently exists within the Department of Law and Public Safety, Division of State Police, for applicants who meet the requirements listed below:

TITLE: Database Administrator 1
SALARY: \$72,836.90- \$103,620.41 (NLww)
LOCATION: Division of State Police
Identification & Information Technology Section
Information Technology Bureau
Enterprise Data Services Unit
Division Headquarters
West Trenton, NJ 08628

NUMBER OF VACANCIES: One (1)

DUTIES: Under limited supervision of a Database Administrator 2 or other supervisory officer within an Information Technology unit of a State Department or Agency, serves as a technical database administrator. Duties include to manage complex Database Management Systems, including Administration, RDBMS Installations, Security Patching, Performance Tuning, Backup and Recovery of Oracle and MS SQL databases. Provide technical assistance to data center staff in the analysis, design, and implementation of database solutions. Ensuring a working interface and effective performance between applications software, systems software, and installed hardware. Serves as a resource to networking and programming staff in the design, development, testing, and implementation of information systems using database technology. Supervise and coordinate efforts between Division business groups and subject matter experts, database administrators, and developers, ensuring successful design and implementation of database solutions. Performs other related duties as required.

REQUIREMENTS

EDUCATION: Graduation from an accredited college or university with a Bachelor's degree.

EXPERIENCE: Three (3) years of experience in the administration of databases including design, development, performance, evaluation, modification, security, backup, version control, and integrity.

PREFERRED EXPERIENCE: Three (3) years of experience in administration of databases including technical database Administration, RDBMS Installations, Security Patching, Performance Tuning, Backup and Recovery of Oracle and MS SQL databases.

NOTE: A Bachelor's degree in Database Administration, Computer Science, Information Technology, or Management Information Systems may be substituted for one (1) year of experience.

NOTE: A Master's degree in any one or combination of the following degrees: Database Administration, Computer Science, Information Technology, or Management Information Systems may be substitution for one (1) year of experience.

NOTE: A Bachelor's degree in Database Administration, Computer Science, Information Technology, or Management Information Systems plus a Master's degree in any one or combination of the following areas: Database Administration, Computer Science, Information Technology, or Management Information Systems may be substituted for two (2) years of experience.

SPECIAL NOTE: An Associate's Degree in Database Administration, Computer Science, Information Technology, or Management Information Systems, and two (2) additional years of experience database administration may be substituted for the required Bachelor's degree.

SPECIAL NOTE: Appointment to this title may be made provisionally, pending the outcome of an open-competitive examination (PAOC). If selected for the position and appointed PAOC, you will be required to apply for the open-competitive examination, when issued by the Civil Service Commission for this title, pass and be reachable on the resulting eligible list to become permanent in the position. Appointees who fail to be reachable on the resulting eligible list are subject to removal.

LICENSE: Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

RESUME NOTE: Eligibility determinations will be based upon information presented in the resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

If interested, please send a cover letter indicating job vacancy number, copy of your transcript, which indicates the date your degree was conferred (required), and a current resume to:

NJSPResumes@njsp.org

-OR-

Lavonda Wright, Manager I
Division of State Police
Office of Human Resources
PO Box 7068
W. Trenton, NJ 08628-0068

The New Jersey Division of State Police is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply. The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011 Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

This announcement will remain open until the vacancy has been filled.



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