



**STATE OF NEW JERSEY
OFFICE OF ADMINISTRATIVE LAW**

Job Title:	Law Clerk, 2026-2027 term
Location:	Hybrid work schedule; offices in suburban Trenton, downtown Newark, and Atlantic City
Term:	One-year appointment, with the possibility of extension to a second year
Compensation:	\$72,450.05 annual salary; medical and dental benefits; vacation and sick leave
Qualifications:	Grade of B+ or higher in Legal Research and Writing; overall GPA of 3.3

Launch Your Legal Career at the Office of Administrative Law

Begin your legal career with a distinctive clerkship that builds versatile skills, offers exposure to a broad range of substantive law, and opens doors to an array of legal opportunities. As a law clerk at the Office of Administrative Law (OAL), you will gain real world experience working on cases that shape public policy and directly impact the lives of New Jersey residents. This clerkship is an ideal first position for recent law school graduates seeking to strengthen their research, writing, and analytical skills while gaining a comprehensive view of the legal system in action.

What Sets the OAL Clerkship Apart

- **Diverse caseload:** Assist with cases involving environmental law, civil service, Medicaid, public utilities, education and special education, pensions, civil rights, health care, insurance, professional licensing, and other areas of administrative law.
- **Writing-intensive experience:** Draft legal memoranda and recommended decisions in multiple contested case areas, with regular, substantive feedback from judges and supervising attorneys.
- **Collaboration with multiple judges:** Work with several judges over the course of the year, gaining exposure to different adjudicative approaches and developing professional relationships with multiple mentors.
- **Courtroom exposure and engagement:** Attend hearings, settlement conferences, and prehearing procedures. Meet with judges before proceedings to discuss issues and evidence, and debrief afterward to refine your legal analysis.

- **Training and education:** Participate in extensive in-house continuing legal education, including a curated legal writing series designed to strengthen your research, writing, and analytical skills throughout the term.
- **Professional development:** Build a professional network across the OAL, state agencies, and the broader legal community, while developing skills applicable to litigation, government service, and private practice.
- **Flexible work environment:** Enjoy a hybrid schedule with up to two remote workdays per week, supported by secure technology.

Application Instructions

Interested applicants should submit a cover letter, resume, law school transcript, and writing sample by email to:

Jennifer L. Campbell, Esq.

Assistant Director for Legal Research

New Jersey Office of Administrative Law

jennifer.campbell@oal.nj.gov

More than a first job, this unique clerkship is the foundation for a dynamic legal career. At the OAL, clerks gain practical experience across diverse areas of law, refine advanced research and writing skills, and work closely with judges who shape New Jersey's administrative law landscape. Whether your career path leads to litigation, government service, or private practice, this experience provides a strong and lasting professional foundation.