

The New Jersey State Parole Board (SPB) is committed to promoting public safety, utilizing effective methods to aid supervised offenders in reentering society, and to reduce the recidivism of offenders while addressing the needs of crime victims. As required by law, appointed parole board members and staff conduct approximately 13,500 hearings per year, solicit input from victims, and decide upon parole matters. Nearly 400 sworn SPB parole officers supervise more than 15,500 offenders and act as New Jersey's primary law enforcement agency responsible for sex offender supervision. Additionally, SPB officers are also active partners with a variety of federal, state, and local law enforcement agencies and task forces. Finally, the SPB's Community Programs Unit partners with government, non-profit, and private agencies to connect former inmates with vocational, mental health, and related services.

If you are interested in additional information regarding careers or internships, please contact:

**New Jersey State Parole Board
Human Resources Unit
P.O. Box 862
Trenton, NJ 08625
NJSPB_Public_Info_Office@spb.nj.gov**

www.state.nj.us/parole/recruitment

New Jersey State Parole Board
171 Jersey Street
Trenton, New Jersey 08611
www.state.nj.us/parole/



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Law Enforcement**



**The New Jersey State
Parole Board is Looking for
Parole Officer Recruits**

Specialized Units:

**Community Programs
Electronic Monitoring/GPS
Sex Offender Mgt. Unit
Special Operations Group**

Parole Officer Recruits

Parole Officer Recruits work under the immediate supervision of a sergeant within the Parole Board's Division of Parole. Prior to being assigned to one of the Division's district offices, recruits must complete a 20-week Police Training Commission (PTC) certified academy course that includes classes in arrest procedures, investigation techniques, parolee supervision, unarmed defensive tactics, and firearms training.

Upon the successful completion of academy training, a recruit is empowered to act as a law enforcement officer anywhere in the State of New Jersey and assist Senior Parole Officers in parolee supervision duties for a one-year probationary period. During this time the recruit works



under the close supervision of a field training officer to receive on the job training and instruction.

Parole Officer Recruits become familiar with programs that address the social, emotional, and economic adjustment of parolees reentering society. These programs include housing assistance, education, employment, as well as addiction and mental illness counseling. As part of



this process, recruits participate in developing parole plans for prospective parolees and prepare reports to be used in the development of case management histories. When a parolee arrives at the district office for their first visit, recruits will conduct an initial interview, and explain the conditions of their parole.

As part of their ongoing training,



Parole Officer Recruits learn to recognize and rapidly evaluate potentially dangerous situations involving parolees or parole violators, and to exercise caution, restraint, and judgement in handling these circumstances to avoid personal injury while working to ensure public safety. Recruits also arrest parole violators when necessary, act as liaisons with local law enforcement and other agencies, and coordinate the collection of fines.

Parole Officer Recruit eligibility requirements include:

- Graduation from an accredited college or university with a Bachelor's degree.
- Each candidate must be at least 18-years-old, and a citizen of the United States.
- Must pass a civil service examination administered by the New Jersey Civil Service Commission.