



**STATE OF NEW JERSEY
PUBLIC EMPLOYMENT RELATIONS COMMISSION
PO Box 429
TRENTON, NEW JERSEY 08625-0429**

**For Courier Delivery
495 West State St.
Trenton, NJ 08618**

REPRESENTATION PETITION

<p>Complete Sections 1 through 5. Please type or clearly print. See instructions on back.</p>	<p><u>DO NOT WRITE IN THIS SPACE</u></p> <p>DOCKET NO.</p> <hr/> <p>DATE FILED:</p>
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1. PUBLIC EMPLOYER

Full Name of Employing Entity:			County:
Name and Title of Representative to Contact:	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.
Attorney/Consultant Representing Employer (if any):	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.

2. PETITIONER

Full Name:			
Name and Title of Representative to Contact:	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.
Attorney/Consultant Representing Petitioner (if any):	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.

3. EMPLOYEE ORGANIZATIONS (IF NOT PETITIONER) WHICH MAY HAVE AN INTEREST IN PETITION

Full Name of Employee Organization:		Reason for Possible Interest:	
Name and Title of Representative to Contact:	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.
Attorney/Consultant Representing Organization (if any):	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.

Full Name of Employee Organization:		Reason for Possible Interest:	
Name and Title of Representative to Contact:	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.
Attorney/Consultant Representing Organization (if any):	Address (Number, Street, City, State, Zip):	Email Address:	Telephone No.

4. PETITION FOR *(Check one. See instructions on back)*

<p>Certification by Election</p>	<p>Certification by Majority Showing Petitioner requests to be certified without an election on the basis of the majority showing of interest presented with this petition if the agency finds that no other representative is seeking to be the majority representative.</p>	<p>Decertification by Election Petitioner believes the current representative no longer represents a majority of the existing unit employees and seeks to no longer have the unit be represented by any collective negotiations representative for up to 1 year from decertification.</p>
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Use the boxes below to describe the unit you want PERC to consider. Group employees by current majority organization (write your own organization or unrepresented as applicable). If adding to an existing unit, describe existing unit in Box A and titles to be added in Box B.

A. To be included: Estimated #	B. To be included: Estimated #
Current Majority Organization:	Current Majority Organization:
Recent Contract Start/End Dates:	Recent Contract Start/End Dates:
Employees to be excluded (if seeking to separate employees from an existing unit, also explain basis for severance):	

5. CERTIFICATION

Name of Petitioner: _____

I declare that I have read the above petition and that the information is true to the best of my knowledge and belief.

By _____ **Date:** _____
 (Signature of Authorized Representative) (Title)

**INSTRUCTIONS FOR FILING
A REPRESENTATION PETITION**

WHAT TO FILE

A petition for certification may be filed by a public employer, public employee, or group of public employees; or any individual or employee organization acting on behalf of public employees.

Petition for Certification

(RO) If you desire to represent a group of employees in a unit you believe to be appropriate, file a petition for certification to become the majority representative of the negotiations unit you describe in the petition. See N.J.A.C. 19:11-1.1. The current majority representative (if any) does not need to be decertified first.

Certification by Election: If you are seeking an election to determine the majority representative, submit cards or a signature petition individually signed and dated by at least thirty percent (30%) of the employees in the negotiations unit you seek to represent authorizing the petitioner to represent them for purposes of collective negotiations. Normally, a showing of interest must not be signed and dated more than six (6) months before the filing of the representation petition. Current dues records are also an acceptable showing of interest.

Certification by Majority Showing: If you desire to be certified without an election if the Commission find that no other representative is seeking to be the majority representative, submit cards or a signature petition individually signed and dated by a majority (over 50%) of the unit employees authorizing the petitioner to represent them for purposes of collective negotiations. Normally, a showing of interest must not be signed and dated more than six (6) months before the filing of the representation petition. The employee organization specified on the showings of interest must match the name of the petitioner listed on the petition and not merely the parent state-wide, national, or international labor organization, or they will not be counted towards the requirement for a certification by majority showing. This process was previously referred to as Certification by Card Check, but renamed in light of the enactment of N.J.S.A. 34:13A-63.

(RE) If you represent a public employer, you may petition for an election by stating that a claim for representation or continued representation has been made by one or more public employees, groups of public employees, individuals, or employee organizations and that you have a good faith doubt concerning the majority status of the representative of the employees described in this petition. See N.J.A.C. 19:11-1.4. You must also submit objective evidence of the basis for your good faith doubt.

Petition for Decertification

(RD) If you represent individual employees, you may file a petition for decertification of the current majority representative by election. You must provide a statement that the current representative no longer represents the majority of employees in the negotiations unit you describe in this petition. Submit cards or a signature petition individually signed and dated by at least 30% of the employees in the current unit. Normally, a showing of interest must not be signed and dated more than six (6) months before the filing of the representation petition. The showing of interest shall state that these employees no longer desire to be represented for the purpose of collective negotiations by the current majority representative or by any employee representative. The underlined words are necessary to show the intent of the signers, because if decertification occurs, the employees will be without any collective negotiations representative with whom the employer must negotiate. It is not necessary to decertify the current majority representative to certify a new representative. If a new representative is desired, that representative should file a petition for certification. A portion of an existing unit cannot be decertified. If it is desired to have a portion of an existing unit be a separate unit, a representative should file a petition for certification for the proposed separate unit.

WHEN TO FILE

A timely representation petition may only be filed during certain periods. See N.J.A.C. 19:11-2.8 and the open period memo for filing petitions on the Commission website at nj.gov/perc/representation/memo/.

A petition is filed only when the Director of Representation receives a completed, signed petition accompanied by a valid showing of interest.

HOW TO FILE

1. Type or clearly print all requested information. If you need more space to complete any item, attach additional sheets and number them accordingly.
2. Fill in all sections of the petition. If you believe that a section of the petition does not apply to your situation, mark the section "N/A" or "none". Failure to provide all information required by N.J.A.C. 19:11-1.1 et seq. may delay processing of the petition.
3. Sign and date the petition. Use a new signature and date for any amended petitions.
4. Do not send copies to the other parties. Submit the petition and the appropriate showing of interest to:

For Regular Mail: Director of Representation
Public Employment Relations Commission
PO Box 429
Trenton, NJ 08625-0429

For Electronic Mail: mail@perc.state.nj.us

For Courier Delivery: 495 West State Street
Trenton, New Jersey 08618

For Fax: 609-777-0089