



State of New Jersey Pinelands Commission Seeks an Executive Director

Summary

The State of New Jersey Pinelands Commission, an independent state agency, is seeking a creative, experienced, and successful manager for the position of Executive Director. The position offers a unique opportunity for an experienced environmental or land use professional to lead a staff of more than 40 professional and support personnel who administer the Pinelands Comprehensive Management Plan. The Commission administers this internationally recognized, ecologically based planning and regulatory program that guides conservation and development in the federally designated Pinelands National Reserve, a million acre region afforded special protection under state and federal legislation. The Executive Director serves at the pleasure of the Commission, implements Commission policies and applicable laws and regulations, directs daily staff activities, and represents Commission interests in governmental and public forums.

More information on the Pinelands Comprehensive Management Plan and other Commission programs is available at www.nj.gov/pinelands. Applications must be received electronically or postmarked by September 24, 2021.

Primary Responsibilities of the Executive Director

- Oversee all Commission operations and manage the staff to ensure the effective delivery of services to the public and the regulated community by making use of information technologies and efficient business practices;
- Develop and implement innovative land use and zoning policies and regulations to direct future development and redevelopment efforts to appropriate parts of the Pinelands, thereby protecting important natural areas elsewhere in the region from degradation;
- Develop and implement innovative environmental policies and regulations to protect ecosystems, ground and surface water resources, wetland systems, important habitat for rare plants and animals, cultural resources, and sustainable use of the region's resources;
- Undertake strategic and tactical planning activities as directed by the Pinelands Commission;
- Forge working relationships with federal, state and local officials to ensure that Pinelands policies and regulations are appropriately implemented;
- Design and implement environmental research programs to address key environmental management issues;
- Design and implement community planning and development programs that encourage the development of livable communities;
- Manage Pinelands-wide, local planning conformance and permit review systems and make recommendations and decisions regarding the approval of local master plans and zoning ordinances and issuance of development permits;

- Develop ecological and economic monitoring and management reports to provide the Commission, public, local and State officials with information to measure the Commission's effectiveness in accomplishing its goals;
- Direct education and public information programs to better inform elected officials and appointed officials on how the Comprehensive Management Plan relates to their responsibilities;
- Direct educational and public information programs to better inform residents and visitors of the special attributes of the Pinelands and how to protect them;
- Oversee the Commission's financial management and budgeting systems to ensure fiscal solvency, adherence to appropriate financial controls and prudent management of investments;
- Supplement operating funds by identifying and securing non-traditional funding to undertake special research and planning initiatives;
- Ensure that appropriate contracting, procurement, record keeping, facilities management, insurance, human resources, ethics and legal requirements are identified and met; and
- Undertake such additional tasks as may be assigned by the Commission.

Qualifications

The successful candidate will be a self-starter who has an undergraduate or advanced degree in a field related to the environment and/or land use, at least 10 years of progressively responsible experience in many of the above 12 key job responsibilities; practical experience in developing and implementing public policy; demonstrated leadership, management and organizational skills; and the ability to work without day-to-day supervision.

Salary and Benefits

The successful candidate's salary will be commensurate with education, experience and accomplishments and range from \$140,000 to \$152,000. The Commission offers generous leave allowances and participates in the State's Health Benefits and Retirement Programs. Pinelands Commission employees are not in the State Civil Service System. The Executive Director is appointed by and serves at the pleasure of the Pinelands Commission.

Applications

Applicants are required to submit a cover letter (not exceeding two pages in length) and a resume (not exceeding three pages in length) electronically, or postmarked no later than September 24, 2021. Applications for the position should be sent to **Pinelands Commission Search Committee, PO Box 359, New Lisbon, NJ, 08064** or emailed to **searchcommittee@pinelands.nj.gov**. Candidates will be notified if they are selected for interviews. Please do not contact the Commission regarding the status of your application.

The Pinelands Commission is an equal opportunity employer.