



State of New Jersey
THE PINELANDS COMMISSION
PO Box 359
NEW LISBON, NJ 08064
(609) 894-7300
www.nj.gov/pinelands



PHILIP D. MURPHY
Governor
SHEILA Y. OLIVER
Lt. Governor

General Information: Info@pinelands.nj.gov
Application Specific Information: AppInfo@pinelands.nj.gov

RICHARD PRICKETT
Chairman
NANCY WITTENBERG
Executive Director

MEMORANDUM

To: Members of the Personnel and Budget Committee

From: Jessica Lynch, Business Manager *JL*

Date: February 21, 2020

Subject: Meeting Material

Enclosed is material supporting the agenda items for the Personnel and Budget Committee meeting to be held in the Richard J. Sullivan Center, Terrence D. Moore Room on Tuesday, March 3, 2020 at 9:30 a.m.



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PERSONNEL & BUDGET COMMITTEE MEETING

Richard J. Sullivan Center
Terrence D. Moore Room
15 C Springfield Road
New Lisbon, New Jersey
March 3, 2020
9:30 a.m.

Agenda

1. Adoption of the August 9, 2019 meeting minutes (open and closed session)
2. Financial Updates:
 - a. Check Register (July 2019 – January 2020)
 - b. Electronic Disbursements - EFT; Direct Deposit; ACH (July 2019 – January 2020)
 - c. Application Fees Update
3. Employee Actions
4. Resolution- To Authorize the Executive Director to Submit an Application to the New Jersey Historic Trust for a 2020 Preserve New Jersey Historic Preservation Fund Grant
5. Fixed Asset Deletion
6. Update: Request For Proposal - Auditing Services
7. Public Comment
8. Closed Session (If needed)

PERSONNEL & BUDGET COMMITTEE MEETING

Richard J. Sullivan Center
Terrence D. Moore Room
15C Springfield Road
New Lisbon, New Jersey
August 9, 2019

MINUTES

Members Present

Alan Avery, (Committee Chairperson), William Pikolycky, Richard Prickett, and Mark Lohbauer.

Members Absent

Gary Quinn, Jane Jannarone, and D'Arcy Rohan Green.

Staff Present

Executive Director Nancy Wittenberg, Jessica Lynch and Zobeida Concepcion

Governor's Authorities Unit representative Craig Ambrose (on the telephone).

Commissioner Avery called the meeting to order at 12:13 p.m.

Adoption of Minutes from the May 3, 2019 Personnel and Budget Committee Meeting

Commissioner Lohbauer moved the adoption of the minutes (open and closed session) of the May 3, 2019 Personnel and Budget Committee meeting. Commissioner Pikolycky seconded the motion.

All Commissioners present voted in favor and the minutes were approved.

Financial Updates:

Check Register (April 2019 to June 2019) – Business Services Manager Jessica Lynch highlighted the more noteworthy purchases/checks on the register.

Electronic Disbursements – EFT, Direct Deposit, ACH (April 2019 to June 2019). Ms. Lynch reviewed information on payroll deductions, pension and health benefits.

Application Fees – Ms. Lynch said that the application fees have exceeded the budgeted quota by 57%.

Employee Actions

Human Resources Manager Zobeida Concepcion reviewed the Employee Actions. Offer of employment was sent to the candidate selected for the Business Services Specialist position. The employee is scheduled to begin employment on September 9, 2019.

DRAFT FY 2020 Budget

Business Services Manager Jessica Lynch reviewed the 2020 Draft budget.

Operating Budget - Ms. Lynch noted that the FY 2020 State Appropriation increased by \$150,000. Ms. Lynch also explained the funding from other sources, including National Park Service funding.

Pinelands Conservation Fund (PCF) – Ms. Lynch reviewed the programs that fund the PCF.

Kirkwood Cohansey Study Budget – Ms. Lynch reviewed the budget and its use.

Commissioner Pikolycky inquired about current vacancies and intent to fill. ED Wittenberg responded that there are many vacancies and at this time the intent is to recruit for a Planning Specialist, a MIS Specialist and a possible position in the Science office.

Commissioners, ED Wittenberg and Chief Planner Susan Grogan discussed different types of funding for the Commission.

Fixed Assets for Disposal

Ms. Lynch reviewed the fixed assets lists that will be going to Trenton after approval.

Public Comment

There was no public comment.

Closed Session

A motion to go into Closed Session was moved by Commissioner Lohbauer, seconded by Commissioner Prickett and unanimously approved at 12:49 p.m.

A motion to return to open session was moved by Commissioner Lohbauer, seconded by Commissioner Prickett and unanimously approved at 1:02 p.m.

Return to Open Session

The Committee returned from Closed Session at 1:02 p.m.

With no further items to discuss, Commissioner Avery asked for a motion for adjournment. The motion was moved by Commissioner Lohbauer, seconded by Commissioner Prickett and unanimously approved.

Range of Checking Accts: OPERATING to Last Range of Check Dates: 07/01/19 to 01/31/20
Report Type: All Checks Report Format: Super Condensed Check Type: Computer: Y Manual: Y Dir Deposit: Y

Check #	Check Date	Vendor	Amount Paid	Reconciled/Void	Ref Num	
OPERATING						
5935	07/25/19	BOWES005 PITNEY BOWES	75.00	08/31/19	43	
5936	07/25/19	BRADY005 BARRY BRADY	813.00	08/31/19	43	
5937	07/25/19	BURLI005 BURLINGTON COUNTY TIMES	21.16	08/31/19	43	
5938	07/25/19	BYERS005 BYER LOCK SHOP	90.00	08/31/19	43	
5939	07/25/19	CARPE005 ELIZABETH G. CARPENTER	406.50	08/31/19	43	
5940	07/25/19	COURI005 COURIER POST	90.08	08/31/19	43	
5941	07/25/19	GANNETT GANNETT NEWS JERSEY NEWSPAPERS	7.20	08/31/19	43	
5942	07/25/19	GARCHETT Gregory Archetto	250.00	08/31/19	43	
5943	07/25/19	HERPE Herpetological Associates, Inc	7,228.57	08/31/19	43	Science - Corn Snake Study
5944	07/25/19	JERSE025 JERSEY CENTRAL POWER & LIGHT	1,622.65	07/31/19	43	
5945	07/25/19	LAMAC005 JOHN G. LAMACCHIA	202.00	08/31/19	43	
5946	07/25/19	MCBRI005 DONNA MCBRIDE	406.50	08/31/19	43	
5947	07/25/19	MOORE010 TERENCE D. MOORE	813.00	08/31/19	43	
5948	07/25/19	NJOFF005 NJ OFFICE OF INFORMATION TECHN	5,262.94	08/31/19	43	Oracle DBA Server & Web Maintenance
5949	07/25/19	PO000005 P. T. W. D.	156.00	08/31/19	43	
5950	07/25/19	PEMBE005 PEMBERTON TOWNSHIP MUA	1,710.00	07/31/19	43	
5951	07/25/19	PRESS005 PRESS OF ATLANTIC CITY	12.60	08/31/19	43	
5952	07/25/19	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	75.81	08/31/19	43	
5953	07/25/19	REUTE005 THOMSON REUTERS	414.00	08/31/19	43	
5954	07/25/19	RICCA005 RICCARDO'S	311.72	08/31/19	43	
5955	07/25/19	RI COH005 RI COH CORPORATION	243.62	08/31/19	43	
5956	07/25/19	ROWAN005 ROWAN COLLEGE AT BURLINGTON CO	75.84	08/31/19	43	
5957	07/25/19	SHARP005 SHARP ELECTRONICS	178.79	08/31/19	43	
5958	07/25/19	STOKE005 JOHN C. STOKES	813.00	08/31/19	43	
5959	07/25/19	TCHIN Tracy Chin	250.00	08/31/19	43	
5960	07/25/19	UGI EN005 UGI Energy Services, LLC	21.56	07/31/19	43	
5961	07/25/19	VERI Z005 VERIZON WIRELESS SERVICES, LLC	167.16	08/31/19	43	
5962	07/25/19	WHITTO05 KATHY WHITTON	406.50	08/31/19	43	
5963	07/25/19	WOOD0005 MELODY WOOD	813.00	07/31/19	43	
5964	07/25/19	WOOLS005 WOOLSTON COMPANY INC.	43.95	07/31/19	43	
5965	07/25/19	WPI KOLYC William Piko lycky	46.81	08/31/19	43	
5966	07/25/19	YOUNG010 NADINE YOUNG	813.00	08/31/19	43	
5967	07/25/19	ZAMPE005 ROBERT A. ZAMPELLA	908.40	08/31/19	43	
5968	08/08/19	ANCO ANCO Commercial Services, LLC	250.00	08/31/19	44	
5969	08/08/19	BANK0005 BANK OF AMERICA	227.00	08/31/19	44	
5970	08/08/19	BANK0010 BANK OF AMERICA	0.00	08/08/19 VOID	0	
5971	08/08/19	BANK0010 BANK OF AMERICA	0.00	08/08/19 VOID	0	
5972	08/08/19	BANK0010 BANK OF AMERICA	3,086.22	08/31/19	44	Science Supplies, Jeep Repair & Newly Elected Officials Meeting Supplies
5973	08/08/19	CCSOFF005 CCSOFFICE	625.00	08/31/19	44	
5974	08/08/19	COMMU010 COMMUNICATIONS WORKERS OF AMER	1,482.30	08/31/19	44	
5975	08/08/19	DELLO005 DELL	1,289.01	08/31/19	44	
5976	08/08/19	ICLE0005 ICLE	125.00	08/31/19	44	
5977	08/08/19	IMPAC005 IMPAC FLEET	450.47	08/31/19	44	
5978	08/08/19	JVAUGHAN John Vaughan	250.00	08/31/19	44	
5979	08/08/19	LOWES005 LOWES	153.75	08/31/19	44	
5980	08/08/19	MARLE005 MARLEE CONTRACTORS	1,052.44	08/31/19	44	
5981	08/08/19	OBRIE005 O'BRIEN & SONS, INC.	24.24	08/31/19	44	
5982	08/08/19	SHARP005 SHARP ELECTRONICS	178.79	08/31/19	44	
5983	08/08/19		0.00	08/14/19 VOID	0	(Reason: Printer Error)

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5987	08/08/19		0.00	08/14/19 VOID	0 (Reason: Printer Error)
5988	08/23/19	BOWES005 PITNEY BOWES	80.74		45
5989	08/23/19	BURLI005 BURLINGTON COUNTY TIMES	46.00		45
5990	08/23/19	COURI005 COURIER POST	45.20	08/31/19	45
5991	08/23/19	DELL0005 DELL	4,579.60	08/31/19	45 5 replacement computers
5992	08/23/19	DRJOA005 Dr. Joanna Burger - Rutgers	2,880.92		45 Fungal Disease Research
5993	08/23/19	GANNETT GANNETT NEWS JERSEY NEWSPAPERS	45.12		45
5994	08/23/19	GRAI N005 GRAINGER	198.90		45
5995	08/23/19	JERSE025 JERSEY CENTRAL POWER & LIGHT	1,843.37	08/31/19	45
5996	08/23/19	JOANNO10 Joanna Burger	2,034.25		45 Fungal Disease Research
5997	08/23/19	MARLE005 MARLEE CONTRACTORS	2,454.76	08/31/19	45 HVAC - Barn & Fenwick
5998	08/23/19	NJOFF005 NJ OFFICE OF INFORMATION TECHN	1,530.03	08/31/19	45
5999	08/23/19	NJSTA005 NJ STATE DISTRIBUTION CENTER	285.96		45
6000	08/23/19	PRESS005 PRESS OF ATLANTIC CITY	29.40	08/31/19	45
6001	08/23/19	PRIME005 PRIMEPAY, LLC	2,271.94	08/31/19	45
6002	08/23/19	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	69.50	08/31/19	45
6003	08/23/19	RI COH005 RICOH CORPORATION	243.62	08/31/19	45
6004	08/23/19	SHI 00005 SHI	217.62		45
6005	08/23/19	UGI EN005 UGI Energy Servi ces, LLC	12.05		45
6006	08/23/19	WOOLS005 WOOLSTON COMPANY INC.	43.95	08/31/19	45
6007	08/23/19	WPI KOLYC William Pi kol ycky	46.81		45
6008	09/12/19	ACME Albertsons/Safeway	428.97		46
6009	09/12/19	BANK0010 BANK OF AMERI CA	0.00	09/12/19 VOID	0
6010	09/12/19	BANK0010 BANK OF AMERI CA	591.26		46
6011	09/12/19	BI RCH Bi rch' s Communi cations, LLC	138.00		46
6012	09/12/19	BOWMA005 BOWMAN & COMPANY	19,000.00		46 FY18 Audit & Edmunds Consult
6013	09/12/19	COMMU010 COMMUNI CATIONS WORKERS OF AMER	1,471.40		46
6014	09/12/19	DGMNY DGM New York	430.00		46
6015	09/12/19	ECOA EcoAnal yst, Inc.	9,700.00		46 Identification of Zooplankton And Phytoplankton.
6016	09/12/19	EVESH005 EVESHAM TOWNSHIP	3.75		46
6017	09/12/19		0.00	09/13/19 VOID	0 (Reason: Printer Error)
6033	09/12/19	FORES005 FORESTRY SUPPLIERS, INC.	87.49		47
6034	09/12/19	GSTULL Gordone B. Stull	250.00		47
6035	09/12/19	HAMMBOE Hammonton Board of Education	2,500.00		47
6036	09/12/19	HERPE Herpetological Associates, Inc	416.74		47
6037	09/12/19	IMPAC005 IMPAC FLEET	546.52		47
6038	09/12/19	OBRIE005 O' BRIEN & SONS, INC.	73.12		47
6039	09/12/19	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	68.05		47
6040	09/12/19	REUTE005 THOMSON REUTERS	93.00		47
6041	09/12/19	RI COH005 RICOH CORPORATION	243.62		47
6042	09/12/19	TREAS005 TREASURER, STATE OF NEW JERSEY	2,206.85		47
6043	09/12/19	TREAS080 TREASURER, STATE OF NEW JERSEY	258.00		47
6044	09/12/19	UGI EN005 UGI Energy Servi ces, LLC	8.02		47
6045	09/12/19	USGEO010 U. S. GEOLOGI CAL SURVEY - DWRF	33,393.87		47 DWRF Study
6046	09/12/19	VERI Z005 VERI ZON WI RELESS SERVI CES, LLC	167.16		47
6047	09/12/19	WMI Wildlife Materials Int., Inc.	1,495.00		47
6048	09/12/19	WOOLS005 WOOLSTON COMPANY INC.	43.95		47
6018	09/13/19		0.00	09/13/19 VOID	0 (Reason: Printer Error)
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6032	09/13/19		0.00	09/13/19 VOID	0 (Reason: Printer Error)
6049	09/26/19	BEVAN005 BEVAN SECURITY SYSTEMS, INC.	216.00		48
6050	09/26/19	CCSOFF005 CCSOFFICE	1,144.00		48
6051	09/26/19	CDWGO005 CDW-GOVERNMENT LLC	1,953.04		48
6052	09/26/19	COMMU010 COMMUNICATIONS WORKERS OF AMER	1,437.04		48
6053	09/26/19	FEDER005 FEDERAL EXPRESS CORPORATION	219.99		48
6054	09/26/19	FRYFY005 FYR-FYTER SALES & SERVICE	409.92		48
6055	09/26/19	JERSE025 JERSEY CENTRAL POWER & LIGHT	744.95		48
6056	09/26/19	NJCSC NJ Civil Service Commission	279.00		48
6057	09/26/19	POO00005 P. T. W. D.	187.43		48
6058	09/26/19	PRIME005 PRIMEPAY, LLC	1,147.73		48
6059	09/26/19	TREAS005 TREASURER, STATE OF NEW JERSEY	6,682.00		48 Telecomm Bills July - September 2019
6060	09/26/19	VERIZ005 VERIZON WIRELESS SERVICES, LLC	167.28		48
6061	09/26/19	WITTE005 NANCY WITTENBERG	87.79		48
6062	09/26/19	WMI Wildlife Materials Int., Inc.	1,384.00		48
6063	09/26/19	WPIKOLYC William PikoLycky	93.62		48
6064	10/10/19	BANK0010 BANK OF AMERICA	0.00	10/10/19 VOID	0
6065	10/10/19	BANK0010 BANK OF AMERICA	1,450.26		49
6066	10/10/19	COMTE005 COMTEC SYSTEMS INC.	280.00		49
6067	10/10/19	IMPAC005 IMPAC FLEET	478.49		49
6068	10/10/19	JESSI005 JESSICA LYNCH, PETTY CASH CUST	551.77		49
6069	10/10/19	KEYS0005 JOHN KEYS	100.00		49
6070	10/10/19	LOWES005 LOWES	94.40		49
6071	10/10/19	MGLPRO05 MGL Printing Solutions	212.00		49
6072	10/10/19	MINUT005 MINUTEMAN PRESS	100.17		49
6073	10/10/19	MULVA005 MCELROY DEUTSCH MULVANEY&CARPE	0.00	10/10/19 VOID	0
6074	10/10/19	MULVA005 MCELROY DEUTSCH MULVANEY&CARPE	80,234.15		49 Existing Litigation
6075	10/10/19	OBRIE005 O'BRIEN & SONS, INC.	59.65		49
6076	10/10/19	PEMBE005 PEMBERTON TOWNSHIP MUA	1,710.00		49
6077	10/10/19	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	72.67		49
6078	10/10/19	WENGRO05 EDWARD WENGROWSKI	18.60		49
6079	10/10/19	WOOLS005 WOOLSTON COMPANY INC.	43.95		49
6080	10/11/19	HERPE Herpetological Associates, Inc	4,290.00		50 King Snake Study
6081	10/11/19	JASINSKI JASINSKI, P. C.	3,820.00		50
6082	10/11/19	TREAS040 TREASURER, STATE OF NEW JERSEY	6,000.00		50 DEP - MOU Diatoms
6083	11/07/19	AWEAVER Augustus Weaver	250.00		51
6084	11/07/19	BOWES005 PITNEY BOWES	75.00		51
6085	11/07/19	BRADY005 BARRY BRADY	813.00		51
6086	11/07/19	CARPE005 ELIZABETH G. CARPENTER	406.50		51
6087	11/07/19	COMMU010 COMMUNICATIONS WORKERS OF AMER	1,437.04		51

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6088	11/07/19	COMTE005 COMTEC SYSTEMS INC.	965.00		51
6089	11/07/19	DELCL Delci Jones& Christian Stewart	250.00		51
6090	11/07/19	DELL0005 DELL	17,212.00		51 Office 365 - 3yr License Agmt
6091	11/07/19	DIVER005 DIVERSIFIED STORAGE SOLUTIONS	315.50		51
6092	11/07/19	ESRI P010 ESRI	18,658.00		51 GIS Software Annual Agmt
6093	11/07/19	GRAI N005 GRAINGER	200.21		51
6094	11/07/19	IGC IGC Service Group	250.00		51
6095	11/07/19	IMPAC005 IMPAC FLEET	395.23		51
6096	11/07/19	JASINSKI JASINSKI, P. C.	5,475.00		51 Outside Counsel
6097	11/07/19	JERSE025 JERSEY CENTRAL POWER & LIGHT	2,516.99		51
6098	11/07/19	KTRAVALI Katharine Travaline	250.00		51
6099	11/07/19	LAMAC005 JOHN G. LAMACCHIA	606.00		51
6100	11/07/19	MANDM M and M Real Property, LLC	200.00		51
6101	11/07/19	MASON005 W. B. MASON	142.86		51
6102	11/07/19	MCBRI005 DONNA MCBRIDE	406.50		51
6103	11/07/19	MINUT005 MINUTEMAN PRESS	166.82		51
6104	11/07/19	MOORE010 TERENCE D. MOORE	813.00		51
6105	11/07/19	NJCSC NJ Civil Service Commission	258.00		51
6106	11/07/19	PRIME005 PRIMEPAY, LLC	1,673.72		51
6107	11/07/19	RI COH005 RICOH CORPORATION	243.62		51
6108	11/07/19	RMYCEK Renata Mycek	250.00		51
6109	11/07/19	STOKE005 JOHN C. STOKES	813.00		51
6110	11/07/19	UGI EN005 UGI Energy Services, LLC	16.05		51
6111	11/07/19	VERI Z005 VERIZON WIRELESS SERVICES, LLC	167.23		51
6112	11/07/19	WHITTO05 KATHY WHITTON	406.50		51
6113	11/07/19	WOOD0005 MELODY WOOD	813.00		51
6114	11/07/19	WPI KOLYC William Piko lycky	46.81		51
6115	11/07/19	YOUNG010 NADINE YOUNG	406.50		51
6116	11/07/19	ZAMPE005 ROBERT A. ZAMPELLA	908.40		51
6117	11/22/19	ATLANTIC Atlantic Plumbing Supply Corp	67.60		52
6118	11/22/19	ATLAS005 ATLAS ELEVATOR INC	250.00		52
6119	11/22/19	BANK0010 BANK OF AMERICA	1,389.30		52
6120	11/22/19	BEVAN005 BEVAN SECURITY SYSTEMS, INC.	300.00		52
6121	11/22/19	BURLI005 BURLINGTON COUNTY TIMES	19.32		52
6122	11/22/19	CCSOFF005 CCSOFFICE	1,079.00		52
6123	11/22/19	COURI005 COURIER POST	11.88		52
6124	11/22/19	GANNETT GANNETT NEWS JERSEY NEWSPAPERS	12.96		52
6125	11/22/19	JERSE025 JERSEY CENTRAL POWER & LIGHT	1,249.23		52
6126	11/22/19	LOWES005 LOWES	82.48		52
6127	11/22/19	NJDIV010 NJ DIVISION OF FISH AND WILDLI	22.00		52
6128	11/22/19	PRESS005 PRESS OF ATLANTIC CITY	10.92		52
6129	11/22/19	PUBLI005 PUBLIC SERVICE ELECTRIC & GAS	158.65		52
6130	11/22/19	RICTREE Rich Tree Service	3,311.25		52 Tree removal & Branch Trimming
6131	11/22/19	RI COH005 RICOH CORPORATION	243.62		52
6132	11/22/19	SHARPO05 SHARP ELECTRONICS	357.58		52
6133	11/22/19	UGI EN005 UGI Energy Services, LLC	117.40		52
6134	11/22/19	WOOLS005 WOOLSTON COMPANY INC.	43.95		52
6135	11/22/19	WPI KOLYC William Piko lycky	51.31		52
6136	12/13/19	ATLANTIC Atlantic Plumbing Supply Corp	9.41		53
6137	12/13/19	BANK0010 BANK OF AMERICA	0.00	12/13/19 VOID	0
6138	12/13/19	BANK0010 BANK OF AMERICA	3,810.17		53 Science Supplies - Snake Studies
6139	12/13/19	CARME005 CARMEN MAZZAGATTI	250.00		53

Check #	Check Date	Vendor	Amount Paid	Reconci led/Voi d Ref Num
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6141	12/13/19	EDMUN015 EDMUNDS & ASSOCIATES, INC.	7,635.00	53 Accounting Software Annual Agmt
6142	12/13/19	FEDER005 FEDERAL EXPRESS CORPORATION	26.23	53
6143	12/13/19	FORES005 FORESTRY SUPPLIERS, INC.	19.81	53
6144	12/13/19	GRAI N005 GRAINGER	295.46	53
6145	12/13/19	HERPE Herpetologi cal Associ ates, Inc	7,847.02	53 Corn Snake Study
6146	12/13/19	IMPAC005 IMPAC FLEET	339.44	53
6147	12/13/19	MI CRO035 MICROGRAPHI C COMPUTER SERVICE	445.00	53
6148	12/13/19	NEWJE075 NEW JERSEY STATE BAR ASSOCIATI	225.00	53
6149	12/13/19	NJCSC NJ Ci vi l Servi ce Commi ssi on	2,000.00	53
6150	12/13/19	OBRI E005 O' BRI EN & SONS, INC.	114.77	53
6151	12/13/19	RI COH005 RI COH CORPORATION	243.62	53
6152	12/13/19	SHARP005 SHARP ELECTRONI CS	178.79	53
6153	12/13/19	UGI EN005 UGI Energy Servi ces, LLC	23.58	53
6154	12/13/19	VERI Z005 VERI ZON WI RELESS SERVI CES, LLC	167.77	53
6155	12/13/19	WI TTE005 NANCY WITTENBERG	33.48	53
6156	12/13/19	WOOLS005 WOOLSTON COMPANY INC.	43.95	53
6157	12/13/19	USGE0010 U. S. GEOLOGI CAL SURVEY - DWRP	790.16	54
6158	01/02/20	DSTRONG Deborah Strong	52,500.00	55 Litigation Settlement
6159	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6160	01/09/20		0.00	01/09/20 VOID 0
6161	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6162	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6163	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6164	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6165	01/09/20		0.00	01/09/20 VOID 0 (Reason: Pri nti ng Error)
6166	01/09/20	BEVAN005 BEVAN SECURITY SYSTEMS, INC.	216.00	56
6167	01/09/20	BRADY005 BARRY BRADY	813.00	56
6168	01/09/20	CARPE005 ELI ZABETH G. CARPENTER	406.50	56
6169	01/09/20	CCSOF005 CCSOFFI CE	190.00	56
6170	01/09/20	CDWGO005 CDW-GOVERNMENT LLC	699.00	56
6171	01/09/20	COMMU010 COMMUNI CATIONS WORKERS OF AMER	1,441.78	56
6172	01/09/20	DELLO005 DELL	5,009.60	56 Replacement Computers
6173	01/09/20	ICLE0005 ICLE	341.00	56
6174	01/09/20	IMPAC005 IMPAC FLEET	87.38	56
6175	01/09/20	JERSE025 JERSEY CENTRAL POWER & LI GHT	1,532.60	56
6176	01/09/20	JHOWELL JORDAN P. HOWELL	125.98	56
6177	01/09/20	LAMAC005 JOHN G. LAMACCHIA	606.00	56
6178	01/09/20	LLOYD005 EDWARD LLOYD	465.00	56
6179	01/09/20	LOWES005 LOWES	730.80	56
6180	01/09/20	MASON005 W. B. MASON	83.30	56
6181	01/09/20	MCBRI 005 DONNA MCBRI DE	406.50	56
6182	01/09/20	MOORE010 TERENCE D. MOORE	813.00	56
6183	01/09/20	NJDIV010 NJ DIVI SION OF FISH AND WI LDLI	22.00	56
6184	01/09/20	POOO0005 P. T. W. D.	120.49	56
6185	01/09/20	PEMBE025 PEMBERTON ELECTRI CAL SUPPLY CO	89.40	56
6186	01/09/20	PRIME005 PRIMEPAY, LLC	1,130.10	56
6187	01/09/20	PUBLI 005 PUBLIC SERVI CE ELECTRI C & GAS	575.05	56
6188	01/09/20	RSMI TH Robert J. Smi th, Esq.	250.00	56
6189	01/09/20	STOKE005 JOHN C. STOKES	813.00	56
6190	01/09/20	TREAS005 TREASURER, STATE OF NEW JERSEY	4,498.46	56
6191	01/09/20	TRI ST010 TRI -STATE FI RE PROTECTI ON	1,590.00	56

Check #	Check Date	Vendor	Amount Paid	Reconci led/Voi d Ref Num
OPERATING		Continued		
6192	01/09/20	UGI EN005 UGI Energy Servi ces, LLC	688.30	56
6193	01/09/20	VERI Z005 VERI ZON WI RELESS SERVI CES, LLC	167.23	56
6194	01/09/20	WHI TT005 KATHY WHI TTON	406.50	56
6195	01/09/20	WILLIS Willis Towers Watson	51,222.00	56 Annual Insurance Premium
6196	01/09/20	WOOD005 MELODY WOOD	813.00	56
6197	01/09/20	WPI KOLYC Wi lli am Pi kol ycky	46.81	56
6198	01/09/20	YOUNG010 NADINE YOUNG	406.50	56
6199	01/09/20	ZAMPE005 ROBERT A. ZAMPELLA	908.40	56
6200	01/23/20	BANK0010 BANK OF AMERI CA	476.07	57
6201	01/23/20	BENDE005 LEXI S NEXI S MATTHEW BENDER	240.08	57
6202	01/23/20	BEVAN005 BEVAN SECURITY SYSTEMS, INC.	1,470.00	57
6203	01/23/20	BOWES005 PITNEY BOWES	75.00	57
6204	01/23/20	BURLI 005 BURLI NGTON COUNTY TI MES	53.36	57
6205	01/23/20	CCSOFF005 CCSOFFI CE	460.00	57
6206	01/23/20	COMMU010 COMMUNI CATI ONS WORKERS OF AMER	1,441.78	57
6207	01/23/20	COURI 005 COURI ER POST	50.16	57
6208	01/23/20	DELLO005 DELL	343.98	57
6209	01/23/20	FORES005 FORESTRY SUPPLI ERS, I NC.	280.03	57
6210	01/23/20	GANNETT GANNETT NEWS JERSEY NEWSPAPERS	53.76	57
6211	01/23/20	GRAI N005 GRAI NGER	129.24	57
6212	01/23/20	JERSE025 JERSEY CENTRAL POWER & LI GHT	1,548.35	57
6213	01/23/20	LAKESI DE Lakesi de General Contractors,	250.00	57
6214	01/23/20	LAURE005 LAUREL LAWNMOWER SERVI CE, I NC.	906.18	57
6215	01/23/20	LOWES005 LOWES	21.80	57
6216	01/23/20	MASON005 W. B. MASON	166.16	57
6217	01/23/20	NJECC005 NJECC	160.00	57
6218	01/23/20	NJSTA005 NJ STATE DI STRI BUTI ONS CENTER	580.02	57
6219	01/23/20	OBRIE005 O' BRI EN & SON S, I NC.	3.90	57
6220	01/23/20	PRESS005 PRESS OF ATLANTI C CI TY	46.20	57
6221	01/23/20	PRIME005 PRIMEPAY, LLC	761.52	57
6222	01/23/20	PUBLI 005 PUBLIC SERVI CE ELECTRI C & GAS	611.74	57
6223	01/23/20	RI COH005 RI COH CORPORA TI ON	243.62	57
6224	01/23/20	ROWAN005 ROWAN COLLEGE AT BURLI NGTON CO	4,000.00	57 2020 Calendar Printing
6225	01/23/20	SHARP005 SHARP ELECTRONI CS	357.58	57
6226	01/23/20	UGI EN005 UGI Energy Servi ces, LLC	725.92	57
6227	01/23/20	WOOLS005 WOOLSTON COMPANY I NC.	43.95	57
6228	01/23/20	WPI KOLYC Wi lli am Pi kol ycky	46.81	57
6229	01/24/20		0.00	01/24/20 VOID 0 (Reason: Pri nter)
6230	01/24/20	TREAS030 TREASURER, STATE OF NJ	596.67	58

Checking Account Total s	Paid	Void	Amount Paid	Amount Voi d
Checks:	261	35	481,043.16	0.00
Di rect Deposi t:	0	0	0.00	0.00
Total :	261	35	481,043.16	0.00

VOIDS				
5983	08/08/19		0.00	08/14/19 VOID 0 (Reason: Pri nter Error)

Range of Accounts: 1-00-000-01-11-02 to 1-00-000-01-11-02 Starting Date: 07/01/19 Ending Date: 01/31/20
 Transaction Type: Manual Db: N Cr: Y Receipts Db: N Cr: N Adopt/Amend Db: N Cr: N Invoice Db: N Cr: N
 Expenditures Db: N Cr: N Encumbrance Db: N Cr: N Accrued Revenue Db: N Cr: N Refund Db: N Cr: N
 Disbursements Db: N Cr: N Revenue Db: N Cr: N Reimbursements Db: N Cr: N Transfer OverPayment Db: N Cr: N
 Deferred Revenue Db: N Cr: N Received Db: N Cr: N
 Summarize Receipts/Disbursements: N

G/L Account No.	Description	Type	Debit	Credit	Reference #	User Id
1-00-000-01-11-02	BENEFICIAL BANK-OPERATING	Asset				
07/02/19 Manual Entry	EFT Fed Tax payment PPE 6/21/19			29,263.27	G 67	6 CEBERSBE
07/03/19 Manual Entry	EFT NJGIT Tax payment PPE 6/21/19			3,988.79	G 67	8 CEBERSBE
07/03/19 Manual Entry	NSF charge by Bank			15.00	G 67	10 CEBERSBE
07/08/19 Manual Entry	EFT to Div of Pension			13,814.60	G 67	13 CEBERSBE
07/10/19 Manual Entry	Money transfer fees charged by bank			25.00	G 67	17 CEBERSBE
07/11/19 Manual Entry	To record net pay disbursement PPE 7/5/1			76,299.51	G 67	19 CEBERSBE
07/11/19 Manual Entry	EFT payment DedComp/ROTH PPE 7/5/19			4,087.65	G 67	45 CEBERSBE
07/15/19 Manual Entry	Record EFT payment for PA Rev			301.11	G 67	49 CEBERSBE
07/16/19 Manual Entry	Record EFT Fed Tax payment PPA 7/5/19			28,675.27	G 67	53 CEBERSBE
07/17/19 Manual Entry	Record EFT NJGIT payment PPA 7/5/19			3,938.90	G 67	55 CEBERSBE
07/17/19 Manual Entry	Record Qtrly SUI/SDI payment PPE			3,041.33	G 67	58 CEBERSBE
07/25/19 Manual Entry	Record net pay disbursement PPE 7/19/19			77,882.49	G 67	62 CEBERSBE
07/25/19 Manual Entry	EFT payment DefComp/ROTH PPE 7/19/19			4,087.65	G 67	89 CEBERSBE
07/30/19 Manual Entry	Money transfer fee charged by bank			25.00	G 67	95 CEBERSBE
07/31/19 Manual Entry	EFT for Fed Tax payment PPE 7/19/19			29,274.34	G 67	99 CEBERSBE
07/31/19 Manual Entry	EFT for NJGIT payment PPE 7/19/19			3,996.42	G 67	101 CEBERSBE
07/31/19 Manual Entry	TO REVERSE ENTRY 073119_JN N/A			2,075.00	G 74	2 CEBERSBE
07/31/19 Manual Entry	TO RECORD RETURN DEPOSIT ITEM			2,075.00	G 74	4 CEBERSBE
08/07/19 Manual Entry	Record EFT Div of PEnsi on			25,715.66	G 68	4 CEBERSBE
08/08/19 Manual Entry	Record net pay disbursement PPE 8/2/19			76,220.65	G 68	6 CEBERSBE
08/08/19 Manual Entry	EFT pay DefComp/ROTH PPE 8/2/19			4,316.26	G 68	32 CEBERSBE
08/13/19 Manual Entry	Record EFT for Fed Tax payment PPE 8/2/1			28,634.13	G 68	38 CEBERSBE
08/14/19 Manual Entry	Record EFT NJGIT payment PPE 8/2/19			3,938.90	G 68	40 CEBERSBE
08/15/19 Manual Entry	Record EFT payment for PA Rev			298.72	G 68	42 CEBERSBE
08/19/19 Manual Entry	Money transfer fees charged by bank			25.00	G 68	46 CEBERSBE
08/22/19 Manual Entry	Record net pay disbursement PPE 8/16/19			77,333.80	G 68	48 CEBERSBE
08/22/19 Manual Entry	Record EFT pay DefComp/ROTH PPE 8/16/19			4,319.66	G 68	75 CEBERSBE
08/27/19 Manual Entry	Record EFT Fed Tax payment PPE 8/16/19			29,089.03	G 68	81 CEBERSBE
08/28/19 Manual Entry	Record EFT NJGIT payment PPE 8/16/19			3,963.54	G 68	83 CEBERSBE
09/03/19 Manual Entry	Money transfer fees charged by acct			25.00	G 76	4 CEBERSBE
09/05/19 Manual Entry	Record net pay disbursement PPE 8/30/19			75,207.00	G 76	6 CEBERSBE
09/05/19 Manual Entry	Record EFT pay DefComp/ROTH PPE 8/30/19			4,207.73	G 76	32 CEBERSBE
09/06/19 Manual Entry	Record EFT Div of Pensi ons			25,612.15	G 76	38 CEBERSBE
09/10/19 Manual Entry	Record EFT Fed Tax payment PPE 8/30/19			28,235.60	G 76	42 CEBERSBE
09/11/19 Manual Entry	Record EFT NJGIT payment PPE 8/30/19			3,884.52	G 76	44 CEBERSBE
09/13/19 Manual Entry	Record EFT payment for PA Rev			298.72	G 76	46 CEBERSBE
09/16/19 Manual Entry	Money transfer fee charged by bank			25.00	G 76	50 CEBERSBE
09/19/19 Manual Entry	Record net pay disbursement PPE 9/13/19			76,908.86	G 76	52 CEBERSBE
09/19/19 Manual Entry	Record EFT pay DefComp/ROTH PPE 9/13/19			4,207.73	G 76	78 CEBERSBE
09/24/19 Manual Entry	Record EFT Fed Tax payment PPE 9/13/19			28,769.76	G 76	84 CEBERSBE
09/25/19 Manual Entry	Record EFT NJGIT payment PPE 9/13/19			3,901.36	G 76	86 CEBERSBE
09/25/19 Manual Entry	Money transfer fees charged by bank			25.00	G 76	90 CEBERSBE
10/03/19 Manual Entry	Money transfer fees charged by bank			25.00	G 78	6 JLYNCH
10/03/19 Manual Entry	Record net pay disbursement PPE 9/27/19			77,926.61	G 78	8 JLYNCH
10/03/19 Manual Entry	EFT payment DefComp/Roth PPE 9/27/19			3,999.69	G 78	35 JLYNCH

G/L Account No.	Description	Type	Debit	Credit	Reference #	User Id
Date	Transaction					
1-00-000-01-11-02	BENEFICIAL BANK-OPERATING	Asset	Continued			
10/04/19	Manual Entry	Record EFT Div of Pensions		24,335.76	G 78	41 JLYNCH
10/08/19	Manual Entry	Record EFT Fed Tax payment PPE 9/27/19		29,025.81	G 78	45 JLYNCH
10/09/19	Manual Entry	Record EFT NJGIT payment PPE 9/27/19		3,969.44	G 78	47 JLYNCH
10/11/19	Manual Entry	Money transfer fee charged by bank		25.00	G 78	51 JLYNCH
10/15/19	Manual Entry	Record EFT payment PA Rev		298.72	G 78	53 JLYNCH
10/17/19	Manual Entry	Record net pay disbursement PPE 10/11/19		77,973.18	G 78	55 JLYNCH
10/17/19	Manual Entry	Record EFT pay DefComp/Roth PPE 10/11/19		3,999.69	G 78	81 JLYNCH
10/17/19	Manual Entry	Money transfer fees charged by bank		25.00	G 78	87 JLYNCH
10/22/19	Manual Entry	Record EFT Fed Tax payment PPE 10/11/19		29,059.75	G 78	91 JLYNCH
10/23/19	Manual Entry	Record EFT NJGIT payment PPE 10/11/19		3,923.05	G 78	93 JLYNCH
10/28/19	Manual Entry	EFT payment to Pitney Bowes		500.00	G 78	95 JLYNCH
10/28/19	Manual Entry	Money transfer fee charged by bank		25.00	G 78	97 JLYNCH
10/29/19	Manual Entry	Money transfer fee charged by bank		500.00	G 78	99 JLYNCH
10/29/19	Manual Entry	Money transfer fee charged by bank		25.00	G 78	103 JLYNCH
10/31/19	Manual Entry	Record net pay disbursement PPE 10/25/19		89,011.20	G 78	105 JLYNCH
10/31/19	Manual Entry	EFT pay fo DefComp ROTH PPE 10/25/19		4,500.13	G 78	126 JLYNCH
10/31/19	Manual Entry	Record Qtrly SUI/SDI payment Form 927		493.61	G 78	131 JLYNCH
11/05/19	Manual Entry	Record EFT Fed Tax payment PPE		30,724.65	G 80	4 CEBERSBE
11/06/19	Manual Entry	Record EFT NJGIT payment PPE		3,923.05	G 80	6 CEBERSBE
11/07/19	Manual Entry	Record EFT Div of Pensions		24,773.82	G 80	10 CEBERSBE
11/12/19	Manual Entry	Money transfer fee charged by bank		25.00	G 80	14 CEBERSBE
11/14/19	Manual Entry	To record net pay disbursement PPE 11/8/		76,633.40	G 80	16 CEBERSBE
11/14/19	Manual Entry	EFT payment DefComp/ROTH PPE 11/8/19		4,189.57	G 80	42 CEBERSBE
11/15/19	Manual Entry	Record EFT payment fo PA Rev		448.19	G 80	46 CEBERSBE
11/19/19	Manual Entry	Record EFT Fed Tax payment PPE 11/8/19		28,625.00	G 80	50 CEBERSBE
11/20/19	Manual Entry	Record EFT NJGIT payment PPE 11/8/19		3,918.62	G 80	52 CEBERSBE
11/25/19	Manual Entry	Money transfer fee charged by bank		25.00	G 80	59 CEBERSBE
11/27/19	Manual Entry	Record net pay disbursement PPE 11/22/19		76,260.00	G 80	61 CEBERSBE
11/27/19	Manual Entry	Record EFT pay DefComo/ROTH PPE 11/22/19		4,189.57	G 80	86 CEBERSBE
12/03/19	Manual Entry	Record EFT Fed Tax payment PPE 11/22/19		28,515.35	G 82	7 CEBERSBE
12/04/19	Manual Entry	Record EFT NJGIT payment PPE 11/22/19		3,885.11	G 82	9 CEBERSBE
12/04/19	Manual Entry	Record EFT Div of Pension for Nov		24,975.57	G 82	13 CEBERSBE
12/09/19	Manual Entry	NSF - fee charged by bank		15.00	G 82	17 CEBERSBE
12/09/19	Manual Entry	Money transfer fee charged by bank		25.00	G 82	19 CEBERSBE
12/12/19	Manual Entry	Record net pay disbursement PPE 12/6/19		73,262.90	G 82	31 CEBERSBE
12/12/19	Manual Entry	EFT payment DefComp/Roth PPE 12/6/19		4,181.07	G 82	57 CEBERSBE
12/13/19	Manual Entry	Record EFT payment for PA Rev		298.72	G 82	61 CEBERSBE
12/17/19	Manual Entry	Record EFT Fed Tax payment PPE 12/6/19		32,296.95	G 82	65 CEBERSBE
12/18/19	Manual Entry	Record EFT NJGIT payment PPE 12/6/19		3,885.11	G 82	67 CEBERSBE
12/19/19	Manual Entry	PERS payment		15,753.16	G 82	70 CEBERSBE
12/19/19	Manual Entry	Federal Tax payment		565.08	G 82	72 CEBERSBE
12/20/19	Manual Entry	Money transfer fee charged by bank		25.00	G 82	76 CEBERSBE
12/25/19	Manual Entry	EFT FSA payment		75.00	G 82	80 CEBERSBE
12/25/19	Manual Entry	EFT payment Phila Tax		1,640.08	G 82	82 CEBERSBE
12/25/19	Manual Entry	EFT payment Phila Tax		1,160.46	G 82	84 CEBERSBE
12/25/19	Manual Entry	EFT payment Phila Tax		1,183.38	G 82	86 CEBERSBE
12/26/19	Manual Entry	Record net pay disbursement PPE 12/20/19		76,618.65	G 82	88 CEBERSBE
12/26/19	Manual Entry	EFT payment DefComp/Roth PPE 12/20/19		4,181.07	G 82	113 CEBERSBE
12/27/19	Manual Entry	EFT FSA payment		1.00	G 82	117 CEBERSBE
12/27/19	Manual Entry	EFT FSA payment		26.23	G 82	119 CEBERSBE
12/27/19	Manual Entry	EFT FSA payment		75.00	G 82	121 CEBERSBE
12/30/19	Manual Entry	NSF fees charged by bank		15.00	G 82	123 CEBERSBE

G/L Account No. Date	Description Transaction	Type	Debit	Credit	Reference #	User Id
1-00-000-01-11-02	BENEFICIAL BANK-OPERATING	Asset	Continued			
12/31/19	Manual Entry	EFT for Fed Tax payment PPE 12/20/19		27,605.72	G 82	127 CEBERSBE
12/31/19	Manual Entry	Record EFT NJGIT payment PPE 12/20/19		3,885.11	G 82	129 CEBERSBE
Total Manual Entry:		99	Debit: 0.00	Credit: 1,695,558.34	Net: 1,695,558.34 Cr	
Report Totals						
Total Manual Entry:		99	Debit: 0.00	Credit: 1,695,558.34	Net: 1,695,558.34 Cr	
Total Transactions:		99	Debit: 0.00	Credit: 1,695,558.34	Net: 1,695,558.34 Cr	

New Jersey Pinelands Commission Application Fee Summary

FY Total	Month	Total Revenue	Received		Refunded	
			Number	Amount	Number	Amount
Budget	FY 2020					
\$31,097.68	July	31,097.68	24	\$31,597.68	2	\$500.00
\$108,313.13	August	77,215.45	26	\$77,715.45	2	\$500.00
\$124,903.13	September	16,590.00	31	\$19,343.75	3	\$2,753.75
\$161,813.47	October	36,910.34	31	\$36,910.34	0	\$0.00
\$168,974.87	November	7,161.40	14	\$8,611.40	6	\$1,450.00
\$191,489.80	December	22,514.93	28	\$22,764.93	1	\$250.00
\$226,265.05	January	34,775.25	34	\$35,275.25	2	\$500.00
	February	0.00				
	March	0.00				
	April	0.00				
	May	0.00				
	June	0.00				
\$226,265.05		\$226,265.05	188	\$232,218.80	16	\$5,953.75

Budget	\$690,000.00	
Amount Collected	\$226,265.05	32.79%
Amount Uncollected	\$463,734.95	67.21%

EMPLOYEE ACTIONS
August 2019 – February 2020

A. DEPARTING EMPLOYEE(S)

Name	Title	Office	Hire Date	Effective Date
Larry Liggett	Director	Land Use & Tech. Prgms.	10/31/1988	1/1/2020
Donna Graham	Deputy Director	Executive	07/05/1983	2/1/2020

B. VACANCIES / RECRUITMENT(S)

Title	Office	Status
Director Special Programs	Executive	Not Budgeted
Community Planner*	Executive	Not Budgeted
GIS Administrator	Land Use/Tech. Prgms.	Not Budgeted
Planning Specialist	Land Use/Tech Prgms.	Budgeted
Resource Planner	Land Use/Tech. Prgms.	Not Budgeted
Planning Assistant (part-time)	Land Use/Tech. Prgms.	Not Budgeted
Environmental Specialist	Regulatory Programs	Not Budgeted
Environmental Specialist	Regulatory Programs	Not Budgeted
Coordinator of Environmental Services	Regulatory Programs	Not Budgeted
Principal Applicant Services Rep.	Regulatory Programs	Not Budgeted
Principal Applicant Services Rep.	Regulatory Programs	Not Budgeted
Research Scientist	Science	Not Budgeted
Research Scientist*	Science	Not Budgeted
Research Scientist	Science	Budgeted
GIS Specialist	MIS	Budgeted
GIS Specialist*	Science	Not Budgeted
Business Specialist	Business Services	Not Budgeted
Principal Office Assistant	Business Services	Not Budgeted
Undetermined (1 Full Time and 1 Part Time)	Unassigned	Not Budgeted
Chief Permit Planner	Regulatory Programs	<i>Candidate Selected</i>

*Funded by the Pinelands Conservation Fund

C. OTHER NOTES

Name	Title	Office	Notes-Start Date
Carol Ebersberger	Business Services Specialist	Business Services	9/9/2019
Susan Grogan	Director	Land Use & Tech.Prgms.	2/17/2020



RESOLUTION OF THE NEW JERSEY PINELANDS COMMISSION

NO. PC4-20-_____

TITLE: To Authorize the Executive Director to Submit an Application to the New Jersey Historic Trust for a 2020 Preserve New Jersey Historic Preservation Fund Grant

Commissioner _____ moves and Commissioner _____ seconds the motion that:

WHEREAS, the New Jersey Historic Trust is offering Capital Level I matching grants through the Preserve New Jersey Historic Preservation Fund in 2020 for a wide range of historic preservation construction projects; and

WHEREAS, agencies and entities of the State government are eligible to apply for grants through this program; and

WHEREAS, to be eligible for a grant, a property must be listed in or eligible to be listed in the New Jersey Register of Historic Places and/or the National Register of Historic Places; and

WHEREAS, for the 2020 grant round, the New Jersey Historic Trust will give special consideration to grant applicants whose properties address and/or embody the themes of the 100th anniversary of the 19th Amendment, and the role of women in New Jersey history; and

WHEREAS, Fenwick Manor is listed in both the New Jersey and National Registers of Historic Places; and

WHEREAS, Fenwick Manor is the family home of pioneering agriculturist and advocate for migrant worker's rights Elizabeth Coleman White and is the architectural centerpiece of the Pinelands Commission campus, making it an ideal candidate for the Historic Trust's 2020 grant round; and

WHEREAS, the Commission wishes to apply for a Capital Level I grant which will be used to preserve the exterior of Fenwick Manor through activities which will include: the removal of all old and exfoliating paint, re-painting of the entire structure, and the stabilization and repair of any damaged exterior features according to the *Secretary of the Interior's Standards*; and

WHEREAS, Capital Level I applicants may apply for grants of \$5,000-\$150,000; and

WHEREAS, Capital Level I grants require the recipient to provide matching funds on a 3:2 basis, with the Historic Trust funding 60 percent of the total project cost and the grantee responsible for the remaining 40 percent; and

WHEREAS, in its Fiscal Year 2016, 2017, 2018 and 2019 adopted budgets, the Pinelands Commission reserved a total of \$120,000 for the rehabilitation of Fenwick Manor, all of which is available to match a Capital Level I grant; and

WHEREAS, the New Jersey Historic Trust requires the applicant to obtain the formal authorization of its governing body for the submission of application and to document the availability and commitment of matching funds; and

WHEREAS, pursuant to N.J.S.A. 13:18A-5h, no action authorized by the Commission shall have force or effect until ten (10) days, Saturdays, Sundays and public holidays excepted, after a copy of the minutes of the meeting of the Commission has been delivered to the Governor for review, unless prior to expiration of the review period the Governor shall approve same, in which case the action shall become effective upon such approval.

NOW, THEREFORE, be it resolved that:

1. The Pinelands Commission hereby approves and endorses an application for a Capital Level I grant through the New Jersey Historic Trust and the Preserve New Jersey Historic Preservation Fund for the preservation of National and State Register listed Fenwick Manor.
2. The Pinelands Commission hereby certifies that it will provide all necessary matching funds, up to a maximum of \$120,000.
3. The Executive Director is hereby authorized to submit the grant application and confirm and sign all assurances associated with that application.

Record of Commission Votes

	AYE	NAY	NP	A/R*		AYE	NAY	NP	A/R*		AYE	NAY	NP	A/R*
Ashmun					Irick					Quinn				
Avery					Jannarone					Rohan Green				
Christy					Lloyd					Prickett				
Earlen					Lohbauer									
Howell					Pikolycky									

*A = Abstained / R = Recused

Adopted at a meeting of the Pinelands Commission

Date: _____

Nancy Wittenberg
Executive Director

Richard Prickett
Chairman