



*"Protecting Public Health and the Environment"*

# Passaic Valley Sewerage Commission Application for BMP Approval

## INSTRUCTIONS FOR COMPLETING THIS APPLICATION

Users who receive an application must return the completed application within required time frame noted in cover letter to:

Passaic Valley Sewerage Commission  
600 Wilson Avenue,  
Newark, New Jersey 07105  
ATTN: Inspection & Compliance Bureau

Questions concerning the completion of the application may be answered by contacting. **Administrative Assistant of Pollution Prevention, Austria Calcano at 973-344-5712. Supervisor of Pollution Prevention, David Feuer at 973-817-5670.** The Inspection & Compliance Bureau fax number is 973-344-6237. Answer all questions, if one does not apply, write N/A or none.

**PASSAIC VALLEY SEWERAGE COMMISSIONERS  
APPLICATION FOR SILVER BMP APPROVAL**

1. Company Name: \_\_\_\_\_  
Company Address \_\_\_\_\_
2. What types of business or service do you provide \_\_\_\_\_
3. Hours of operations \_\_\_\_\_
4. Water Purveyor (attach water bill if possible) \_\_\_\_\_
5. Does your company have a PVSC Permit? Yes ☐ No ☐
6. Based on your daily total discharge to the sewer system check the category you will be classified as:  
☐ Category I 99 gal/day or less  
☐ Category II 100 to 999 gal/day  
☐ Category III 1000 to 9999 gal/day  
☐ Category IV 10,000 to 24,999 gal/day  
☐ Category V 25,000 gal/day or more
7. Check the type of silver recovery equipment you will use  
☐ Chemical Recovery Cartridge (CRC). How many? \_\_\_\_\_  
Manufacturer name and Serial # \_\_\_\_\_  
\_\_\_\_\_  
☐ Electrolytic Recovery Unit. How many? \_\_\_\_\_  
Manufacturer name, type of unit and Serial #: \_\_\_\_\_  
\_\_\_\_\_  
☐ Precipitation Unit. How many? \_\_\_\_\_  
Manufacturer name, type of unit and Serial #: \_\_\_\_\_  
\_\_\_\_\_

☐

Alternative Technology. Specify:\_\_\_\_\_

\_\_\_\_\_

8.

☐

Location of Recovery Equipment:\_\_\_\_\_

\_\_\_\_\_

9.

☐

Offsite Recovery: Name of Hauler:\_\_\_\_\_

NJDEP Hazardous Waste ID #:\_\_\_\_\_

Frequency of Pick Up:\_\_\_\_\_

### **Certification**

The information contained in this application is familiar to me and, to the best of my knowledge and belief, such information is true, complete and accurate.

Name of signing official:\_\_\_\_\_

**Print Name**

**Title:**\_\_\_\_\_

**Date:**\_\_\_\_\_ **Signature:**\_\_\_\_\_



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## **Part IV-Regulations Concerning Prevention (P2)**

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### **SECTION 405 Applicability -Oil and Grease Control**

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#### **405.1**

This part shall apply to Users discharging liquid wastes containing grease from the preparation of food for commercial purposes directly or indirectly to the PVSC treatment works. Users including but not limited to cafeterias, hospitals, hotels, restaurants, church halls, school kitchen operations, supermarket food processing areas or other non-residential establishments where grease may be introduced into the sanitary sewer system shall implement the applicable Pollution Prevention (P2) procedures herein defined for the removal of grease. In addition to the PVSC Pollution Prevention program the User will still be responsible to meet any and all local, city or town Sewer Use Ordinances regarding oil and grease control and are still subject to any fees and/or fines that apply to the appropriate local Sewer Use Ordinances. If a User meets any of the criteria requiring it to comply with Section 405.1 and if it is also designated as an Industrial User requiring a PVSC Permit for a different reason, the User shall still comply with the Pollution Prevention requirements contained herein.

### **SECTION 406 Compliance**

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#### **406.1**

To achieve compliance with these Pollution Prevention (P2) regulations each existing User shall develop, implement, and maintain a Best Management Practice (BMP). The BMP shall meet the following requirements:

#### **406.2**

Oil and Grease recovered on-site for off-site disposal shall meet the following minimum requirements :

- (a) All solid wastes shall be stored in appropriate containers.
- (b) Compliance with all applicable NJDEP hazardous waste and Department of Transportation (DOT) regulations.
- (c) Users shall maintain records of volumes and types of all wastes generated and must keep same for a period of 5 years.



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## **Part IV - Regulations Concerning Prevention (P2)**

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### **406.3**

Users shall install an adequately sized oil/water separator, grease trap or grease interceptor. The separator traps must comply with all municipal ordinances and state laws, as well as these Rules and Regulations. At a minimum, Users must comply with the provisions of Chapter 12 of the New Jersey Sanitation Code. All equipment must be sized, installed and maintained in accordance with N.J.A.C. 5:23-1 of the New Jersey Uniform Construction Code. A facility with an existing oil and grease removal system that PVSC determines is inadequate may be directed to modify, improve or replace the existing equipment. Installation or modification must be completed within thirty days of receipt of written notice from PVSC, unless additional time is authorized by PVSC.

The PVSC requires Users to implement a Best Management Practice (BMP) maintenance schedule for a User's grease removal system as outlined below.

**Grease Traps** - All grease traps shall be properly installed, maintained and operated by the discharger at its own expense. All grease traps shall be easily accessible for cleaning and inspection. The grease trap installation shall be in continuous operation at all times and shall be maintained to provide efficient operation. The cleaning shall be done at a minimum of once per month, and may be performed by employees or a contractor specializing in this type of service. The facility must keep a maintenance log that includes the time, date and signature of the Person performing the cleaning. If at any time PVSC or a city official determines that the cleaning frequency or the system itself is not sufficient, the cleaning frequency shall be increased or a larger unit shall be installed.

Grease trap additives are prohibited unless approved by PVSC. PVSC may withdraw any approval should it suspect or determine that the additive is ineffective or is resulting in or contributing to a grease accumulation in any downstream sewer lines or the PVSC Treatment Works. All material removed shall be disposed of in accordance with all state and federal regulations. All maintenance logs and any manifests shall be made readily available upon request at the time of inspection by PVSC. Failure to allow an inspection is a violation of Section 104 of these Rules and Regulations.

The facility shall keep records of all grease trap cleaning for a minimum of 5 years. These records shall also be made readily available upon request at the time of inspection by PVSC or a city official. Failure to maintain such records is a violation of Section 104 of these Rules and Regulations.

A certification statement shall be signed and submitted annually to PVSC as per Section 316.3.



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## **Part IV - Regulations Concerning Prevention (P2)**

**Grease Interceptors** - The discharger shall implement weekly inspections by employees and keep a maintenance log that includes the time, date and signature of the Person performing the inspection. A contractor that specializes in this type of service shall service the interceptor at a minimum of no less than once every two months. If at any time a PVSC or a city official determines that the cleaning frequency or the system itself is not sufficient, the cleaning frequency shall be increased or a larger unit shall be installed.

Grease interceptor additives are prohibited unless approved by PVSC.

All material removed shall be disposed of in accordance with all state and federal regulations. All maintenance logs and any manifests shall be made readily available upon request at the time of inspection by PVSC. Failure to allow an inspection is a violation of Section 104 of these Rules and Regulations.

The facility shall keep records of all grease interceptor cleaning for a minimum of 5 years. These records shall also be made readily available upon request at the time of inspection by PVSC or a city official. Failure to maintain such records is a violation of Section 104 of these Rules and Regulations.

A certification statement shall be signed and submitted annually to PVSC as per Section 316.3.

### **406.4**

Any User subject to Section 405.1 of these Rules and Regulations shall pay an annual Pollution Prevention Monitoring Fee, as set forth in Section 602.8. The amount of the Monitoring Fee shall be based on the User's potential to discharge oils and grease to the sewer, as follows:

- (a) Category I - no risk. The facility performs no cooking or food preparation on-site.
- (b) Category II - low risk. The facility performs a minimal volume of food preparation or cooking on-site, and has sufficient grease-capturing equipment.
- (c) Category III - moderate risk. The facility performs a moderate volume of food preparation or cooking on-site, has a full-service kitchen and sufficient grease-capturing equipment.
- (d) Category IV - high risk. The facility performs a substantial amount of food preparation or cooking on-site, with multiple pieces of high grease-bearing equipment, and sufficient grease-capturing equipment;

PVSC may, in its sole discretion, waive this fee for any organization that is: (1) tax-exempt pursuant to Section 501(c)(3) of the Internal Revenue Code of 1989, as amended, and (2) whose facility is located within PVSC's Treatment District. Proof of qualification for such waiver shall be required in a form satisfactory to PVSC.