

THOMAS TUCCI, JR.  
Chairman

LUIS A. QUINTANA  
Vice Chairman

ELIZABETH CALABRESE  
DAVID S. CATUOGNO  
MILDRED C. CRUMP  
JAMES P. DORAN  
SCOTT M. HECK  
JOSEPH F. ISOLA  
Commissioners



GREGORY A. TRAMONTOZZI  
Executive Director and General Counsel

JOSEPH F. KELLY  
Clerk

*“Protecting Public Health and the Environment”*

**PASSAIC VALLEY SEWERAGE COMMISSION  
600 WILSON AVENUE  
NEWARK, NEW JERSEY 07105  
(973) 344-1800**

**PUBLIC MEETING  
APRIL 12, 2018**

**AGENDA**

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM  
TIME: 12:00 PM**

- 1. Call to Order**
  
- 2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC’s Clerk, posted to PVSC’s public website, sent to the municipal clerks of all member and contracting municipalities within PVSC’s treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 1, 2017.

- 3. Roll Call**

Commissioners:

\_\_\_ Elizabeth Calabrese  
\_\_\_ David S. Catuogno  
\_\_\_ Mildred C. Crump  
\_\_\_ James P. Doran  
\_\_\_ Scott M. Heck  
\_\_\_ Joseph F. Isola  
\_\_\_ Luis A. Quintana, Vice Chairman  
\_\_\_ Thomas Tucci, Jr., Chairman

**Official action may be taken on any matter unless otherwise indicated.**

Staff:

\_\_\_ Gregory A. Tramontozzi, Executive Director and General Counsel  
\_\_\_ Joseph F. Kelly, Clerk

**4. Pledge of Allegiance**

**5. Public Comment**

Members of the public are invited to comment on any issues, whether or not on the Agenda.

**6. Discussion of Administrative Matters**

- A-1 Request for Approval of Meeting Minutes – March 15, 2018, Public Meeting; *presented by J. Kelly*
- A-2 Presentation Relative to Monthly Financial Reports – February 2018; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – April 2018; *presented by J. Kelly*
- A-4 Request for Authorization to Award Contract A920 (Administration Building Rehabilitation Project) – Contract Modification No. 3; *presented by J. Rotolo*
- A-5 Request for Authorization to Award Contract B125 (Support Services for the Plantwide Building Automatic Temperature Control System for a Two (2) Year Period) – Project 1 (Lab Building HVAC EMS/I&C Upgrade); *presented by J. Rotolo*
- A-6 Report on Status of Contract B079A (FEMA Project Worksheet Plantwide Work Orders Monthly Summary Report); *presented by J. Rotolo*
- A-7 Request for Authorization to Award Contract B130-2 (SCADA System Integration Services On an As-Needed Basis for a Two (2) Year Period) – Project 1 (Upgrade Obsolete Existing Oxygen Production Facility “A” Plant Main Control Panel); *presented by J. Rotolo*
- A-8 Request for Authorization to Award Agreement to Curtailment Services Provider Relative to PJM Demand Response Program; *presented by J. Rotolo*

**Official action may be taken on any matter unless otherwise indicated.**

- A-9 Request for Authorization to Advertise for Receipt of Bids Relative to Contract B145 (Provide Maintenance and Janitorial Service for Witco Property Contractor Staging Area for a Two (2) Year Period); *presented by J. Rotolo*
- A-10 Request for Authorization to Award Professional Services Agreement Relative to Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project; *presented by B. McKenna*
- A-11 Request for Authorization to Award Contract B136 (Furnish and Deliver Various Maintenance Chemicals and Supplies to PVSC for a Two (2) Year Period); *presented by B. McKenna*
- A-12 Request for Authorization to Award Contract B137 (Furnish and Deliver Settling Aid Polymer to PVSC for a One (1) Year Period); *presented by B. McKenna*
- A-13 Request for Authorization to Award Contract B138 (Furnish and Deliver Various Hose Couplings and Fittings to PVSC for a One (1) Year Period); *presented by B. McKenna*
- A-14 Report on LWA Revenue – March 2018; *presented by B. McKenna*
- A-15 Report on Plant Performance – February 2018; *presented by B. McKenna*
- A-16 Request for Authorization to Approve Membership of Two Rivers Water Reclamation Authority in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-17 Request for Approval of Sewer Use Permits; *presented by H. Skinner*
- A-18 Request for Authorization for Executive Director to Approve and Sign Treatment Works Approval Forms on Behalf of PVSC; *presented by H. Skinner*
- A-19 Report on Connection Fees Collected – 1<sup>st</sup> Quarter 2018; *presented by H. Skinner*
- A-20 Request for Authorization to Issue Requests for Qualifications Relative to Special Legal Counsel; *presented by G. Tramontozzi*
- A-21 Request for Authorization to Adopt PVSC Procurement Policy and Manual; *presented by G. Tramontozzi*
- A-22 Proposed Revisions to PVSC Personnel Policies and Procedures Manual – Policy Prohibiting Use of Drugs and Alcohol; *presented by G. Tramontozzi*

**Official action may be taken on any matter unless otherwise indicated.**

- A-23 Report on Upcoming Events; *presented by G. Tramontozzi*
- A-24 Request for Authorization to Enter into Amended Site Access Agreement; *presented by B. McKenna*

**7. Executive Session**

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 78-18 for Executive Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_

Commissioners:

- \_\_\_ Elizabeth Calabrese
- \_\_\_ David S. Catuogno
- \_\_\_ Mildred C. Crump
- \_\_\_ James P. Doran
- \_\_\_ Scott M. Heck
- \_\_\_ Joseph F. Isola
- \_\_\_ Luis A. Quintana, Vice Chairman
- \_\_\_ Thomas Tucci, Jr., Chairman

**A. Legal**

- L-1 Report on Resolution of Operational Issues (N.J.S.A. 10:4-12(b)(7) (pending litigation and attorney-client privilege)); *presented by M. Witt, Esq.*
- L-2 Report on Negotiations Status of Collective Bargaining Agreements with IBEW Blue Collar Group, IBEW White Collar Group, PVSC Supervisor Group and PVSC Professional Group (N.J.S.A. 10:4-12(b)(4) (collective bargaining agreement); N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi, J. Kelly and M. Murray*
- L-3 Report on Disclosure of Personnel Records (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi*
- L-4 Report on Election Procedures for Commission Officers (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi*

**Official action may be taken on any matter unless otherwise indicated.**

**B. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver***

- P-1 Recommendation – New Employees
- P-2 Recommendation – Passed Evaluations
- P-3 Recommendation – Filled Vacancies/Promotions
- P-4 Recommendation – Modify Table of Organization
- P-5 Recommendation – Out of Title Assignment
- P-6 Recommendation – Contractual Range and Step Increases
- P-7 Recommendation – Medical Leave of Absence
- P-8 Recommendation – Reinstatement to Active Duty

**8. Return to Public Session**

**9. Adoption of Resolutions**

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – March 15, 2018, Public Meeting	79-18
A-3	Presentation of Check Register for Payment of Bills – April 2018	80-18
A-4	Request for Authorization to Award Contract A920 (Administration Building Rehabilitation Project) – Contract Modification No. 3	81-18
A-5	Request for Authorization to Award Contract B125 (Support Services for the Plantwide Building Automatic Temperature Control System for a Two (2) Year Period) – Project 1 (Lab Building HVAC EMS/I&C Upgrade)	82-18
A-7	Request for Authorization to Award Contract B130-2 (SCADA System Integration Services On an As-Needed Basis for a Two (2) Year Period) – Project 1 (Upgrade Obsolete Existing Oxygen Production Facility “A” Plant Main Control Panel)	83-18
A-8	Request for Authorization to Award Agreement to Curtailment Services Provider Relative to PJM Demand Response Program	84-18
A-9	Request for Authorization to Advertise for Receipt of Bids Relative to Contract B145 (Provide Maintenance and Janitorial Service for Witco Property Contractor Staging Area for a Two (2) Year Period)	85-18
A-10	Request for Authorization to Award Professional Services Agreement Relative to Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project	86-18
A-11	Request for Authorization to Award Contract B136 (Furnish and Deliver Various Maintenance Chemicals and Supplies to PVSC for a Two (2) Year Period)	87-18
A-12	Request for Authorization to Award Contract B137 (Furnish and Deliver Settling Aid Polymer to PVSC for a One (1) Year Period)	88-18

A-13	Request for Authorization to Award Contract B138 (Furnish and Deliver Various Hose Couplings and Fittings to PVSC for a One (1) Year Period)	89-18
A-16	Request for Authorization to Approve Membership of Two Rivers Water Reclamation Authority in the North Jersey Wastewater Cooperative Pricing System	90-18
A-17	Request for Approval of Sewer Use Permits	91-18
A-18	Request for Authorization for Executive Director to Approve and Sign Treatment Works Approval Forms on Behalf of PVSC	92-18
A-20	Request for Authorization to Issue Requests for Qualifications Relative to Special Legal Counsel	93-18
A-21	Request for Authorization to Adopt PVSC Procurement Policy and Manual	94-18
A-22	Proposed Revisions to PVSC Personnel Policies and Procedures Manual – Policy Prohibiting Use of Drugs and Alcohol	95-18
A-24	Request for Authorization to Enter into Amended Site Access Agreement	96-18
P-1	Recommendation – New Employees	97-18
P-2	Recommendation – Passed Evaluations	98-18
P-3	Recommendation – Filled Vacancies/Promotions	99-18
P-4	Recommendation – Modify Table of Organization	100-18
P-5	Recommendation – Out of Title Assignment	101-18
P-6	Recommendation – Contractual Range and Step Increases	102-18
P-7	Recommendation – Medical Leave of Absence	103-18
P-8	Recommendation – Reinstatement to Active Duty	104-18

## 10. Adjournment of Public Meeting

This Agenda was prepared as of April 10, 2018, with all available information as of that date.

Joseph F. Kelly  
Clerk