

THOMAS TUCCI, JR.
Chairman

LUIS A. QUINTANA
Vice Chairman

ELIZABETH CALABRESE
MILDRED C. CRUMP
JAMES P. DORAN
JOSEPH F. ISOLA
Commissioners



GREGORY A. TRAMONTOZZI
Executive Director and General Counsel

MATTHEW F. MURRAY
Clerk

"Protecting Public Health and the Environment"

**PASSAIC VALLEY SEWERAGE COMMISSION
600 WILSON AVENUE
NEWARK, NEW JERSEY 07105
(973) 344-1800**

**PUBLIC MEETING
DECEMBER 13, 2018**

AGENDA

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM
TIME: 12:00 PM**

1. Call to Order

2. Statement of Compliance with the Open Public Meetings Act

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 1, 2017.

3. Roll Call

Commissioners:

___ Elizabeth Calabrese
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

Staff:

___ Gregory A. Tramontozzi, Executive Director and General Counsel
___ Matthew F. Murray, Clerk

Official action may be taken on any matter unless otherwise indicated.

4. **Pledge of Allegiance**

5. **Public Comment**

Members of the public are invited to comment on any issues, whether or not on the Agenda.

6. **Discussion of Administrative Matters**

- A-1 Request for Approval of Meeting Minutes – November 19, 2018, Public Meeting; *presented by M. Murray*
- A-2 Presentation Relative to Monthly Financial Reports – October 2018; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – December 2018; *presented by J. Kelly*
- A-4 Request for Authorization to Adopt Recalculated Connection Fees for 2019; *presented J. Kelly*
- A-5 Request for Authorization to Adopt Proposed 2019 Operating Budget and User Charges; *presented J. Kelly*
- A-6 Report on Status of Contract B079A (FEMA Project Worksheet Plantwide Work Orders Monthly Summary Report); *presented by J. Rotolo*
- A-7 Request for Authorization to Award Contract B079A (FEMA Project Worksheet Plantwide Work Orders) – Work Order No. 04388-05 (Conduit and Wiring Replacement for Primary Clarifier Sludge Withdrawal Valves); *presented by J. Rotolo*
- A-8 Request for Authorization to Award Contract B158A (Furnish and Deliver Various Shop and Garage Equipment and Supplies to the PVSC Warehouse for a One (1) Year Period); *presented by J. Rotolo*
- A-9 Request for Authorization to Award Contract B170 (Rental and Erection of Scaffolding at Various PVSC Locations for a Two (2) Year Period); *presented by J. Rotolo*
- A-10 Request for Authorization to Award Contract B171 (Furnish and Deliver Various Filters to the PVSC Warehouse for a One (1) Year Period); *presented by J. Rotolo*

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- A-11 Request for Authorization to Award Replacement of High Speed Doors at Grit and Screening Facility; *presented by J. Rotolo*
- A-12 Request for Authorization to Award PVSC Supervisory Control and Data Acquisition – Phase 1 Implementation; *presented by J. Rotolo*
- A-13 Request for Approval of Renewal of PVSC Membership in New Jersey Large Energy Users Coalition; *presented by J. Rotolo*
- A-14 Request for Authorization to Award Contract B173 (Provide Testing and Inspecting for Two Toledo Model No. 7560 Digital Truckmate Truck Scales on a Per Visit Lump Sum Cost for a Three (3) Year Period); *presented by B. McKenna*
- A-15 Request for Authorization to Award Contract B174 (Furnish and Deliver Polymer to the PVSC Thickening Centrifuge Facility for a One (1) Year Period); *presented by B. McKenna*
- A-16 Report on LWA Revenue – November 2018; *presented by B. McKenna*
- A-17 Report on Plant Performance – October 2018; *presented by B. McKenna*
- A-18 Request for Approval of Liquid Waste Acceptance Agreements; *presented by B. McKenna*
- A-19 Request for Authorization to Approve Membership of the North Bergen Municipal Utilities Authority in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-20 Request for Approval of Sewer Use Permits; *presented by H. Skinner*
- A-21 Report on Upcoming Events; *presented by G. Tramontozzi*
- A-22 Report Relative to Borough of Lodi’s Request for Waiver of Finance Charges Relative to Late User Charges Payment; *presented by G. Tramontozzi*

7. Executive Session

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 283-18 for Executive Session.

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Motion _____ Second _____

Commissioners:

___ Elizabeth Calabrese
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

A. Legal

L-1 Report on Third and Fourth Quarter User Charge Assessment Issue (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi, B. McKenna and J. Kelly*

B. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

P-1 Recommendation – New Employees
P-2 Recommendation – Winter Interns
P-3 Recommendation – Passed Evaluations
P-4 Recommendation – Promotions (Filled Vacancies)
P-5 Recommendation – Salary Adjustments
P-6 Recommendation – Contractual Range and Step Increases
P-7 Recommendation – Medical Leave of Absence
P-8 Recommendation – Modification of Table of Organization

8. Return to Public Session

9. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – October 18, 2018, Public Meeting	284-18
A-3	Presentation of Check Register for Payment of Bills – November 2018	285-18
A-4	Request for Authorization to Adopt Recalculated Connection Fees for 2019	286-18
A-5	Request for Authorization to Adopt Proposed 2019 Operating Budget and User Charges	287-18

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A-7	Request for Authorization to Award Contract B079A (FEMA Project Worksheet Plantwide Work Orders) – Work Order No. 04388-05 (Conduit and Wiring Replacement for Primary Clarifier Sludge Withdrawal Valves)	288-18
A-8	Request for Authorization to Award Contract B158A (Furnish and Deliver Various Shop and Garage Equipment and Supplies to the PVSC Warehouse for a One (1) Year Period)	289-18
A-9	Request for Authorization to Award Contract B170 (Rental and Erection of Scaffolding at Various PVSC Locations for a Two (2) Year Period)	290-18
A-10	Request for Authorization to Award Contract B171 (Furnish and Deliver Various Filters to the PVSC Warehouse for a One (1) Year Period)	291-18
A-11	Request for Authorization to Award Replacement of High Speed Doors at Grit and Screening Facility	292-18
A-12	Request for Authorization to Award PVSC Supervisory Control and Data Acquisition – Phase 1 Implementation	293-18
A-13	Request for Approval of Renewal of PVSC Membership in New Jersey Large Energy Users Coalition	294-18
A-14	Request for Authorization to Award Contract B173 (Provide Testing and Inspecting for Two Toledo Model No. 7560 Digital Truckmate Truck Scales on a Per Visit Lump Sum Cost for a Three (3) Year Period)	295-18
A-15	Request for Authorization to Award Contract B174 (Furnish and Deliver Polymer to the PVSC Thickening Centrifuge Facility for a One (1) Year Period)	296-18
A-18	Request for Approval of Liquid Waste Acceptance Agreements	297-18
A-19	Request for Authorization to Approve Membership of the North Bergen Municipal Utilities Authority in the North Jersey Wastewater Cooperative Pricing System	298-18
A-20	Request for Approval of Sewer Use Permits	299-18
P-1	Recommendation – New Employees	300-18
P-2	Recommendation – Winter Interns	301-18
P-3	Recommendation – Passed Evaluations	302-18
P-4	Recommendation – Promotions (Filled Vacancies)	303-18
P-5	Recommendation – Salary Adjustments	304-18
P-6	Recommendation – Contractual Range and Step Increases	305-18
P-7	Recommendation – Medical Leave of Absence	306-18
P-8	Recommendation – Modification of Table of Organization	307-18

10. Adjournment of Public Meeting

This Agenda was prepared as of December 7, 2018, with all available information as of that date.

Matthew F. Murray
Clerk

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