

THOMAS TUCCI, JR.
Chairman

LUIS A. QUINTANA
Vice Chairman

ELIZABETH CALABRESE
MILDRED C. CRUMP
JAMES P. DORAN
JOSEPH F. ISOLA
Commissioners



GREGORY A. TRAMONTOZZI
Executive Director

MATTHEW F. MURRAY
Clerk

"Protecting Public Health and the Environment"

**PASSAIC VALLEY SEWERAGE COMMISSION
600 WILSON AVENUE
NEWARK, NEW JERSEY 07105
(973) 344-1800**

**PUBLIC MEETING
JANUARY 17, 2019**

AGENDA

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM
TIME: 12:00 PM**

1. **Call to Order**

2. **Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 3, 2018.

3. **Roll Call**

Commissioners:

___ Elizabeth Calabrese
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

Staff:

___ Gregory A. Tramontozzi, Executive Director and General Counsel
___ Matthew F. Murray, Clerk

Official action may be taken on any matter unless otherwise indicated.

4. Pledge of Allegiance

5. Public Comment

Members of the public are invited to comment on any issues, whether or not on the Agenda.

6. Discussion of Administrative Matters

- A-1 Request for Approval of Meeting Minutes – December 13, 2018, Public Meeting; *presented by M. Murray*
- A-2 Presentation Relative to Monthly Financial Reports – November 2018; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – January 2019; *presented by J. Kelly*
- A-4 Request for Authorization to Award Professional Services Agreement Relative to OWAM System Upgrade; *presented by J. Kelly, J. Rotolo and J. Mendillo*
- A-5 Report on Status of Contract B079A (FEMA Project Worksheet Plantwide Work Orders Monthly Summary Report); *presented by J. Rotolo*
- A-6 Request for Authorization to Award Contract A987A (Furnish and Deliver Various Manufacturers' Equipment and Spare Parts for a Two (2) Year Period) – Purchase Order Revision No. 1 (Replacement of Effluent Pump Motors); *presented by J. Rotolo*
- A-7 Request for Authorization to Award Contract B039 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping Systems on an As-Needed Basis for a Two (2) Year Period) – Project 6 (Sludge Thickener Facility Grit Piping); *presented by J. Rotolo*
- A-8 Request for Authorization to Award Contract B079A (FEMA Project Worksheet Plantwide Work Orders) – Work Order No. 04567 (Light Switches and Power Receptacle Wiring and Replacement); *presented by J. Rotolo*
- A-9 Request for Authorization to Award Contract B163A (Furnish and Deliver Instrumentation Equipment Parts and Supplies to the PVSC Warehouse for a One (1) Year Period); *presented by J. Rotolo*
- A-10 Request for Authorization to Award Contract B166 (Plantwide Industrial and Architectural Painting on an As-Needed Basis for a Two (2) Year

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Period); *presented by J. Rotolo*

- A-11 Request for Authorization to Award Contract B167 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping Systems on an As-Needed Basis for a Two (2) Year Period); *presented by J. Rotolo*
- A-12 Request for Authorization to Award Contract B168 (Plant Infrastructure Repairs on an As-Needed Basis for a Two (2) Year Period); *presented by J. Rotolo*
- A-13 Request for Authorization to Award Professional Services Agreement Relative to South 4th Street (Harrison) Flow Metering System; *presented by J. Rotolo*
- A-14 Request for Authorization to Execute Utility Engineering and Construction Agreement with New Jersey Department of Transportation Relative to Route 21 Project; *presented by J. Rotolo*
- A-15 Report on Procurements Authorized Under Section III(C)(2) of the PVSC Procurement Policy; *presented by T. Fuscaldo*
- A-16 Request for Approval of Renewal of Property and Casualty Insurance Policies for 2019; *presented by T. Fuscaldo*
- A-17 Request for Authorization to Issue Request for Qualifications/Request for Proposals for Grantsman Consultant; *presented by T. Fuscaldo*
- A-18 Request for Authorization to Award Contract B161A (Furnish and Deliver Laboratory Supplies to the PVSC Warehouse for a Two (2) Year Period); *presented by B. McKenna*
- A-19 Request for Authorization to Award Professional Services Agreement Relative to Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project; *presented by B. McKenna*
- A-20a Request for Authorization to Award Professional Services Agreement Relative to Implementation of the Laboratory Information Management System Upgrade (Implementation Services); *presented by B. McKenna and J. Mendillo*
- A-20b Request for Authorization to Award Professional Services Agreement Relative to Implementation of the Laboratory Information Management System Upgrade (Procurement of LIMS Software); *presented by B. McKenna and J. Mendillo*

- A-21 Request for Authorization to Award Professional Services Agreement Relative to an Evaluation and Alternatives Analysis of the Oxygen Production Facility; *presented by B. McKenna*
- A-22 Report on LWA Revenue – December 2017; *presented by B. McKenna*
- A-23 Report on Plant Performance – November 2017; *presented by B. McKenna*
- A-24 Request for Approval of Liquid Waste Acceptance Agreements; *presented by B. McKenna*
- A-25 Request for Approval of Sewer Use Permits; *presented by H. Skinner*
- A-26 Request for Authorization to Adopt Revised Sewer Use Permit Fees; *presented by A. Caltagirone*
- A-27 Report on Upcoming Events; *presented by G. Tramontozzi*

7. Executive Session

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 1-19 for Executive Session.

Motion _____ Second _____

Commissioners:

- ___ Elizabeth Calabrese
- ___ Mildred C. Crump
- ___ James P. Doran
- ___ Joseph F. Isola
- ___ Luis A. Quintana, Vice Chairman
- ___ Thomas Tucci, Jr., Chairman

A. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

- P-1 Recommendation – New Employees
- P-2 Recommendation – Winter Intern
- P-3 Recommendation – Passed Evaluations
- P-4 Recommendation – Promotions (Filled Vacancies)
- P-5 Recommendation – Promotions (Department Head Recommendations)

Official action may be taken on any matter unless otherwise indicated.

- P-6 Recommendation – Promotion (Out of Title)
- P-7 Recommendation – Salary Adjustment
- P-8 Recommendation – Out of Title Assignments
- P-9 Recommendation – Contractual Range and Step Increases
- P-10 Recommendation – Title Changes
- P-11 Recommendation – Modification of Table of Organization
- P-12 Recommendation – Medical Leaves of Absence
- P-13 Recommendation – Terminations

8. Return to Public Session

9. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – December 13, 2018, Public Meeting	2-19
A-3	Presentation of Check Register for Payment of Bills – January 2019	3-19
A-4	Request for Authorization to Award Professional Services Agreement Relative to OWAM System Upgrade	4-19
A-6	Request for Authorization to Award Contract A987A (Furnish and Deliver Various Manufacturers’ Equipment and Spare Parts for a Two (2) Year Period) – Purchase Order Revision No. 1 (Replacement of Effluent Pump Motors)	5-19
A-7	Request for Authorization to Award Contract B039 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping Systems on an As-Needed Basis for a Two (2) Year Period) – Project 6 (Sludge Thickener Facility Grit Piping)	6-19
A-8	Request for Authorization to Award Contract B079A (FEMA Project Worksheet Plantwide Work Orders) – Work Order No. 04567 (Light Switches and Power Receptacle Wiring and Replacement)	7-19
A-9	Request for Authorization to Award Contract B163A (Furnish and Deliver Instrumentation Equipment Parts and Supplies to the PVSC Warehouse for a One (1) Year Period)	8-19
A-10	Request for Authorization to Award Contract B166 (Plantwide Industrial and Architectural Painting on an As-Needed Basis for a Two (2) Year Period)	9-19
A-11	Request for Authorization to Award Contract B167 (Plantwide Replacement of Pipe, Fittings and Ancillary Piping Systems on an As-Needed Basis for a Two (2) Year Period)	10-19
A-12	Request for Authorization to Award Contract B168 (Plant Infrastructure Repairs on an As-Needed Basis for a Two (2) Year Period)	11-19
A-13	Request for Authorization to Award Professional Services Agreement Relative to South 4 th Street (Harrison) Flow Metering System	12-19

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A-14	Request for Authorization to Execute Utility Engineering and Construction Agreement with New Jersey Department of Transportation Relative to Route 21 Project	13-19
A-16	Request for Approval of Renewal of Property and Casualty Insurance Policies for 2019	14-19
A-17	Request for Authorization to Issue Request for Qualifications/Request for Proposals for Grantsman Consultant	15-19
A-18	Request for Authorization to Award Contract B161A (Furnish and Deliver Laboratory Supplies to the PVSC Warehouse for a Two (2) Year Period)	16-19
A-19	Request for Authorization to Award Professional Services Agreement Relative to Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project	17-19
A-20a	Request for Authorization to Award Professional Services Agreement Relative to Implementation of the Laboratory Information Management System Upgrade (Implementation Services)	18-19
A-20b	Request for Authorization to Award Professional Services Agreement Relative to Implementation of the Laboratory Information Management System Upgrade (Procurement of LIMS Software)	19-19
A-21	Request for Authorization to Award Professional Services Agreement Relative to an Evaluation and Alternatives Analysis of the Oxygen Production Facility	20-19
A-24	Request for Approval of Liquid Waste Acceptance Agreements	21-19
A-25	Request for Approval of Sewer Use Permits	22-19
A-26	Request for Authorization to Adopt Revised Sewer Use Permit Fees	23-19
P-1	Recommendation – New Employees	24-19
P-2	Recommendation – Winter Intern	25-19
P-3	Recommendation – Passed Evaluations	26-19
P-4	Recommendation – Promotions (Filled Vacancies)	27-19
P-5	Recommendation – Promotions (Department Head Recommendations)	28-19
P-6	Recommendation – Promotion (Out of Title)	29-19
P-7	Recommendation – Salary Adjustment	30-19
P-8	Recommendation – Out of Title Assignments	31-19
P-9	Recommendation – Contractual Range and Step Increases	32-19
P-10	Recommendation – Title Changes	33-19
P-11	Recommendation – Modification of Table of Organization	34-19
P-12	Recommendation – Medical Leaves of Absence	35-19
P-13	Recommendation – Terminations	36-19

10. Adjournment of Public Meeting

This Agenda was prepared as of January 10, 2019, with all available information as of that date.

Matthew F. Murray
Clerk

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