

THOMAS TUCCI, JR.
Chairman

LUIS A. QUINTANA
Vice Chairman

ELIZABETH CALABRESE
JOHN J. COSGROVE
MILDRED C. CRUMP
JAMES P. DORAN
JOSEPH F. ISOLA
HECTOR C. LORA
BRENDAN MURPHY
Commissioners



GREGORY A. TRAMONTOZZI
Executive Director

MATTHEW F. MURRAY
Clerk

"Protecting Public Health and the Environment"

**PASSAIC VALLEY SEWERAGE COMMISSION
600 WILSON AVENUE
NEWARK, NEW JERSEY 07105
(973) 344-1800**

**PUBLIC MEETING
SEPTEMBER 12, 2019**

AGENDA

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM
TIME: 12:00 PM**

- 1. Call to Order**

- 2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 3, 2018.

- 3. Roll Call**

Commissioners:

___ Elizabeth Calabrese
___ John J. Cosgrove
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Hector C. Lora
___ Brendan Murphy
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

Official action may be taken on any matter unless otherwise indicated.

Staff:

___ Gregory A. Tramontozzi, Executive Director
___ Matthew F. Murray, Clerk
___ Michael D. Witt, General Counsel

4. Pledge of Allegiance

5. Public Comment

Members of the public are invited to comment on any issues, whether or not on the Agenda.

6. In Memoriam – Bryan J. Christiansen – Resolution 200-19

7. Discussion of Administrative Matters

- A-1 Request for Approval of Meeting Minutes – July 18, 2019, Public Meeting;
presented by M. Murray
- A-2 Presentation Relative to Monthly Financial Reports – June and July 2019;
presented by J. Kelly
- A-3 Presentation of Check Register for Payment of Bills – August 2019;
presented by J. Kelly
- A-4 Presentation of Check Register for Payment of Bills – September 2019;
presented by J. Kelly
- A-5 Report on Status of Contract B079A (FEMA Project Worksheet Plantwide
Work Orders Monthly Summary Report); *presented by J. Rotolo*
- A-6 Request for Approval of Amendment No. 2 to Professional Services
Agreement 2679 (Improvements to the Vehicle Maintenance Facility);
presented by J. Rotolo
- A-7 Request for Authorization to Reject Bids on Contract B165 (Cleaning and
Inspection of the PVSC Main Interceptor Sewer System in Essex and
Passaic Counties); *presented by J. Rotolo*
- A-8 Request for Authorization to Award Contract B185 (Maintenance of
Dumbwaiters, Special Purpose Personnel Elevators, Power Sidewalk
Elevators, and Passenger Elevators for a Two (2) Year Period); *presented
by J. Rotolo*

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- A-9 Request for Approval of Agreement with Pilot Travel Centers Relative to Provision of Gasoline and Diesel Fuel; *presented by J. Rotolo*
- A-10 Request for Authorization to Award Contract B187B (Perform Testing on Various Samples for the PVSC Laboratory for a Two (2) Year Period); *presented by B. McKenna*
- A-11 Request for Approval of Amendment No. 2 to Professional Services Agreement 2677 (Design and Design Services During Construction for the Decant Facility Improvements); *presented by B. McKenna*
- A-12 Request for Approval of Amendment No. 1 to Professional Services Agreement 2694 (Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project); *presented by B. McKenna*
- A-13 Request for Authorization to Advertise for Receipt of Bids on Contract B149 (Decant Facility Rehabilitation Project); *presented by B. McKenna*
- A-14 Report on LWA Revenue – July and August 2019; *presented by B. McKenna*
- A-15 Report on Plant Performance – June and July 2019; *presented by B. McKenna*
- A-16 Request for Approval of Liquid Waste Acceptance Agreements; *presented by B. McKenna*
- A-17 Report on Procurements Authorized Under Section III(C)(2) of the PVSC Procurement Policy; *presented by T. Fuscaldo*
- A-18 Request for Authorization to Approve Memberships of the Borough of Stone Harbor and the Borough of Bloomingdale in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-19 Request for Authorization to Rescind Award of Contract B145 (Provide Maintenance and Janitorial Service for Witco Property Contractor Staging Area for a Two (2) Year Period) and to Advertise a New Contract for the Receipt of Bids; *presented by T. Fuscaldo*
- A-20 Presentation of Annual Audit for the Fiscal Year Ending December 31, 2018, and Request for Authorization to Accept Annual Audit; *presented by Warren Broudy, CPA, and Matthew Daly, CPA, of Mercadien, P.C. (PVSC's Independent Auditor)*

8. Executive Session

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 201-19 for Executive Session.

Motion _____ Second _____

Commissioners:

___ Elizabeth Calabrese
___ John J. Cosgrove
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Hector C. Lora
___ Brendan Murphy
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

A. Legal

L-1 Report on Discrimination Complaint (N.J.S.A. 10:4-12(b)(7) (potential litigation and attorney-client privilege)); *presented by G. Tramontozzi and M. Witt*

B. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

P-1 Recommendation – New Employees
P-2 Recommendation – Passed Evaluations
P-3 Recommendation – Promotions (Filled Vacancies)
P-4 Recommendation – Promotion (Department Head Recommendation)
P-5 Recommendation – Title Changes and Salary Adjustments
P-6 Recommendation – Out of Title Assignments
P-7 Recommendation – Contractual Range and Step Increases
P-8 Recommendation – Medical Leaves of Absence

9. Return to Public Session

Official action may be taken on any matter unless otherwise indicated.

10. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

A-1	Request for Approval of Meeting Minutes – July 18, 2019, Public Meeting	202-19
A-3	Presentation of Check Register for Payment of Bills – August 2019	203-19
A-4	Presentation of Check Register for Payment of Bills – September 2019	204-19
A-6	Request for Approval of Amendment No. 2 to Professional Services Agreement 2679 (Improvements to the Vehicle Maintenance Facility)	205-19
A-7	Request for Authorization to Reject Bids on Contract B165 (Cleaning and Inspection of the PVSC Main Interceptor Sewer System in Essex and Passaic Counties)	206-19
A-8	Request for Authorization to Award Contract B185 (Maintenance of Dumbwaiters, Special Purpose Personnel Elevators, Power Sidewalk Elevators, and Passenger Elevators for a Two (2) Year Period)	207-19
A-9	Request for Approval of Agreement with Pilot Travel Centers Relative to Provision of Gasoline and Diesel Fuel	208-19
A-10	Request for Authorization to Award Contract B187B (Perform Testing on Various Samples for the PVSC Laboratory for a Two (2) Year Period)	209-19
A-11	Request for Approval of Amendment No. 2 to Professional Services Agreement 2677 (Design and Design Services During Construction for the Decant Facility Improvements)	210-19
A-12	Request for Approval of Amendment No. 1 to Professional Services Agreement 2694 (Licensed Site Remediation Professional for Vehicle Maintenance Remediation Project)	211-19
A-13	Request for Authorization to Advertise for Receipt of Bids on Contract B149 (Decant Facility Rehabilitation Project)	212-19
A-16	Request for Approval of Liquid Waste Acceptance Agreements	213-19
A-18	Request for Authorization to Approve Memberships of the Borough of Stone Harbor and the Borough of Bloomingdale in the North Jersey Wastewater Cooperative Pricing System	214-19
A-19	Request for Authorization to Rescind Award of Contract B145 (Provide Maintenance and Janitorial Service for Witco Property Contractor Staging Area for a Two (2) Year Period) and to Advertise a New Contract for the Receipt of Bids	215-19
A-20	Presentation of Annual Audit for the Fiscal Year Ending December 31, 2018, and Request for Authorization to Accept Annual Audit	216-19
P-1	Recommendation – New Employees	217-19
P-2	Recommendation – Passed Evaluations	218-19
P-3	Recommendation – Promotions (Filled Vacancies)	219-19
P-4	Recommendation – Promotion (Department Head Recommendation)	220-19
P-5	Recommendation – Title Changes and Salary Adjustments	221-19
P-6	Recommendation – Out of Title Assignments	222-19
P-7	Recommendation – Contractual Range and Step Increases	223-19
P-8	Recommendation – Medical Leaves of Absence	224-19

Official action may be taken on any matter unless otherwise indicated.

11. Adjournment of Public Meeting

This Agenda was prepared as of September 12, 2019, with all available information as of that date.

Matthew F. Murray
Clerk