

THOMAS TUCCI, JR.
Chairman

LUIS A. QUINTANA
Vice Chairman

ELIZABETH CALABRESE
JOHN J. COSGROVE
MILDRED C. CRUMP
JAMES P. DORAN
JOSEPH F. ISOLA
HECTOR C. LORA
BRENDAN MURPHY
Commissioners



GREGORY A. TRAMONTOZZI
Executive Director

MATTHEW F. MURRAY
Clerk

"Protecting Public Health and the Environment"

**PASSAIC VALLEY SEWERAGE COMMISSION
600 WILSON AVENUE
NEWARK, NEW JERSEY 07105
(973) 344-1800**

**PUBLIC MEETING
OCTOBER 10, 2019**

AGENDA

**LOCATION: PVSC ADMINISTRATION BUILDING – PUBLIC MEETING ROOM
TIME: 12:00 PM**

- 1. Call to Order**

- 2. Statement of Compliance with the Open Public Meetings Act**

This public meeting is being held in compliance with the New Jersey Open Public Meetings Act. Adequate notice of this meeting has been posted in the PVSC Training Center, filed with PVSC's Clerk, posted to PVSC's public website, sent to the municipal clerks of all member and contracting municipalities within PVSC's treatment district, and forwarded to the Newark Star-Ledger, the Herald News, the Jersey Journal, and the Bergen Record on December 3, 2018.

- 3. Roll Call**

Commissioners:

___ Elizabeth Calabrese
___ John J. Cosgrove
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Hector C. Lora
___ Brendan Murphy
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

Official action may be taken on any matter unless otherwise indicated.

Staff:

___ Gregory A. Tramontozzi, Executive Director
___ Matthew F. Murray, Clerk
___ Michael D. Witt, General Counsel

4. Pledge of Allegiance

5. Public Comment

Members of the public are invited to comment on any issues, whether or not on the Agenda.

6. Discussion of Administrative Matters

- A-1 Request for Approval of Meeting Minutes – September 12, 2019, Public Meeting; *presented by M. Murray*
- A-2 Presentation Relative to Monthly Financial Reports – August 2019; *presented by J. Kelly*
- A-3 Presentation of Check Register for Payment of Bills – October 2019; *presented by J. Kelly*
- A-4 Report of Health Insurance Consultant; *presented by Jerry Campanaro of Marsh and McLennan Agency*
- A-5 Request for Authorization to Renew Appointment of PVSC’s Insurance Broker of Record (Property and Casualty Insurance and Risk Management); *presented by T. Fuscaldo*
- A-6 Report on Status of Contract B079A (FEMA Project Worksheet Plantwide Work Orders Monthly Summary Report); *presented by J. Rotolo*
- A-7 Request for Authorization to Award Contract B128 (Standby Power Generating Facility Site Preparation) – Contract Modification No. 1; *presented by J. Rotolo*
- A-8 Request for Authorization to Reject All Bids on Contract B198 (Concrete Repairs and Restoration on an As-Needed Basis for a Two (2) Year Period); *presented by J. Rotolo*
- A-9 Request for Authorization to Award Contract B208 (Plantwide HVAC Services on an As-Needed Basis for a Two (2) Year Period); *presented by J. Rotolo*

Official action may be taken on any matter unless otherwise indicated.

- A-10 Request for Authorization to Award Contract B209 (Furnish and Deliver Instrumentation Equipment, Parts and Supplies to the PVSC Warehouse for a One (1) Year Period); *presented by J. Rotolo*
- A-11 Request for Authorization to Purchase Mobile Crane Using Sourcewell Cooperative Purchasing System Contract; *presented by J. Rotolo*
- A-12 Request for Authorization to Issue Purchase Order Relative to Structural Repairs on Process Air Compressor No. 7; *presented by J. Rotolo*
- A-13 Request for Authorization to Qualify Professional Consulting Services Firms for a One (1) Year Period; *presented by J. Rotolo*
- A-14 Report on LWA Revenue – August 2019; *presented by B. McKenna*
- A-15 Report on Plant Performance – August 2019; *presented by B. McKenna*
- A-16 Request for Authorization to Renew North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-17 Request for Authorization to Approve Memberships of the Township of Livingston, the Township of Roxbury, the Township of Freehold, the Southeast Morris County Municipal Utilities Authority, and the Township of Montville in the North Jersey Wastewater Cooperative Pricing System; *presented by T. Fuscaldo*
- A-18 Report on Connection Fees – 3rd Quarter 2019; *presented by H. Skinner*
- A-19 Request for Approval of Sewer Use Permits; *presented by H. Skinner*
- A-20 Report on Upcoming Events; *presented by G. Tramontozzi*

7. Executive Session

The New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6, et seq., requires that, with certain exceptions, all meetings of public bodies shall be open to the public at all times. Upon adoption of a resolution for Executive Session, the public shall be excluded for discussion of the following matters:

Clerk reads Resolution No. 225-19 for Executive Session.

Motion _____ Second _____

Official action may be taken on any matter unless otherwise indicated.

Commissioners:

___ Elizabeth Calabrese
___ John J. Cosgrove
___ Mildred C. Crump
___ James P. Doran
___ Joseph F. Isola
___ Hector C. Lora
___ Brendan Murphy
___ Luis A. Quintana, Vice Chairman
___ Thomas Tucci, Jr., Chairman

A. Legal

L-1 Report on User Charge Assessment Issue (N.J.S.A. 10:4-12(b)(7) (attorney-client privilege)); *presented by G. Tramontozzi*

B. Personnel (N.J.S.A. 10:4-12(b)(8) (personnel matters)); *presented by M. Pulver*

P-1 Recommendation – New Employees
P-2 Recommendation – Passed Evaluations
P-3 Recommendation – Salary Adjustments
P-4 Recommendation – Out of Title Assignments
P-5 Recommendation – Modification of Table of Organization
P-6 Recommendation – Contractual Range and Step Increases
P-7 Recommendation – Medical Leave of Absence
P-8 Recommendation – Termination

8. Return to Public Session

9. Adoption of Resolutions

Consideration of all matters requiring resolution, either by consent or individually, as necessary:

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| A-1 | Request for Approval of Meeting Minutes – September 12, 2019, Public Meeting | 226-19 |
| A-3 | Presentation of Check Register for Payment of Bills – October 2019 | 227-19 |
| A-5 | Request for Authorization to Renew Appointment of PVSC’s Insurance Broker of Record (Property and Casualty Insurance and Risk Management) | 228-19 |
| A-7 | Request for Authorization to Award Contract B128 (Standby Power Generating Facility Site Preparation) – Contract Modification No. 1 | 229-19 |

Official action may be taken on any matter unless otherwise indicated.

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| A-8 | Request for Authorization to Reject All Bids on Contract B198 (Concrete Repairs and Restoration on an As-Needed Basis for a Two (2) Year Period) | 230-19 |
| A-9 | Request for Authorization to Award Contract B208 (Plantwide HVAC Services on an As-Needed Basis for a Two (2) Year Period) | 231-19 |
| A-10 | Request for Authorization to Award Contract B209 (Furnish and Deliver Instrumentation Equipment, Parts and Supplies to the PVSC Warehouse for a One (1) Year Period) | 232-19 |
| A-11 | Request for Authorization to Purchase Mobile Crane Using Sourcewell Cooperative Purchasing System Contract | 233-19 |
| A-12 | Request for Authorization to Issue Purchase Order Relative to Structural Repairs on Process Air Compressor No. 7 | 234-19 |
| A-13 | Request for Authorization to Qualify Professional Consulting Services Firms for a One (1) Year Period | 235-19 |
| A-16 | Request for Authorization to Renew North Jersey Wastewater Cooperative Pricing System | 236-19 |
| A-17 | Request for Authorization to Approve Memberships of the Township of Livingston, the Township of Roxbury, the Township of Freehold, the Southeast Morris County Municipal Utilities Authority, and the Township of Montville in the North Jersey Wastewater Cooperative Pricing System | 237-19 |
| A-19 | Request for Approval of Sewer Use Permits | 238-19 |
| P-1 | Recommendation – New Employees | 239-19 |
| P-2 | Recommendation – Passed Evaluations | 240-19 |
| P-3 | Recommendation – Salary Adjustments | 241-19 |
| P-4 | Recommendation – Out of Title Assignments | 242-19 |
| P-5 | Recommendation – Modification of Table of Organization | 243-19 |
| P-6 | Recommendation – Contractual Range and Step Increases | 244-19 |
| P-7 | Recommendation – Medical Leave of Absence | 245-19 |
| P-8 | Recommendation – Termination | 246-19 |

10. Adjournment of Public Meeting

This Agenda was prepared as of October 4, 2019, with all available information as of that date.

Matthew F. Murray
Clerk