



New Jersey State Archives Collection Guide

Record Group: Department of Education

Subgroup: Mercer County Superintendent of Schools **Series:** Teacher Certification Card File, 1890s-1970s

Accession #: 1993.047
Series #: SEDME001
Guide Date: 3/1994 (JK)
Volume: 2.0 c.f. [8 boxes]

Contents

Content Note

This card file indexes Mercer County teacher certifications granted by the State of New Jersey from the 1890s to the 1970s. Also included are a small number of cards (for deceased teachers) which contain information from as late as 1990. Arranged alphabetically by teacher's name, the cards record the following: type of certificate(s) granted, date issued, expiration date, and date recorded. Occasionally, notes on education, resignation, retirement, etc., are also included.

The certificate type is usually shown in an abbreviated form; however, the number and variety of abbreviations is far too great for a comprehensive glossary to be included here. Researchers can consult the series *Department of Education/ Rules Concerning Teacher Certification [Handbooks]*, 1901-1950, for detailed information on the types of certificates issued at any given time. The following are some of the most common abbreviations used:

| <u>Abbreviation</u> | Meaning | <u>Abbreviation</u> | <u>Meaning</u> |
|---------------------|--------------------------|---------------------|-------------------|
| Bus. | Business | Nor. | Normal [School] |
| Ed. | Education | Per./Perm. | Permanent |
| EI./Elem. | Elementary | Pri. | Primary |
| Emer. | Emergency | Prin. | Principal |
| End. | Endorsement | Prov. | Provisional |
| Gen. | General | Sch. | School |
| H. Ec. | Home Economics | Sec. | Secondary |
| High | High School | Spec./Sp. | Special |
| Kdg. | Kindergarten | Sub. | Substitute |
| Lim./L. | Limited | Sup./Supv. | Supervisor |
| Low. Vit. | Lowered Vitality | T.C. | Teacher's College |
| M.T. | Manual Training | Tem./Temp. | Temporary |
| N.J.S.N. | NJ State Normal [School] | Voc. | Vocational |
| | | | |

Contents

| <u>Box</u> | Names Included | |
|------------|----------------------|--|
| 1 | Abbott - Carswell | |
| 2 | Carter - Eyster | |
| 3 | Faber - Herschberger | |
| 4 | Hess - Leary | |
| 5 | Lebbing - Moore | |
| 6 | Morales - Rickles | |
| 7 | Riddle - Stawecki | |
| 8 | Stead - Zweig | |

Created September 2006

If you have any questions about the information in this collection guide, please contact njarchives@sos.state.nj.us