



CENTER FOR HISPANIC POLICY RESEARCH & DEVELOPMENT

Governor's Hispanic Fellows Program

Student Application

May 29, 2025 – July 30, 2025

2025 Student Application

The Governor's Hispanic Fellows Program is a paid, eight-week summer initiative dedicated to fostering leadership and professional development among Hispanic college students. Since its inception in 1988, the program has provided exceptional internship opportunities across government, public, private and non-profit sectors. Participants engage in comprehensive leadership training seminars led by experts including CHPRD staff, HISPA staff, government officials, business professionals, and current or former elected officials. This program not only enhances participants' understanding of government and corporate cultures but also equips them with valuable networking skills and insights into the professional workplace.

Know before you apply:

Compensation:

- This is a paid fellowship program.

Application Deadline:

- You must submit your application by **Monday, December 9, 2024**. Do not submit applications via fax; they will not be accepted.

Attendance Requirement:

- You must be fully available during the duration of the fellowship. Applicants intending to take a summer job, vacation or leave of absence during this same timeframe (**May 29 - July 30, 2025**) are ineligible.
- If you enroll, or plan to enroll, in academic courses during fellowship days (**May 29, 2025 - July 30, 2025**), your application will not be considered.
- Throughout the program, fellows will report to their job placement sites on Tuesday, Wednesday, and Thursday.
- On Mondays and Fridays, fellows are required to attend the mandatory in-person Leadership Workshop Series of the Fellows Program. These days are subject to change.

Contact Information:

- It is crucial, and your responsibility, to notify CHPRD of any changes to your permanent address, email, or phone number throughout the application process.

Academic Credit:

- If you want to receive academic credit for your participation, coordinate with your college or university's internship or cooperative education department. Note that academic credit is not guaranteed and subject to approval.

“Empowering and Transforming the Lives of Hispanics”



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Referral Requirement:

- If selected, you must refer at least one candidate for the 2026 program.

Alumni Association:

- After completing the program, you will gain access to an alumni association that provides networking and professional development opportunities.

Completion of Application:

- Make sure all sections of the application are fully complete before submission.



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Program Requirements

- **Residency:** Must be a resident of New Jersey. Students from out-of-state colleges or universities can apply.
- **Heritage:** Must be of Hispanic descent.
- **Education:** Must be enrolled in a 2-year or 4-year college or university program.

Application Requirements – All applicants must submit the following documents:

- **Photo Identification:** A clear copy of a government-issued photo ID.
- **Personal Statement:**
 - Submit on a separate sheet.
 - The statement must be no longer than 300 words, typed in 12-point font, double-spaced, and formatted according to MLA guidelines.
- **Letter of Recommendation:** One letter of recommendation.
- **Official Transcript:** An official academic transcript.
- **Essay Question:**
 - Respond on a separate sheet.
 - The essay must not be longer than 700 words, typed in 12-point font, double-spaced, and formatted according to MLA guidelines.
- **Resume:** The resume must include:
 - Employment history
 - Community service experience
 - Honors and awards
 - Computer skills
 - Extracurricular activities



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Essay Question – Please respond on a separate sheet.

Hispanics represent the fastest-growing population in New Jersey. Discuss some of the challenges faced by the Hispanic community today and propose strategies for how you, in your professional career, could contribute to addressing and overcoming these challenges.



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Please email the completed application to: Marelyn.Rivera@sos.nj.gov

Deadline is Monday, December 9, 2024

Please email any additional questions to: CHPRD@sos.nj.gov

On the subject line, please write “2025 Fellowship Program”.



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Student Information

Name:

School Address:

City:

State:

Zip:

E-mail Address:

Permanent Mailing

Address:

City:

State:

Zip:

Home

Cellular

Number:

Number:

Other Contact Number:

Emergency Contact

Name and Relationship:

Address:

City:

State:

Zip:

Work

Home

Cellular

Number:

Number:

Number:



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Education Information

College/University:

Major/Minor:

GPA:

Current Class:

Freshman

Sophomore

Junior

Senior

Graduate
Student

Please respond to the following questions:

How did you learn about the program?

Community Based Organization

Alumni

Family/Friend

College Fair

Website

College/University

Other: _____

Do you have your own transportation? _____ Yes _____ No

If not, will you have any issues with transportation for your required fellowship locations? _____ Yes _____ No



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Please identify your Hispanic ancestry. Check more than one if applicable:
Please note this is solely for demographical purposes.

Other _____

Is applicant fluent in Spanish?

If Yes, Read, Write, Comprehend

Please add any interest(s) that may assist the New Jersey Center for Hispanic Policy, Research and Development in identifying the best employment site for you. *(Use separate sheet if needed)*



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I have read all of the information pertaining to the intern/fellowship program and, if accepted by the New Jersey Center for Hispanic Policy, Research and Development, I agree to honor my commitment and meet the following criteria:

- The 2024 Governor's Hispanic Fellows Program will begin on **Thursday, May 29, 2025** and end on **Wednesday, July 30, 2025**.
- Throughout the program, interns will report to their job placement sites: Tuesday, Wednesdays, and Thursday.
- On Mondays and Fridays, interns are required to attend in-person the Leadership Workshop Series of the Fellows Program:
 - **Attendance is mandatory.**
 - **A total of \$450 will be deducted each day a leadership session is missed.**
 - **These days are subject to change.**

Students must work no more than 28 hours weekly at their intern placement site (*we understand that hours may vary depending on site*) and attend weekly training sessions that are each up to eight (8) hours in duration.

- Vacation time is not allowed during the eight weeks.
- All interns selected **must** complete all institute assignments and projects, which include completion of Professional Team presentation.

I confirm information given above is complete and accurate to the best of my knowledge. I am aware that any misrepresentation will result in the disqualification of my application. I also agree that if selected, the CHPRD and the NJ Department of State can use my statements and image in its promotional literature and social media.

Please click on the attachment to upload your Resume, Letter of Recommendation, and Transcripts.

Signature

Date