



**NJ DEPARTMENT OF STATE  
OFFICE OF FAITH-BASED INITIATIVES GRANT PROGRAM**

**SOCIAL INNOVATION**

To download the grant guidelines, click this link: <https://www.state.nj.us/state/ofbi.shtml>

The mission of the New Jersey Office of Faith Based Initiatives (OFBI) is to eliminate barriers to funding and other resource opportunities, create greater access for partnership and enhance the capacity of faith and community-based organizations (FBCOs) to create and implement innovative approaches that are designed for community and economic transformation.

- **Organizations applying for a Social Innovation Grant can only apply for one funding category under Social Innovation;**
- **Organizations applying for a Social Innovation Grant can also apply for one funding category under Special Projects.**

**Grant Awards are Subject to the Availability of Funding**  
**Application Due Date: May 26, 2022@ 4:59PM**

**Training Webinars:**

Technical assistance training webinars can be found on OFBI's website <https://www.state.nj.us/state/ofbi.shtml>. Scroll down to "Spotlights" click "Grant Opportunities" then click "Webinars" located on the right-hand side.

**Eligibility Criteria:**

Applicant must:

- Applicants must be a non-profit Faith and/or Community-Based Organization serving low-income residents;
- Applicants must be tax-exempt by determination of the Internal Revenue Service in accordance with Section 501(c)(3) and upload their IRS Determination Letter that states that the organization is created for charitable purposes and not for religious purposes;
- Applicants must be registered with the NJ Division of Consumer Affairs and have a valid Charity Registration Number and be **IN COMPLIANCE** with the New Jersey Division of Consumer Affairs, Charitable Registration and Investigation Section
- Be registered with the NJ Department of Treasury - Division of Revenue and Enterprise Services and must have a valid Business Revenue Number;
- Be **IN GOOD STANDING** with the Department of Treasury - Business Service Center
- Applicants must have their Certificate of Incorporation.

**Ineligible Applicants:**

- Houses of Worship;
- Colleges/Universities;
- Public schools, charter schools, or private schools;

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**Category Descriptions:**

Service Category	Maximum Request	Total Funding Available
College Readiness	\$20,000	\$140,000
Youth Entrepreneurship	\$15,000	\$60,000
S.T.E.A.M.	\$15,000	\$75,000

**College Readiness Program**

- The College Readiness grant is designed to create greater access to college targeting the ages between 16 years and 65 years. Funding can be used but not limited to subsidizing a minimum of 5 college applications fees, college acceptance fees, coordinating college tours, and completion of the students FAFSA application. The project must report on how many college applications were submitted, how many program participants were accepted and how many will be entering college in the Spring and/or Fall of 2023.

**Youth Entrepreneurship:**

- The Youth Entrepreneurship grant is designed to develop skills and strategies that equip youth that attend middle school or high school. The goal is to promote entrepreneurial literacy among at-risk youth and to help each start his/her own business. OFBI funds can be used to provide start-up capital (cannot exceed \$500 per business idea). The organization will steward the startup capital for program participants. **Organizations applying for this grant must indicate in the application which existing youth entrepreneurship curriculum will be used and why was it chosen.**

**Science, Technology, Engineering, Math (STEM):**

- The STEM grant will create opportunities for at-risk youth to creatively explore career pathways in STEM fields. The goal is to provide high-quality STEM programming that encourages students to incorporate STEM learning in their everyday lives, academic careers and professional endeavors by providing hands-on experience and education in low-income communities. **Organization applying for this grant must use relevant, real-world applications of STEM content and involve professionals within the STEM fields as part of the program delivery.** Activities may include but are not limited to fashion design, arts, coding, robotics, astronomy, STEM conferences and gaming, etc.

**Program Procedures:**

Applications are submitted to the OFBI on the System for Administering Grants Electronically (SAGE) and reviewed by an outside independent panel. Recommendation for funding is based solely on the merit of the application. Award and denial letters are e-mailed to the appropriate organizations via the SAGE system. **Funding period is from July 1, 2022 to June 30, 2023.**

## **APPLICATION REQUIREMENTS**

The proposal is to be submitted via the Department of State – System Administering Grants Electronically (SAGE) no later than **May 26, 2022 @ 4:59pm.**

**All applications must consist of and include the following items in order to be considered complete.**

**Applications missing requested information will be disqualified from review;  
Applications rating 69 percent or lower will not be considered for funding.**

### **Grant Awards are Subject to the Availability of Funding**

Application Requirements and Rating Criteria			
Section	Limits	Description/Criteria	Maximum Rating
Project Summary	4,000 Characters	<ul style="list-style-type: none"> <li>Indicate the amount that you are applying for and the purpose of the program;</li> <li>Assure that all clients receiving services are low- income and explain how you will verify their low- income status.</li> </ul>	<b>5 Points</b>
Organization Capacity	4,000 Characters	<ul style="list-style-type: none"> <li>Provide a brief history of the organization;</li> <li>Provide a brief description of the makeup of the board of directors (titles, roles, term limits, has the board evaluated the E.D., and the impact of the board’s fiduciary responsibilities), how many times are they scheduled to meet and how many times did they meet in 2021?</li> <li>Provide a description of the staff associated with the program and what are their roles.</li> </ul>	<b>10 Points</b>
Statement of Need	4,000 Characters	<ul style="list-style-type: none"> <li>Indicate which surveys, needs assessments were used to inform the organization that the program it is applying for is needed in the community.</li> </ul>	<b>15 Points</b>
Statement of Collaboration	1,500 Characters	<ul style="list-style-type: none"> <li>Describe who are the 3 collaborating partners and how will the partnership impact the organization’s ability to implement the proposed project.</li> </ul>	<b>5 points</b>

<b>Application Requirements and Rating Criteria</b>			
<b>Section</b>	<b>Limits</b>	<b>Description/Criteria</b>	<b>Maximum Rating</b>
Project Design	5,000 Characters	<ul style="list-style-type: none"> <li>Provide a detailed description of the project, who, what, where, when, and why.</li> </ul>	<b>20 Points</b>
Target Population	5,000 Characters	<ul style="list-style-type: none"> <li>Describe the population that the organization plans to provide services to, gender, income, and educational status.</li> </ul>	N/A
Goals & Objectives	5,000 Characters	<ul style="list-style-type: none"> <li>Indicate the goals and objectives associated with the project.</li> <li>Upload Logic Model under Appendices</li> </ul>	<b>15 Points</b>
Evaluation	5,000 Characters	<ul style="list-style-type: none"> <li>Indicate how you will measure whether and to what extent the program success has been achieved (5pts).</li> <li>Upload Logic Model in appendices (5pts)</li> </ul>	<b>10 Points</b>
Budget	N/A	<ul style="list-style-type: none"> <li>Complete all budget forms in the SAGE system;</li> <li>\$2,000 of grant funds can be used for the purchase of technology;</li> <li>\$1,500 of grant funds can be used for administrative costs;</li> <li>\$1,000 of grant funds can be used for staff development;</li> <li>Up to 85% of grant funds can be used for personnel.</li> </ul>	<b>20 Points</b>
Appendices	N/A	<ul style="list-style-type: none"> <li>Logic Model</li> </ul>	
Required Appendices	N/A	<ul style="list-style-type: none"> <li>Board Resolution</li> </ul>	N/A
<b>Total</b>			<b>100 Possible Points</b>

### **Restrictions and Limitations**

◆ Nondiscrimination by Religious Organizations and Entities

Applicants agree that if provided funds from the New Jersey Department of State Office of Faith-based Initiatives, they will not discriminate against any employee or applicant for services or participation in the proposed program on the basis of religion, race, gender and/or physical disabilities.

◆ Recognition of Cultural Sensitivity

Applicants must assure that all programs are linguistically appropriate and culturally relevant to groups within the community. Appropriate accommodations for services will be developed and maintained for those individuals who are deprived of reasonable access to those services due to language barriers or ethnic and cultural differences. All programs and services *must* be reflective of the demographic needs of the community, while providing all people the opportunity to experience any and all available services irrespective of their ethnic or cultural heritage.

◆ Reporting Requirements

All funding recipients are required to submit quarterly programmatic and fiscal. Schedules of due

dates for reporting periods and program terms will be provided upon notification of preliminary approval of award. Funding recipients must adhere to a schedule determined by the New Jersey Department of State Office of Faith Based Initiatives

◆ **Training**

All funding recipients are required to attend technical assistance and training sessions scheduled throughout the fiscal year as coordinated by the New Jersey Department of State Office of Faith-based Initiatives and/or its training intermediary

- ◆ Applications that fail to meet these requirements detailed in this Grant Guideline will not be reviewed and the application will be disqualified. All applicants will be notified by email regarding the outcome of their award.
- ◆ Grant awards may only be used to further the project that the organization has applied for. Paying for organized fundraising or solicitation, construction and purchase of real property, medical/health-related activities or items are ineligible costs and will not be approved.
- ◆ Funds may not be used to build an organization's capacity to provide programs or services that include inherently religious activities. If a recipient provides programs or services that include inherently religious activities, such activities must be separate in time or location from the programs or services that the organization is seeking to improve through this grant.
- ◆ Grantee's activities are governed by all applicable State laws and regulations and will be provided directly to individual faith-based and community organizations to develop impactful services.
- ◆ The New Jersey Department of State reserves the right to reject any and all proposals when circumstances indicate that it is in its best interest to do so including, but not limited to, loss of funding for the contract, insufficient infrastructure, the applicant's failure to provide adequate services, indication of misrepresentation of information and/or non-compliance with any existing State or Federal laws and regulations, contracts or procedures. Grantees applications document the applicant's readiness to implement the project.

**Selection and Notification of Award**

- ◆ All applications are screened for eligibility and conformity with the specifications in the Grant Guidelines. Applications that fail to meet these requirements will not be reviewed and will be disqualified.
- ◆ Applicants are not pre-selected. All applications are rated by a panel of independent, objective reviewers according to the precise selection criteria specified in the Grant Guidelines.
- ◆ The independent committee reviewing and scoring applications will not include individuals employed by the organization, affiliated with the organization, organization's board members, contractors, training providers, providers of cost share or in-kind support, or any organization/individuals affiliated in any way with the organization.

**Post Award Requirements**

- ◆ OFBI will monitor grantee compliance with grant requirements, in the event of non-compliance and request appropriate documentation. Should the grantee fail to comply with these requests, sanctions may be implemented up to and including the repayment of all funds associated with this grant award.
- ◆ Promptly Respond to Requests for Communication and Information
- ◆ Participate in all Required Events, Activities and Evaluations
- ◆ Comply with all OFBI Contracting, Fiscal Monitoring and Other Reporting Requirements