



Local Civic Engagement Team Organizing Worksheet

Discussion #1: Community

Key Question: Who do you want to affect? (Students, youth, local officials, a particular segment(s) of the community, etc.)

Discussion #2: Issues

Key Question: What community issue(s) and/or project(s) do you want to work on? Prioritize them. (e.g. - Voter engagement, voter registration, voter education & awareness, public education, public safety, community health, etc.)

Discussion #3: Resources

Key Question: Resources can be tangible items (*office space*) or intangible (*personal relationships or a career skill*). How can we use our resources to build teams?

What resources do we have as individuals? What resources do we have within our community?

How can those resources help us organize and build our team? How can we recruit more volunteers to our team?

Discussion #4: Volunteers & Teams

Key Question: We know that volunteers who work in teams are more productive, happy, connected and powerful than volunteers working alone. What activities can we organize as a way to build our team? (e.g. -Voter registration, voter education & awareness activities, community forums, faith breakfasts, community discussions about how to be civically engaged, etc. A larger list of suggested activities can be found in the LCET Toolkit)

Are there other groups/teams (i.e. - government, community or non-profit based, etc.) in our area working on the same or similar issues and activities? If Yes, how can we connect with them? Could they be a source for more volunteers for the team? If No, how can we support the development of teams?

How can our teams reflect our community (i.e. - Who needs to be on the team?)

Are there upcoming events where we can have a presence to reach people about issues?

Discussion #5: Commitments

Key Question: What next steps will you take to build or solidify your team?

Date of next meeting?

Date and type of next activity?