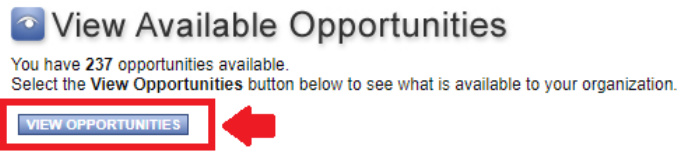


## SAGE Guide for Initiating, Completing, and Submitting a Declaration of Intent (DOI) to Apply for the FY 2024 Inclusive History Grant Program

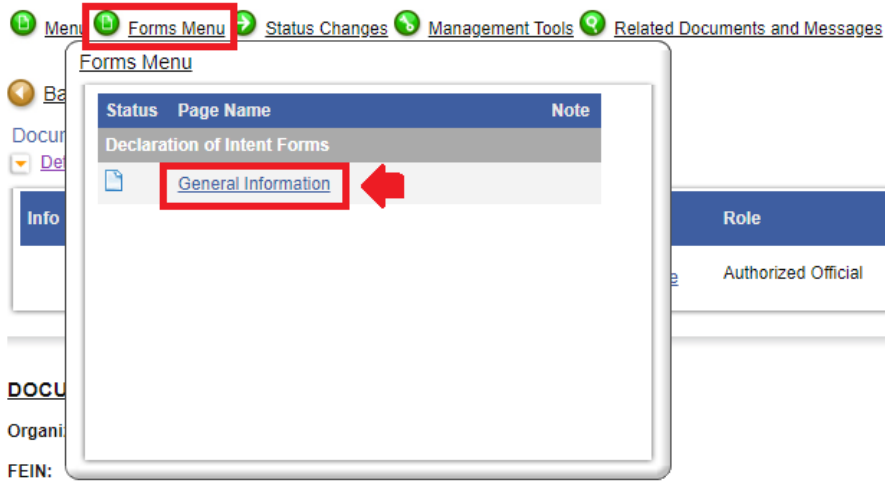
1. Log-in to your account in SAGE (SAGE.NJ.gov)
2. On the SAGE homepage, click on “VIEW OPPORTUNITIES”



3. Scroll down until you see “HC Inclusive History Grant Program 2024 Declaration of Intent.” Click on “APPLY NOW”



4. Once you have created your DOI, scroll over “Forms Menu” and complete the “General Information” page in its entirety. Do not forget to SAVE all work before leaving the page.



5. Once the “General Information” page is completed and SAVED, you are ready to submit the DOI. To do so, scroll over the “Status Changes” tab and under “DOI SUBMITTED” click the “APPLY STATUS” button.

