

**NOTE: Before beginning the process of initiating a DOI, an individual/organization must update and/or complete their “Additional Profile Information” page.**

**SEE:** <https://www.state.nj.us/state/historical/assets/pdf/additional-profile-information-instructions.pdf>

**SAGE Guide for Completing the FY 2024 - 2026 General Operating Support (GOS) Declaration of Intent to Apply (DOI)**

**Step 1** – Log into the System for Administering Grants Electronically (SAGE) website ([SAGE.NJ.gov](https://www.sage.nj.gov))

**Step 2** – Click the “View Opportunities” button.

**View Available Opportunities**  
You have 329 opportunities available.  
Select the **View Opportunities** button below to see what is available to your organization.

**VIEW OPPORTUNITIES**

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**My Inbox**  
You have 33 new messages.  
Select the **Open Inbox** button below to open your system message inbox.

**OPEN INBOX**


**Step 3** – Filter Opportunities through “NJSAGE\_DOS”:

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## Opportunities

To apply for an item listed below, select the **Apply Now** button below each description.

**RESET OPPORTUNITIES**

Provider:  

Document Instance:

Due Date (From - To):  -

**FILTER**

**Step 4** – Scroll Down to (options in alphabetical order) “**HC GOS DOI 2024 for (Your Organization)**” and click “Apply Now”:

**(SCROLL TO NEXT PAGE)**

**HC GOS DOI 2024**

Offered By:  
NJSAGE\_DOS

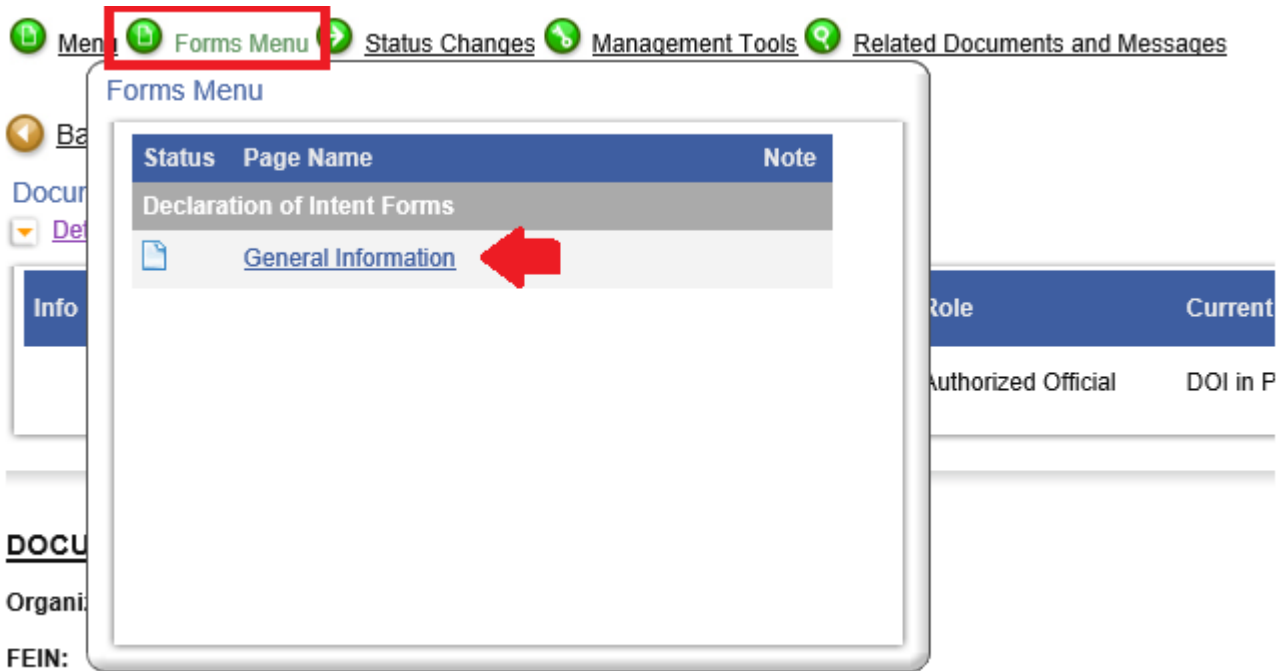
DOS DOI Availability Dates:  
02/11/2020-open ended

DOS DOI Period:  
not set

DOS DOI Due Date:  
not set

Description:  
NJHC GOS Declaration of Intent

**Step 5** – On the Document Snapshot main page, scroll over Forms Menu to Access the “General Information” link.



**Step 6** – On the General Information page, hit “SAVE” and some of the information should populate from your organization’s SAGE profile. You will need complete the remainder of the form.

**(SCROLL TO NEXT PAGE)**

**Step 7** – When the DOI is complete and all of the information saved, you will need to scroll over the Status Changes tab to formally submit. Click the “DOI Submitted” button.

*(NOTE: The DOI will not be received unless this is done)*

[Menu](#) [Forms Menu](#) [Status Changes](#) [Management Tools](#) [Related Documents and Messages](#)

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Document Information

[Details](#)

You are here: > [Cultu](#)

### GENERAL INFORMA

**Instructions:**

- Fields with an \* ne
- After entering all in
- All Calculations an
- To proceed to the n
- To return to the Ap
- Click [here](#) to view i

**Status Changes**

**Possible Statuses**

DOI SUBMITTED  
[APPLY STATUS](#)

DOI CANCELLED  
[APPLY STATUS](#)



es section at the bottom of the page

Grants Application Handbook.

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