NOTE: Before beginning the process of initiating a DOI, an individual/organization must update and/or complete their "Additional Profile Information" page.

SEE: https://www.state.nj.us/state/historical/assets/pdf/additional-profile-information-instructions.pdf

SAGE Guide for Completing the FY 2024 - 2026 General Operating Support (GOS) Declaration of Intent to Apply (DOI)

Step 1 – Log into the System for Administering Grants Electronically (SAGE) website (SAGE.NJ.gov)

Step 2 – Click the "View Opportunities" button.

Step 3 – Filter Opportunities through "NJSAGE_DOS":

Step 4 – Scroll Down to (options in alphabetical order) "**HC GOS DOI 2024 for (Your Organization)**" and click "Apply Now":

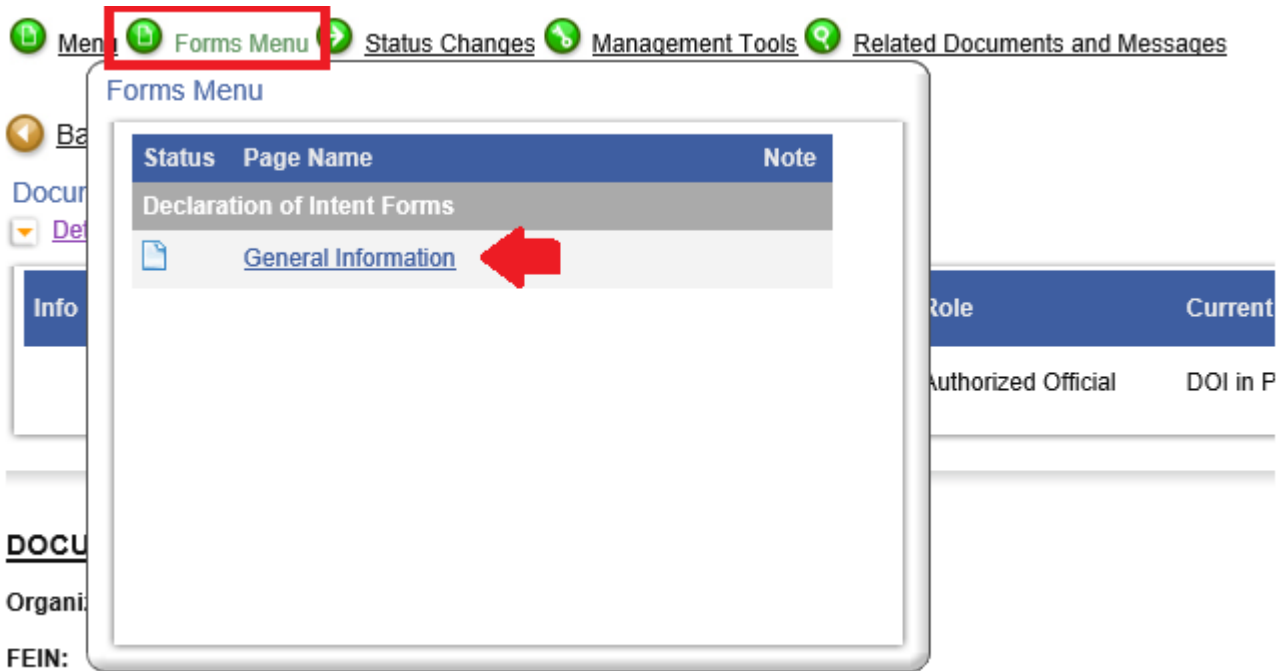**(SCROLL TO NEXT PAGE)**

HC GOS DOI 2024
Offered By:
NJSAGE_DOS

DOS DOI Availability Dates:
02/11/2020-open ended

DOS DOI Period:
not set

DOS DOI Due Date:
not set

Description:
NJHC GOS Declaration of Intent

[APPLY NOW] [NOT INTERESTED]

Step 5 – On the Document Snapshot main page, scroll over Forms Menu to Access the "General Information" link.

Men | Forms Menu | Status Changes | Management Tools | Related Documents and Messages

Forms Menu

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Status	Page Name	Note
Declaration of Intent Forms		
📄	General Information	←

Info | Role | Current

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Charities Registration Number:

Step 6 – On the General Information page, hit "SAVE" and <u>some</u> of the information should populate from your organization's SAGE profile. <u>You will need complete the remainder of the form</u>.

(SCROLL TO NEXT PAGE)

Step 7 – When the DOI is complete and all of the information saved, you will need to scroll over the Status Changes tab to formally submit. Click the "DOI Submitted" button.

(NOTE: The DOI will <u>not</u> be received unless this is done)

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