

**New Jersey State Council on the Arts  
Document Extension Request**

Applicants and grantees are encouraged to submit documents by the established deadlines. However, should you need to request an extension to a deadline, please use this form. Extensions for applications may be difficult to approve as the timing for distribution of applications to panels for review may not permit additional time. Contracts, Interim and Final Reports are reviewed in the order received, and all payments are dependent upon receipt and review of these documents, therefore an extension can delay the receipt of payment.

Grantee/Applicant name: \_\_\_\_\_

Grantee/Applicant email: \_\_\_\_\_

Grant number (found in SAGE): # \_\_\_\_\_

Type of grant/application (check one):

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Education Special Initiative | <input type="checkbox"/> Cultural Trust            |
| <input type="checkbox"/> Arts Project Support              | <input type="checkbox"/> General Operating Support |
| <input type="checkbox"/> Folk Arts Apprenticeship          | <input type="checkbox"/> General Program Support   |
| <input type="checkbox"/> Co-Sponsored Project Support      | <input type="checkbox"/> Local Arts Program        |

Requesting extension to the filing date for the following document:

- |   |   |
|---|---|
| <input type="checkbox"/> Application    | <input type="checkbox"/> Final Report               |
| <input type="checkbox"/> Contract       | <input type="checkbox"/> Audit/Financial Statements |
| <input type="checkbox"/> Interim Report | <input type="checkbox"/> Other: _____               |

Original deadline (mm/dd/yy): \_\_\_\_\_ Requested deadline (mm/dd/yy): \_\_\_\_\_

Reason an extension is needed: \_\_\_\_\_

*All requests are subject to review and approval.*

Name/Title	Applicant/Grantee Signature	Date
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**Email the completed form to your program officer:**

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(Cultural Trust)  
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**Michelle Baxter-Schaffer**, Program Officer  
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**Danielle Bursk**, Director of Artist Services  
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**Mary Eileen Fouratt**, Program Officer  
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**Kim Nguyen**, Program Officer  
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**Paula Stephens**, Program Officer  
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For use by New Jersey State Council on the Arts:

The above extension has been approved.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date