



New Jersey State Council on the Arts Folk & Traditional Arts Project (FTAP) Fiscal Year 2025 *Notice of Intent to Apply* Instructions

Este documento también está disponible [en español](#).

How do I apply for a Folk & Traditional Arts Project grant?

Applicants need to successfully complete two sequential forms in order to be considered for a Folk & Traditional Arts Project grant. The first form is a *Notice of Intent to Apply* which can be accessed [here](#). This form is due **December 6, 2023** at **12:00 noon EST**.

The second form is the Folk & Traditional Arts Project *Application*. Only applicants whose *Notice of Intent to Apply* was successfully reviewed and approved will be given access to the *Application* form in SAGE. The *Application* form will be available on January 11, 2024.

Please note that this grant opportunity is limited to **emerging to mid-career artists** who are actively practicing their art form and wish to further advance their art-making skills. Interested applicants should consult the [guidelines](#) for full and complete instructions.

Folk & Traditional Arts Project Grant Assistance and Support

The following assistance is available to help applicants compose and submit the forms.

1. Virtual office hours. Please check the Arts Council's [website](#) for details and schedules.
2. Applicants may ask questions and receive assistance by contacting Kim Nguyen, Program Officer for Folk & Traditional Arts, at 609-292-4495 or by email to kim.nguyen@sos.nj.gov.
3. Applicants should consult the [Special Guidance](#) document for additional guidance and support.

Folk & Traditional Arts Project Application Steps and Forms

All forms must be completed in English.

Step 1: Notice of Intent to Apply Form

Applicants must complete and submit a [Notice of Intent to Apply](#) form via email to kim.nguyen@sos.nj.gov and cc: tammy.herman@sos.nj.gov. The email should be sent with the subject line: "Folk & Traditional Arts Project." The form should be uploaded as either a Word or PDF file.

This *Notice of Intent to Apply* form is due **December 6, 2023** at **12:00 noon EST**.

Each *Notice of Intent to Apply* form will be reviewed for completeness and eligibility as outlined in the [rubric](#). Applicants will be notified of their *Notice of Intent to Apply* eligibility status by December 22, 2023 via email.

Step 2: Application Form in SAGE

Once a *Notice of Intent to Apply* form has been approved, Arts Council staff will contact the applicant to submit an *Application* form. Submission instructions will be provided at that time. The instructions will include a username and password to log in to the SAGE system to access the *Application* form.