

**New Jersey State Council on the Arts
Grant Period Extension Request**

Funds awarded from a Council grant must be spent or encumbered (obligated in a contract, purchase order, or other formal commitment) by the end of the grant period. If you will not be able to spend/encumber all the grant funds or complete the funded activities within the grant period, you must file a Grant Period Document Extension Request. This form must be submitted before the end of the grant period.

Email the completed form to your program officer:

Tammy R. Herman, Director of Programs & Services
tammy.herman@sos.nj.gov

Michelle Baxter-Schaffer, Program Officer
(Media Arts, Multidisciplinary)
michelle.baxter-schaffer@sos.nj.gov

Danielle Bursk, Director of Artist Services
(Crafts, Visual Arts)
danielle.bursk@sos.nj.gov

Mary Eileen Fouratt, Program Officer
(Local Arts Program, Theatre)
MaryEileen.Fouratt@sos.nj.gov

Porché Hardy, Program Officer
(Arts Education Special Initiatives, Arts Basic to Education, Presenter)
porche.hardy@sos.nj.gov

Kim Nguyen, Program Officer
(Folk Arts, Folk Arts Apprenticeships, Literature, Opera/Musical Theatre)
kim.nguyen@sos.nj.gov

Paula Stephens, Program Officer
(Dance, Music)
paula.stephens@sos.nj.gov

Grantee/Applicant name: _____

Grant number (found in SAGE): # _____

Type of grant (check one):

- | | |
|--|--|
| <input type="checkbox"/> Arts Education Special Initiative | <input type="checkbox"/> General Operating Support |
| <input type="checkbox"/> Arts Project Support | <input type="checkbox"/> General Program Support |
| <input type="checkbox"/> Folk Arts Apprenticeship | <input type="checkbox"/> Local Arts Program |
| <input type="checkbox"/> CoSponsored Project Support | |

Original deadline (mm/dd/yy): _____ Requested deadline (mm/dd/yy): _____

Reason an extension is needed: _____

All requests are subject to review and approval.

Name/Title

Grantee Signature

Date

For use by New Jersey State Council on the Arts:

The above extension has been approved.

Signature

Date