

**New Jersey State Council on the Arts  
Document Extension Request**

Applicants and grantees are encouraged to submit required documents by the established deadlines. However, should you need to request an extension to a deadline (other than a grant period), please use this form.

Contracts, Interim and Final Reports are reviewed in the order received, and all payments are dependent review of these documents, therefore an extension may delay the receipt of payment.

Grantee/Applicant name: \_\_\_\_\_

Grantee/Applicant email: \_\_\_\_\_

Grant number (found in SAGE): # \_\_\_\_\_

Type of grant/application (check one):

- |  |  |
|--|--|
| <input type="checkbox"/> Arts Education Special Initiative | <input type="checkbox"/> Cultural Trust            |
| <input type="checkbox"/> Arts Project Support              | <input type="checkbox"/> General Operating Support |
| <input type="checkbox"/> Folk Arts Apprenticeship          | <input type="checkbox"/> General Program Support   |
| <input type="checkbox"/> Co-Sponsored Project Support      | <input type="checkbox"/> Local Arts Program        |

Requesting extension to the filing date for the following document:

- |   |   |
|---|---|
| <input type="checkbox"/> Contract       | <input type="checkbox"/> Audit/Financial Statements |
| <input type="checkbox"/> Interim Report | <input type="checkbox"/> Other: _____               |
| <input type="checkbox"/> Final Report   |   |

Original deadline: \_\_\_\_\_

Requested deadline: \_\_\_\_\_

Reason an extension is needed: \_\_\_\_\_

*All requests are subject to review and approval.*

Name/Title	Applicant/Grantee Signature	Date
------------	-----------------------------	------

**Email the completed form to your program officer:**

**Tammy R. Herman**, Director of Programs & Services  
(All Grants & Cultural Trust)  
[tammy.herman@sos.nj.gov](mailto:tammy.herman@sos.nj.gov)

**Lindsay Dandeo**, Grants Manager (Interim)  
(Dance, Media Arts, Multidisciplinary, Music)  
[lindsay.dandeo@sos.nj.gov](mailto:lindsay.dandeo@sos.nj.gov)

**Danielle Bursk**, Director of Artist Services  
(Crafts, Visual Arts)  
[danielle.bursk@sos.nj.gov](mailto:danielle.bursk@sos.nj.gov)

**Mary Eileen Fouratt**, Program Officer  
(Local Arts Program, Theatre)  
[maryeileen.fouratt@sos.nj.gov](mailto:maryeileen.fouratt@sos.nj.gov)

**Porche Hardy**, Program Officer  
(Arts Ed. Special Initiatives, Arts Basic to Ed., Presenter)  
[porche.hardy@sos.nj.gov](mailto:porche.hardy@sos.nj.gov)

**Kim Nguyen**, Program Officer  
(Folk Arts, Folk Arts Apprenticeships, Literature,  
Opera/Musical Theatre)  
[kim.nguyen@sos.nj.gov](mailto:kim.nguyen@sos.nj.gov)

For use by New Jersey State Council on the Arts:

The above extension has been approved. \_\_\_\_\_  
Signature Date