



State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 204
TRENTON, NJ 08625-0204

JON S. CORZINE
Governor

CHARLES A. RICHMAN
Acting Commissioner

September 22, 2009

The Honorable Jason J. Verano
Mayor, Berkeley Township
627 Pinewald Keswick Road
PO Box B
Bayville, NJ 08721

**RE: Berkeley Township Plan Endorsement Action Plan
Berkeley Township Plan Endorsement Memorandum of Understanding**

Dear Mayor Verano:

At its September 16, 2009 meeting, the State Planning Commission (SPC) approved the Plan Endorsement Action Plan for Berkeley Township. As you know, the Office of Smart Growth (OSG) worked extensively with Berkeley Township over the past several months to development a course of action for achieving consistency with the State Development and Redevelopment Plan (State Plan) while considering the needs and conditions of the Township. Please note that at the meeting the Township and the SPC agreed to remove the items regarding the designation of an interim center boundary. Please also note that this approved version of the Action Plan commits Berkeley to completing the included tasks within the timeframes proposed by the Township.

I have enclosed the approved Action Plan and a Memorandum of Understanding (MOU) between the SPC and Berkeley Township. Within the next 60 days, or by November 21, the Action Plan and MOU shall be the subject of two public hearings, one before the Township planning board for a recommendation to the Township Committee, and one before the Committee at which it agrees via resolution to execute the MOU and Action Plan. You may hold a joint public hearing for simultaneous consideration by the planning board and Committee.

Upon passing the resolution, please return to OSG the following items:

- Proof of notice in the form of affidavit of publication for each public hearing at which the Action Plan and MOU are presented, including demonstration of publication at least 10 days prior to hearing(s);
- Copies of the meeting minutes and public comments of each public hearing at which the MOU and Action Plan were discussed, presented and adopted. Minutes shall include summary of public comments and copies of written comments filed before or presented at the hearing(s);





State of New Jersey
DEPARTMENT OF COMMUNITY AFFAIRS
101 SOUTH BROAD STREET
PO BOX 204
TRENTON, NJ 08625-0204

JON S. CORZINE
Governor

CHARLES A. RICHMAN
Acting Commissioner

- A certified copy of the resolution from the governing body authorizing the MOU and adopting the Action Plan;
- The signed MOU.

Once the Township submits these items, OSG will issue a Certificate of Eligibility entitling Berkeley Township to certain programmatic benefits and direct State agency assistance.

We thank you for your continued participation in Plan Endorsement and look forward to working with Berkeley Township. Should you have any questions or concerns, please contact Leigh Jones, PP/AICP, Planner for Ocean County within OSG, at (609) 633-6119 or Leigh.Jones@dca.state.nj.us.

Sincerely,

Donna Rendeiro,
Executive Director, OSG

DAR:lj

Enclosure: Berkeley Township Action Plan (September 16, 2009)
Berkeley Township Memorandum of Understanding

cc: David Roberts, P.P., A.I.C.P., Planning Consultant, CMX (*via email*)
David McKeon, Planning Director, Ocean County (*via email*)
Karl Hartkopf, P.P., A.I.C.P., Planning Director, OSG (*via email*)
Leigh Jones, P.P., A.I.C.P., Planner, OSG (*via email*)
Alan Miller, Plan Endorsement Coordinator, OSG (*via email*)
State Agency Partners (*via email*)
OSG Interested Parties List (*via email*)
Berkeley Township Plan Endorsement File