



State of New Jersey

DEPARTMENT OF STATE

OFFICE FOR PLANNING ADVOCACY

PO Box 820

TRENTON NJ 08625-0820

CHRIS CHRISTIE
Governor

KIM GUADAGNO
Lieutenant Governor

GERRY SCHARFENBERGER, Ph.D.
Director

December 8, 2011

The Honorable Adam Schneider
Mayor, City of Long Branch
344 Broadway, 2nd Floor
Long Branch, NJ 07740

Re: City of Long Branch Petition for Initial Plan Endorsement

Dear Mayor Schneider:

Thank you for your continued participation and dedication to the Plan Endorsement process. The State Planning Commission adopted a resolution at its meeting on December 7th, 2011 that authorizes the execution of a Memorandum of Understanding (MOU) and an agreed-upon Action Plan that establishes timelines for completion.

Attached hereto are the Action Plan and Memorandum of Understanding (MOU). The Action Plan outlines the specific tasks that are required in order for the Office for Planning Advocacy and our state agency partners to make a recommendation of consistency to the State Planning Commission. Furthermore, the City must take action by Resolution on the MOU at a public meeting of the governing body by February 6th, 2012. Please refer to N.J.A.C. 5:85-7.15 to ensure all the necessary paperwork, including minutes is submitted to OPA.

Thank you again for your continued participation in the plan endorsement process. I would like to assure you that this process will produce a meaningful and worthwhile plan for your community. Please feel free to contact me or Kate Meade, OPA Planner, at 609-633-8573 or via email at katherine.meade@sos.state.nj.us with any questions or concerns.

Sincerely,

A handwritten signature in cursive script that reads "Gerry Scharfenberger".

Gerry Scharfenberger
Director

GS:kkm
Attachments

c:

Howard Woolley, City Administrator
Carl Turner, City Assistant Planning Director
Robert Beckelman, City Solicitor
Michele Bernich, City Zoning Officer

Kathy L. Schmelz, Municipal Clerk
Edward Thomas, Planning Board Chair
State agency representatives *via email*