

CINNAMINSON TOWNSHIP COMMITTEE

October 18, 2021

Meeting Minutes

Mayor Segrest announced that the Regular Meeting of the Township Committee was being held at 6:30 p.m. in the Municipal Building, 1621 Riverton Road, Cinnaminson, NJ 08077. This meeting is being held in accordance with the "Open Public Meetings Act," P.L. 1975 c.231, having been duly noticed to the Burlington County Times and the Courier Post on May 14, 2021.

In attendance: Mr. Conda, Mr. Horner, Mr. McGill, Deputy Mayor Kravil, Mayor Segrest.

Also, present: Eric Schubiger, Administrator; Julia Edmondson, CFO; Stuart Platt, Solicitor; Lisa Passione, Municipal Clerk, Richard Calabrese, Chief of Police, Kevin Gaunt, Public Works Superintendent, Michael Minton, Director of Economic Development, Joseph Barbardoro, Remington & Vernick

Consent agenda was read with explanation as follows:

CONSENT AGENDA:

Resolution 2021–136 Authorizing Extension of 2019 Municipal Aid Grant for Reconstruction of Union Landing Road, Phase II. *This phase of Union Landing Road improvements includes the reconstruction of this roadway between Wallace Boulevard and Hunter Street. This work will be completed in conjunction with Phase III, which includes reconstruction of the roadway from Garry Road to Wallace Boulevard. Survey work is being completed so the project can be bid in the near future.*

Resolution 2021–137 Authorizing Participation in Burlington County Cooperative Purchasing Agreement. *Chief Financial Officer Julia Edmondson recommends that the Township participates in this three-year cooperative agreement to obtain competitive pricing and timely delivery of certain goods and services including, but not limited to, asphalt, stone, fuel, cold patch mix, line striping, concrete, office supplies, rock salt and track control equipment.*

Resolution 2021–138 Designation of Curfew for Mischief Night and Halloween. *This action is consistent with the annual 9:00pm curfew established by the Township and is supported by Police Chief Richard Calabrese.*

Resolution 2021–139 Authorizing Adoption of Amended Personnel Handbook. *Per Division of Local Government Services Best Practices, the Township is required to update its personnel handbook every five years. In addition, over the course of the past few years, the Township has adopted several policies which need to be incorporated into the handbook. Thus, both Labor Counsel Carmen Saginario and CFO Julia Edmondson recommend that the governing body adopt the amended employee handbook.*

Resolution 2021–140 Review and Approval of Fire Commissioner Compensation. *Per Division of Local Government Services Best Practices, the Township is required to review and approve the compensation of Fire District Commissioners. The \$3,000.00 annual compensation has not changed in many years. CFO Julia Edmondson recommends that the governing body authorize this resolution.*

Resolution 202–141 Authorizing Cancellation of Taxes for a Totally Disabled Veteran (Block 3101, Lot 14). *Tax Assessor Dennis DeKlerk and Tax Collector Sandy Root have determined that the owner of this property is eligible for this tax benefit.*

Resolution 2021–142 Authorizing Cancellation of Taxes for a Totally Disabled Veteran (Block 1916, Lot 4). *Tax Assessor Dennis DeKlerk and Tax Collector Sandy Root have determined that the owner of this property is eligible for this tax benefit.*

Resolution 2021–143 Authorizing Cancellation of Taxes for Demolished Residential Structure (Block 1925, Lot 15). *Tax Assessor Dennis DeKlerk has confirmed that demolition of this structure is complete and therefore should be removed from the 2021 tax bill.*

Resolution 2021–144 Authorizing Refund of Overpaid Taxes for Totally Disabled Veteran (Block 307.7, Lot 4). *Tax Collector Sandy Root has determined that the owner of this property is eligible for this refund due to recently approved totally disabled veteran tax status.*

Resolution 2021–145 Approval of Change Orders and Payment to Diamond Construction for ADA Ramps Improvements. *Township Engineer Pennoni has deemed this project substantially complete and recommends change orders in the amount of \$16,717.85 and final payment in the amount of \$94,875.17.*

Resolution 2021–146 Authorize Statement of Intent to Pursue Plan Endorsement and Submit Municipal Self-Assessment Report to the New Jersey State Office of Planning Advocacy. *The Township is currently working with the Burlington County Economic Development and Regional Planning Department on updating the New Jersey State Planning Commission's Route 130/Delaware River Corridor Strategic Plan. Recently, as required for plan endorsement, the governing body authorized a local subcommittee to work through the process and make recommendations to the governing body. This subcommittee has been working with Township Planner Ed Fox and Burlington Bridge Commission Regional Planning Manager Tom Stanuikynas on updating the municipal self-assessment report to forward to the New Jersey State Office of Planning Advocacy. The subcommittee and associated professionals recommend that the governing body authorize the self-assessment report.*

Resolution 2021–147 Approving and Authorizing the Consummation of Sale of Real Property to Commerce Pursuit Capital, LP Redevelopment Plan and Authorizing the Proper Municipal Officials to Execute Documents in Accordance with the Plan. *The closing on the purchase and sale of the property associated with the Planning Board approved project for a Senior Living community will soon be finalized and Township Solicitor Stuart Platt recommends that this resolution is authorized by the governing body so the Mayor and/or his designee may execute any associated documents on behalf of the Township.*

Resolution 2021–148 Authorizing Lidl US Operations to Erect Temporary Signage. *Lidl representatives have requested permission from the Township to erect temporary signage on their project site to assist them with their employee recruitment efforts as they move toward opening their new store. In an effort to support this new business, the recommendation is to authorize the proposed action.*

END OF CONSENT AGENDA

Mr. Platt gave further clarification that Resolution 2021 – 147 was in regard to the Westrum project and Resolution 2021 – 148 was regarding the Lidl project and their posting of signage for new hires.

Mayor Segrest asked for a motion to open public comment on consent agenda items only. MOTION TO OPEN PUBLIC COMMENT ON CONSENT AGENDA MADE BY MR. CONDA, seconded by Mayor Segrest. Voice Vote. All aye.

Michael Goins, 100 Purnell Avenue – Commented on the resolution regarding signage at the Lidl site.

Seeing no one else come forward, Mayor Segrest asked for a motion to close public comment on the consent agenda. MOTION TO CLOSE PUBLIC COMMENT ON CONSENT AGENDA MADE BY MRS. KRAVIL, seconded by Mr. McGill. Voice Vote. All aye.

MOTION TO APPROVE CONSENT AGENDA MADE BY MR. HORNER, seconded by Mr. Conda. Roll call vote. Mr. Conda – aye, Mr. Horner – aye, Mrs. Kravil – aye, Mr. McGill – aye, Mayor Segrest – aye. Consent agenda was approved.

Certified to be a true excerpt of minutes from the Cinnaminson Township Committee meeting of October 18, 2021.



Lisa A. Passione, RMC
Municipal Clerk