

# REQUEST FOR QUOTATION

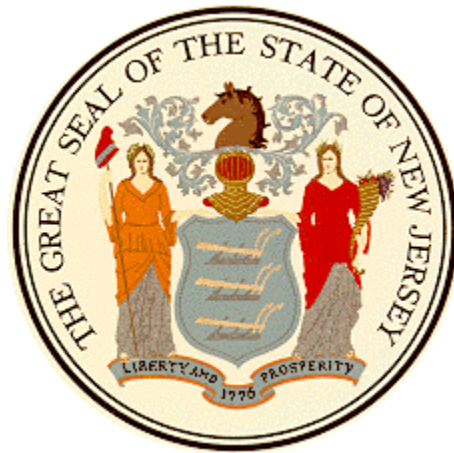
## Ventrac Tractors – Model 4500Z

### STATE OF NEW JERSEY

Honorable Philip D. Murphy, Governor  
Honorable Sheila Y. Oliver, Lt. Governor

### DEPARTMENT OF TRANSPORTATION

Diane Gutierrez-Scaccetti, Commissioner



**April 15, 2021**

## Important Dates

<b>Question Cut-Off:</b>	Thursday, April 22, 2021 @ 10:00 AM Email: <a href="mailto:dot-ems_bid.procurement@dot.nj.gov">dot-ems_bid.procurement@dot.nj.gov</a>
<b>Answers to Bid Questions:</b>	Bidders are encouraged to monitor the NJDOT – EMS website daily for updates, changes and responses to questions through the submission due date. <a href="http://www.nj.gov/transportation/business/procurement/ems/current.shtm">http://www.nj.gov/transportation/business/procurement/ems/current.shtm</a>
<b>Bid Opening:</b>	Thursday, April 29, 2021 @ 10:00 AM Email: <a href="mailto:dot-ems_bid.procurement@dot.nj.gov">dot-ems_bid.procurement@dot.nj.gov</a>  Quotes sent to any other e-mail address may result in the quote being rejected.  The quote must be submitted in PDF format. No other format will be accepted.
<b>Procurement Contact:</b>	Kaitlin Powers Email: <a href="mailto:dot-ems_bid.procurement@dot.nj.gov">dot-ems_bid.procurement@dot.nj.gov</a>

### 1.0 Purpose

The purpose of this Request for Quotation is to procure six (6) Ventrac Tractors – Model 4500Z per the specifications listed below. The description and parts are minimum requirements and are provided for reference. Equivalent or better equipment may be acceptable as substitutions.

### 2.0 Specifications

Project		Ventrac Gas Tractor
Performance/Manufacture		Minimum Requirements
<b>MODEL</b>	<b>QTY</b>	
Type	Six (6)	Shall be a Ventrac 4500Z Tractor 2021 or newer.
<b>ENGINE</b>		
Type		Kubota WG972-GL
Horsepower (HP)		Minimum 32.5 HP
Peak Torque		Minimum 51 ft lb
Cylinders		Minimum Three (3) Cylinders
Fuel Type		Gas
Fuel Capacity		Minimum Six (6) gallons
<b>ELECTRICAL</b>		
Alternator		Minimum 60 Amps
Battery		Minimum 475 CCA

Voltage		Minimum Twelve (12) volts
<b>DRIVE SYSTEM</b>		
Drive		All Wheel Drive (AWD)
Travel Speed (Low Range)		Minimum Five (5) MPH Forward Minimum Four (4) MPH Reverse
Travel Speed (High Range)		Minimum Ten (10) MPH Forward Minimum Eight (8) MPH Reverse
Hydraulic Pump		Sauer Danfoss 15 Series Pump
Axles		Peerless 40mm (forged) with Integrated Forged Hub
Steering		Power Steering
<b>DIMENSIONS</b>		
Overall Length		Minimum 81.5 inches
Height		Minimum 68 inches [Roll Over Protection (ROP) up]
Overall Width		Minimum 48.5 inches
Weight		Maximum 1655 lbs
Wheelbase		Minimum 45 inches
Turning Radius		Maximum 39 inches
Ground Clearance		Minimum Five (5) inches
<b>TIRES</b>		
Type		All Terrain, 22x12-8
<b>REQUIRED ACCESSORIES</b>		<b>QTY</b>
Hitch (Rear)	Six (6)	Shall be equipped with a 2 in. Receiver
Roll Over Protection System (ROPS)	Six (6)	Standard with Heavy Duty Off-Road Seat Belt
Gauge	Six (6)	Shall be equipped with a Digital Slope Gauge Indicator
Wheels	Six (6)	Shall be equipped with the Dual Wheel Kit
Backup Alarm	Six (6)	Adjustable, weatherproof alarm
Seat	Six (6)	Shall be equipped with a Suspension Seat
Canopy	Six (6)	Shall be equipped with a canopy
Switch	Six (6)	Shall be equipped with a 12-Volt Switch/Control - Front Kit
Lights	Six (6)	Strobe Light on top of ROPS
Wide Area Mower	Five (5)	Shall be equipped with a Wide Area Mower attachment
Mower Accessory	Six (6)	Tractors with Wide Area Mower attachments shall be equipped with a Hydraulic Flip Up Kit
V-Blades	Two (2)	Shall be equipped with a V-Blade Attachment
Blades Accessory	Six (6)	Tractors with V-Blade attachments shall be equipped with a Polyurethane Cutting Edge Kit

Boom Mower	Two (2)	Shall be equipped with a Boom Mower attachment
Boom Mower Accessories	Six (6)	Tractors with Boom Mower attachments shall be equipped with a Hydraulic Front Dual Valve Kit, a Spool Float Hydraulic Valve Kit, a Mid-Weight Bar Kit and a 42 lbs Suitcase used as additional weight
Cab	One (1)	Shall be equipped with an Enclosed Cab
Cab Accessories	Six (6)	Tractors with the Enclosed Cab shall be equipped with a Mirror Kit, Cab Hazard Lights Kit, Cab Strobe Light Kit, Cab Windshield Washer Kit, Defrost Fan Kit, and a KW452 Heater Install Kit.

### **3.0 Set-Up**

The Vendor shall furnish all necessary labor and equipment to install accessories described within this solicitation and its quote. Any set-up charges shall appear as a separate cost on the PB-120 form. The specific set-up for each tractor is listed below. All installation work shall be performed by factory trained technicians prior to delivery to NJDOT.

1. Ventrac 4500Z with wide area mower
2. Ventrac 4500Z with wide area mower
3. Ventrac 4500Z with wide area mower
4. Ventrac 4500Z with wide area mower and v-blade
5. Ventrac 4500Z with boom mower, v-blade and enclosed canopy
6. Ventrac 4500Z with wide area mower and boom mower

### **4.0 Freight**

The above equipment shall be shipped to:

New Jersey Department of Transportation  
1035 Parkway Avenue  
Building 7  
Ewing, NJ 08625

The freight cost for delivery of this equipment shall be included on the PB120.

### **5.0 Delivery**

Delivery shall not exceed 120 calendar days after receipt of purchase order. Delivery date shall be confirmed at the time order is placed.

Delivery Points of Contact:

Steve Rudic (609) 530-2264

## **6.0 Warranty**

The Vendor agrees to immediately replace and install free of charge any part that may break, fail or malfunction by reason of defective material or workmanship for a minimum period of one (1) year or the manufacturer's standard warranty, whichever is longer, from the date of acceptance by the NJDOT. Bidder must provide warranty information with its proposal.

## **7.0 Quote Content**

A quotation must arrive at NJDOT in accordance with this RFQ, within the time frame indicated to the e-mail address noted in this RFQ. The quote should be submitted in two (2) sections with the content of each as indicated below.

### A. Section 1 – Forms

The Vendor must submit all the forms listed on the checklist. The checklist and required forms can be found at the following link:

<https://www.state.nj.us/treasury/purchase/forms/Waiver%20and%20DPA%20Contract%20Checklist.pdf>.

**All forms must be completed and submitted in their entirety with the bidder's proposal. Failure to submit DPA Forms may result in the proposal being rejected.**

NOTE: The Vendor must be registered in NJSTART to qualify for an award. NJSTART registration link as follows: <https://www.njstart.gov/bsol/>

### B. Section 2 – Price

The Vendor may supply their own quote; however, the total price for all aspects of the bid must appear on the PB-120 accompanying this RFQ.

Cut sheets and/or equipment brochures shall be included with the quote.

The quote must be submitted in PDF format. No other format will be accepted.

## **8.0 Negotiation and best and final offer (BAFO)**

After evaluating the quote, NJDOT may establish a competitive range and enter into negotiations with one (1) Bidder or multiple Bidders within this competitive range. The primary purpose of negotiations is to maximize the State's ability to obtain the best value based on the mandatory requirements, evaluation criteria, and cost. Multiple rounds of negotiations may be conducted with one (1) Bidder or multiple Bidders. Negotiations will be structured by NJDOT to safeguard information and ensure that all Bidders are treated fairly.

Negotiations will be conducted only in those circumstances where they are deemed by NJDOT to be in the State's best interests and to maximize the State's ability to get the best value. Therefore, the Bidder is advised to submit its best price quote in response to this solicitation since NJDOT may, after evaluation, make an award based on the content of the initial submission, without further negotiation and/or Best and Final Offer (BAFO), with any Bidder.

## **9.0 Award**

- A. Award of this contract will be based upon the lowest responsible bid.
- B. The New Jersey Department of Transportation (NJDOT) reserves the right to reject all bids.
- C. NJDOT reserves the right to award this project in whole, in part or not make an award.
- D. Awarded Contractors, along with their proposal amount will be posted on the NJDOT, Equipment Materials & Supplies, Awarded Projects' webpage.
- E. Award of this contract shall not be interpreted to mean approval to proceed until an authorized purchase order is issued to the contractor.

## **10.0 Additional Notices & Requirements**

### **A) DIANE B. ALLEN EQUAL PAY ACT**

Pursuant to N.J.S.A. 34:11-56.14(b), any employer, regardless of the location of the employer, who enters into a contract with a public body to perform any public work for the public body shall provide to the Commissioner of the New Jersey Department of Labor and Workforce Development, through certified payroll records required pursuant to P.L.1963, c.150 (C.34:11-56.25 et seq.), information regarding the gender, race, job title, occupational category, and rate of total compensation of every employee of the employer employed in the State in connection with the contract. The employer shall provide the commissioner, throughout the duration of the contract or contracts, with an update to the information whenever payroll records are required to be submitted pursuant to P.L.1963, c.150 (C.34:11-56.25 et seq.).

Information regarding the Diane B. Allen Equal Pay Act and its requirements may be obtained from the New Jersey Department of Labor and Workforce Development (LWD) web site at: <https://nj.gov/labor/equalpay/equalpay.html>

LWD forms may be obtained from the online web site at: [https://nj.gov/labor/forms\\_pdfs/equalpayact/MW-562withoutfein.pdf](https://nj.gov/labor/forms_pdfs/equalpayact/MW-562withoutfein.pdf)

- B) NJDOT is required to comply with P.L. 2012, c. 4, which requires all agencies to encourage awarded contractors to notify their employees of organ and tissue donation options.

"Organ and Tissue Donation: As defined in section 2 of P.L. 2012, c. 4 (N.J.S.A. 52:32-33), contractors are encouraged to notify their employees, through information and materials or

through an organ and tissue awareness program, of organ donation options. The information provided to employees shall be prepared in collaboration with the organ procurement organizations designated pursuant to 42 U.S.C. §1320b-8 to serve in this State.”

**C) ANTI-DISCRIMINATION**

All parties to any contract with the State agree not to discriminate in employment and agree to abide by all anti-discrimination laws including those contained within N.J.S.A. 10:2-1 through N.J.S.A. 10:2-4, N.J.S.A. 10:5-1 et seq. and N.J.S.A. 10:5-31 through 10:5-38, and all rules and regulations issued thereunder are hereby incorporated by reference.

The contractor or subcontractor, where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq., as amended and supplemented from time to time.