



**New Jersey Department of Transportation
Bureau of Research, Innovation and Information
Transfer (BRIIT)
RESEARCH PROGRAM
Request for Proposal
2025 - 2026 SPR Program**

Project Title: Technology Transfer and Implementation Program - 2
Posting No.: 2025-12
Date of RFP Announcement: 11/24/2025
Closing Date: 01/5/2026

NOTE: Due to P.L. 2019, c. 196, the New Jersey Department of Transportation cannot award research grants to PRIVATE and/or OUT OF STATE institutes of higher education.

Proposals must be prepared in accordance with NJDOT's *Supplemental and Proposals guidelines*. Please visit <https://www.state.nj.us/transportation/business/research/guidelines.shtm> for the most current version.

All proposals must also have a corresponding online PreAward Risk Assessment form completed and submitted by the Principal Investigator (PIs) prior to the RFP closing date and time. This online form can be found at:
https://www.state.nj.us/transportation/business/research/risk_assessment_forms.shtm

Please note: The Risk Prequalification Assessment and PreAward Risk Assessment must be submitted prior to the submission of the proposal. **No late submissions will be accepted.**

1 - RESEARCH PROBLEM STATEMENT AND OBJECTIVES

1.1 Problem Statement

The NJDOT Technology Transfer and Implementation Program - 2 RFP is soliciting proposals for the development and execution of comprehensive dissemination strategies to effectively share NJDOT transportation research findings, innovative practices, and related activities. This initiative is designed to improve information accessibility and engagement among transportation professionals and stakeholders. .

1.2 Program Objectives

The objectives and activities of the Technology Transfer and Implementation Program - 2 include, at a minimum, the following:

1. Website Maintenance and Updates: Regularly update and maintain the NJDOT Technology Transfer website to ensure it remains current and valuable resource for NJDOT transportation professionals and stakeholders.

2. Develop Information Architecture: Create a well-structured information architecture that encompasses key sections such as research and innovation idea submissions, NJ STIC initiatives



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and meetings support, Tech Talks, Research Showcases, special events, resource materials, and an events calendar.

3. Content Creation and Posting: Work in collaboration with the BRIIT Tech Transfer - 1 program to develop and distribute dynamic content that highlights research breakthroughs, innovative practices, and upcoming events. The deliverables for this task include writing articles, summary sheets, conducting interviews, and producing videos to effectively promote research and innovation activities.

4. Technical and Staff Support: Provide support and assistance to the NJDOT Bureau of Research staff in national research efforts and state level research programs. Provide support for attendance of NJDOT Bureau of Research staff at TRB Annual Meeting and other research events and periodically update NJDOT's research TRB's Research in Progress (RiP) and Transport Research International Documentation (TRID) databases.

5. Documentation and Reporting: Prepare comprehensive documentation and reports, including an annual summary and a final report capturing accomplishments and lessons learned in technology activities.

Note: The RFP responders must provide detailed deliverables in their proposal for each of the aforementioned objectives and activities.

1.3 Type of Contract

It is proposed that if the Issuing Office enters into a contract because of this Request for Proposal (RFP), it will be a **Cost Reimbursement, Deliverable-Based** contract containing the Standard Contract Terms and Conditions.

2 - BUDGET and CONTRACT TIME

The **TOTAL** project budget shall not exceed **\$400,000 US Dollars per year**. The PI must provide the anticipated research study duration based on the proposed tasks. Consideration should be given to potential impediments so that adjustments are incorporated into the schedule minimizing the need for time extensions. Contract time shall include sufficient time for the procurement of subcontractors, as well as no less than three months for Final Report review and acceptance. Please be advised that going forward, new task orders having permissible justification will be allowed no more than one time extension with the advent of 2 CFR 200.

The overhead rate for this RFP shall not exceed 15%.



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A 60 month total project duration is preferred.

Please provide a Gantt Chart schedule, by month number (e.g., 1-24), showing tasks start/end, and deliverables. List corresponding deliverables below the chart.

3 - Oral Presentations

Oral online presentations may be requested as part of this RFP. If required, you will be notified by the BRIIT to schedule your oral presentation. They will be held at NJDOT headquarters in Trenton, NJ, attended by the Technical Advisory Panel (TAP), and be limited to no more than an hour, including time for questions and answers.

4 – Deadline

Proposals (no hard copies required) are due at the NJDOT BRIIT no later than **4:00 p.m. on January 5, 2026**. Electronic proposal documents (preferred pdf) shall be emailed to DOT-Research.Proposals@dot.nj.gov with the subject: **RFP-2025-12 University – PI's name**.

Approximate Start Date: 03/01/2026. The official start date is the date that the BRIIT obtains a signature from the Assistant Commissioner.

5 – CONTACTS

Interested parties shall send all questions related to this RFP to the BRIIT Manager by sending an e-mail to Pragna.Shah@dot.nj.gov or by phone (609-963-2232). Questions on this topic **shall not** be directed to any Research Project Manager, Research Customer, or any other NJDOT person. All questions must be received **on or before 12/08/2025 in order to be answered**.

PROPOSAL DELIVERY INSTRUCTIONS:

Electronic proposal documents (preferred pdf) shall be emailed to
DOT-Research.Proposals@dot.nj.gov with the subject: **RFP-2025-12 University – PI's name**.
A confirmation of receipt will be sent via email.