



NEW JERSEY DEPARTMENT OF TRANSPORTATION
Public Posting

POSTING #: 22-00295

TITLE: Real Estate Appraiser 1

ISSUE DATE: 8/24/2022

TITLE CODE: 57083

CLOSING DATE: 9/14/2022

DIVISION: Capital Program Management

LOCATION: Mt. Arlington

UNIT: Right of Way & Access Management

RANGE: P22

SALARY: \$60,711.81-\$69,151.53

POSITION: 2

OFFICE DESCRIPTION

The New Jersey Department of Transportation (NJDOT) is seeking candidates for the position of **Real Estate Appraiser 1, Transportation** within the Division of Capital Program Management, Right of Way & Access Management. Real Estate Appraiser 1 is assigned a 35 - hour work week. Current starting salary is between \$60,711 and \$69,151, based on experience. As a NJ State Department, NJDOT offers a comprehensive benefits package including Health Care (medical, prescription drug, dental and vision care), Pension, Deferred Compensation, 13 paid holidays, and Benefit Leave (12 vacation days, 15 sick days and 3 administrative days). Standard workweek is Monday through Friday.

UNIT DESCRIPTION

Under the Division of Capital Program Management, Right of Way & Access Management Unit is responsible for conducting negotiations with property owners, agents for owners and owner's counsel for necessary property rights and makes personal service of legal documents. The unit performs work involved in conducting negotiations, relocation, property management, project programming, administrative and the laws and principles of Eminent Domain activities associated with the purchase and disposition of real property.

POSITION DESCRIPTION

Real Estate Appraiser 1 will prepare less complicated real estate reports, administrative determinations of value, and project estimates and appraisals. Also, this position consults with property owners to obtain data regarding the physical details of the property, verifies sales data, conducts onsite inspections, researched current market value, interprets survey plans, engineering plans and legal documents. This position participates in pre - transmittal activities such as cost estimates, relocation estimates, plan review, scoping and public meetings.

The Department of Transportation (DOT) currently offers a telework pilot program, and this position may qualify for up to 2 days of remote work at your primary residence outside of your assigned DOT work location. This program does not supersede the "New Jersey First Act", which requires newly hired NJDOT employees to establish, and then maintain, principal residence in the State of New Jersey.

REQUIREMENTS

Education:

Graduation from an accredited college or university with a bachelor's degree supplemented by satisfactory completion of at least 128 classroom hours of formal recognized courses in appraising such as the American Institute of Real Estate Appraisers 1A and 1B series (former Institute Courses I and II) or those of other recognized Appraisal Societies such as the Society of Real Estate Appraisers Course 101 and 201 or any combination of formal recognized professional Appraisal Society courses which total (without course or curriculum duplication) at least 128 classroom hours.

Note: Applicants who do not possess the bachelor's degree but who meet the indicated Real Estate course requirements may substitute additional experience for the bachelor's degree on a year - for - year basis, with thirty (30) semesters hour credits being equal to one (1) year of experience.

Experience:

Two (2) years of experience in appraising real property including eminent domain experience involving severance damages to both residential and income - type properties.

Note: One (1) year of experience in the sale or negotiation of real estate may be substituted for one (1) year of the appraisal experience.

License: Applicants are required to possess a valid State Certified General Real Estate Appraisers (SCGREA) certificate issued by the New Jersey Real Estate Appraiser Board.

Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential functions of the position.

For more information regarding this position, please refer to:
<http://info.csc.state.nj.us/jobspec/57083.htm>

Work Authorization: Applicants must be authorized to work in the United States according to the Department of Homeland Security, United States Citizenship and Immigration Services regulations. NJDOT does not provide sponsorship or accept student OPT/CPT programs, F1 or H1B work authorization visas.

Residency: All persons hired on or after September 1, 2011 have one year from the date of appointment to establish, and then maintain, principal residence in the State of New Jersey subject to the provisions of N.J.S.A. 52:14 - 7 (P.L. 2011, c. 70), also known as the "New Jersey First Act."

TO APPLY

You must apply through the NJDOT website at:
<http://www.state.nj.us/transportation/about/employ/openings.shtm>

Submit a complete packet by the closing date that includes the following documents:

- NJ State Application for Employment (Application and instructions can be found at link above)
- Letter of interest
- Current resume
- Copy of unofficial transcript OR foreign degree evaluation

IMPORTANT NOTES

Proof of Degree: You must provide transcript or evaluation of your UNDERGRADUATE degree.

Foreign Degree Evaluation: If you obtained your undergraduate degree outside of the US, you MUST provide a Foreign Degree Evaluation from a USA recognized evaluation service agency that includes a course - by - course evaluation in order to be deemed eligible. Failure to provide evaluation will result in your application being disqualified.

Incomplete Packets: Applicants MAY NOT be considered if they fail to provide all requested documents upon initial submittal or fail to follow instructions when submitting electronically. Applicants will be selected for an interview on the basis of their application/resume.

Current State employees: Any appointments made that involve movement may result in a forfeiture of rights to any promotional lists in their former unit.

NJDOT provides reasonable accommodations to applicants with disabilities where appropriate. If you need a reasonable accommodation for any part of the application and hiring process, please email dot - hr.ada@dot.nj.gov. Determinations on requests for reasonable accommodation will be made on a case - by - case basis.

New Jersey Is An Equal Opportunity Employer