

New Jersey Department of Transportation

CoMBIS Guidance for Inventory Level Data Collection

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Revised July 17, 2012

By:

Structural Evaluation & Bridge Management

This document is primarily extracted from the CoMBIS Fields Coding Guide developed for the original Microsoft Access CoMBIS database. It is meant as a transition guide as we move from the old Access database to the new InspectTech System. **The intent is to summarize the data fields that require coding for all Inventory level inspections in CoMBIS.** The required CoMBIS Inventory fields include Federal, State, and CoMBIS-specific items.

Inventory level (Cycle 0) inspection will be performed for all structures in the original list provided by the Department during the Consultant Selection Process within each project **which are determined to be non-CoMBIS structures. For CoMBIS structures, this information can be directly input into the Cycle 1 report (Note: Priority Repairs can only be issued from the Cycle 1 Report).**

Guidance is provided for each CoMBIS-specific item that is required for the Inventory data collection effort. Refer to the Federal and State Coding Manuals for specific guidance on proper coding of Federal and State fields required for CoMBIS Inventory.

This guide manual has been modified to reduce the amount of information required to be gathered during the inventory phase **for CoMBIS structures only**. A Column has been added to the right (titled “If CoMBIS Str.”) in the following Table which shows which fields **MUST** be populated during the inventory phase for CoMBIS structures (the rest of the information can be added during the regular inspection - marked “Can defer”). For a non-CoMBIS structure, **ALL** information required **MUST** be obtained during the inventory phase (**including the 2 or 4 required photos** that must be attached to the Cycle 0 report).

LIST OF REQUIRED FIELDS FOR CoMBIS INVENTORY LEVEL INSPECTION

Notes:

1. Some items (fields) that were originally part of the old Access 2003 database are no longer part of the current InspectTech System. These items are contained in the table below for reference (light gray and strike-through), but no specific coding details are offered following the table, as the user will no longer be coding these items.
2. The guidance provided in the “Remarks” column is specific to the Inventory effort, and does not reflect the level of effort required during the regular (full or visual) inspection.
3. The column titled “If CoMBIS Str.” Explains which fields can be deferred for collection during the Regular Inspection IF the structure has been determined to be a CoMBIS Structure.

| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|---------------|---------------------------|---------------------------------|--|---|----------------|
| M1 | Key | N/A | N/A | Not part of InspectTech System input. | |
| M2 | I_3 | 3 County Code | County Code (Federal FIPS code) | Input. | Must Input. |
| M3 | I_4 | 4 Place Code | Place Code (Federal FIPS code) | Input. | Can defer. |
| M4 | I_6 | N/A | N/A | Not part of InspectTech System input. | |
| M5 | I_6A | 6 Features Intersected | Features Intersected | See document titled: “Bridge and Route Naming Conventions in the SI&A Fields” for detailed guidance. | Must Input. |
| M6 | I_6B | N/A | N/A | Not part of InspectTech System input. | |
| M7 | I_7 | 7 Facility Carried by Structure | Facility Carried by Structure - Route or Road Name | See document titled: “Bridge and Route Naming Conventions in the SI&A Fields” for detailed guidance. | Must Input. |
| M8 | I_8 | 8 Structure No. | State Bridge Number - Uses State System for Numbering Structures | Note: If you need to create a number for a new bridge, it must include a letter somewhere in the 7-digits (follow the general convention established for this County by the NJDOT). | Must Input. |

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| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|------------|----------------------------------|------------------------------------|--|---|-----------------------|
| M9 | <i>I_9</i> | 9 Location | Short Location Description | Try to reference the highest Route available (as long as description is actually useful). <i>Note: It is OK to reference from local road intersection if necessary</i> | Must Input. |
| M10 | <i>I_11</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | Must Input. |
| M11 | <i>I_11_decimal_format</i> | 11 Mile Point | Mile Point in miles | Input. | Must Input. |
| M12 | <i>I_12</i> | 12 Base Highway Network | On Base Highway Network? | Input. | Must Input. |
| M13 | <i>I_13A</i> | 13A LRS Inventory Route | LRS Inventory Route - This is the State's SRI Number (as Found in the Straight Line Diagram) (Note: we break the 17-digit SRI number into two pieces. The first 10 digits are placed here. If there structure is on a ramp, then the remaining 7-digits are placed in M15) | This is to be coded for ALL structures. If no SRI exists, code the following (10-digits) CCMM0000__ Where CCMM is the <u>same</u> code as entered for Item A. Example: 12180000__ By entering this code you are <u>certifying</u> that you made a COMPLETE check and that NO SRI exists for this road. <i>Note: We suggest you print out the SRI sheets for all Routes in the County and then code all your bridges at the same time.</i> | Must Input. |
| M14 | <i>I_13B</i> | 13B Subroute Number | Sub-Route Number | Always leave blank. | |
| M15* | <i>I_13R</i> | 13R Ramp Code | Ramp Code (Digits 11-17 of the SRI) | Input. | Must Input. |
| M16 | <i>I_16</i> | 16 Latitude (DDMMSS.SS) | Latitude (old format) | Field is read only in InspectTech System; use the decimal (digital) version. | |
| M17 | <i>I_17</i> | 17 Longitude (DDMMSS.SS) | Longitude (old format) | Field is read only in InspectTech System; use the decimal (digital) version. | |
| M18 | <i>I_21</i> | 21 Maintenance Responsibility | Maintenance Responsibility | Input. | Must Input. |

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| <i>No.</i> | <i>Access 2003 DB Field Name</i> | <i>Displayed CoMBIS Field Name</i> | <i>Purpose</i> | <i>Remarks</i> | <i>If CoMBIS Str.</i> |
|---------------------|--------------------------------------|--|--|--|---------------------------|
| M19 | <i>I_22</i> | 22 Owner | Owner | Input. | Must Input. |
| M20 | <i>I_26</i> | 26 Functional Classification | Functional Classification of Inventory Route | Input. | Can defer. |
| M21 | <i>I_27</i> | 27 Year Built | Year Built | Input. | Must Input. |
| M22 * | I_28 | N/A | N/A | Not part of InspectTech System input. | |
| M23 | <i>I_28A</i> | 28A Lanes On Structure | Lanes on the structure | Input. | Must Input. |
| M24 | <i>I_28B</i> | 28B Lanes Under Structure | Lanes under the structure | Input. | Must Input. |
| M25 | <i>I_29</i> | 29 ADT Total | Average Daily Traffic | Input (If information not available then leave blank). | Can defer. |
| M26 | <i>I_30</i> | 30 Year of ADT | Year of Average Daily Traffic | Input (If information not available then leave blank). | Can defer. |
| M27 | <i>I_31</i> | 31 Design Load | Design Load | Input (If information not available then leave blank). | Can defer. |
| M28 | <i>I_32</i> | 32 Approach Roadway Width (w/ shoulders) | Approach Roadway Width | Input. | Must Input. |
| M29 | <i>I_34</i> | 34 Skew (in Degrees) | Structure Skew - number of degrees off of perpendicular to the roadway | Input (approximate – may be off by a couple of degrees). | Must Input. |
| M30 | I_36 | N/A | N/A | Not part of InspectTech System input. | |
| M31 | <i>I_36A</i> | 36A Bridge Rail | Bridge Railings | Input. | Can defer. |
| M32 | <i>I_36B</i> | 36B Transition | Transitions | Input. | Can defer. |
| M33 | <i>I_36C</i> | 36C Approach Rail | Approach guardrail | Input. | Can defer. |
| M34 | <i>I_36D</i> | 36D End Treatments | Approach guardrail ends | Input. | Can defer. |
| M35 | <i>I_41</i> | 41 Posting Status | Structure Open, Closed, Posted | Input. | Must Input. |

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| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|----------------|--------------------------------------|---|--|---|---------------------------|
| M36 | I_42 | N/A | N/A | Not part of InspectTech System input. | |
| M37 | I_42A | 42A Type of Service On | Type of Service on Bridge | Input. | Must Input. |
| M38 | I_42B | 42B Type of Service Under | Type of Service under Bridge | Input. | Must Input. |
| M39 | I_43 | N/A | N/A | Not part of InspectTech System input. | |
| M40 | I_43A | 43A Main Span Material | Structure Type, Main - Kind of material and/or design | Input. | Must Input. |
| M41 | I_43B | 43B Main Span Design | Structure Type, Main - Type of design and/or construction | Input. Also input further information in M143 & M144. | Must Input. |
| M42 | I_45 | 45 Number of Main Spans | Number of Spans | Input. | Must Input. |
| M43 | I_47 | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M44 | I_47_decimal_format | 47 Inventory Route Total Horizontal Clearance | Inventory Route Total Horizontal Clearance in feet | Input. | Can defer. |
| M45 | I_48 | 48 Length of Maximum Span | Length of Maximum Span | Input. | Can defer. |
| M46 | I_49 | 49 Structure Length | Structure Length Measured along centerline of road in feet. This field will determine if the structure needs to be placed into the NBIS program. | This is to be field verified to the extent possible during the INVENTORY effort. | Must Input. |
| M47 | I_50 | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M48 | I_50_A_decimal_format | 50A Left Curb/Sidewalk Width | Curb or Sidewalk Widths Left in feet | Input. | Can defer. |

CoMBIS Guidance for Inventory Level Data Collection

| <i>No.</i> | <i>Access 2003 DB Field Name</i> | <i>Displayed CoMBIS Field Name</i> | <i>Purpose</i> | <i>Remarks</i> | <i>If CoMBIS Str.</i> |
|------------|--------------------------------------|---|--|--|---------------------------|
| M49 | <i>I_50_B_ decimal_format</i> | 50B Right Curb/Sidewalk Width | Curb or Sidewalk Widths Right in feet | Input. | Can defer. |
| M50 | <i>I_51</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M51 | <i>I_51_decimal_ format</i> | 51 Bridge Roadway Width, Curb-to- Curb | Bridge Roadway Width, Curb-to-Curb in feet | Input. | Must Input. |
| M52 | <i>I_52</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M53 | <i>I_52_decimal_ format</i> | 52 Deck Width, Out-to-Out | Deck Width, Out-to- Out in feet | Input. | Can defer. |
| M54 | <i>I_53</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M55 | <i>I_53_decimal_ format</i> | 53 Minimum Vertical Clearance over Bridge | Minimum Vertical Clearance over Bridge Roadway in feet | Input. | Can defer. |
| M56 | <i>I_54</i> | N/A | N/A | Not part of InspectTech System input. | |
| M57 | <i>I_54_A</i> | 54A Minimum Vertical Underclearance Ref | Minimum Vertical Underclearance Reference Feature | Input. | Can defer. |
| M58 | <i>I_54_B_ decimal_format</i> | 54B Minimum Vertical Underclearance | Minimum Vertical Underclearance in feet | Input. | Can defer. |
| M59 | <i>I_90</i> | 90 Inspection Date | Regular Inspection Date | DO NOT INPUT. This field is for the Regular inspection date, and does not apply for Inventory Level inspection. | |
| M60 | <i>I_100</i> | 100 STRAHNET Highway Designation | STRAHNET highway Designation | Input. See SI&A Coding Guide (Pages SB1 – SB10) available online at http://www.nj.gov/transportation/eng/structeval/downloads.shtml | Can defer. |
| M61 | <i>I_103</i> | 103 Temporary Struct. Designation | Temporary Structure Designation | Input. | Must Input. |

CoMBIS Guidance for Inventory Level Data Collection

| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|----------------|--------------------------------------|--|---|---|---------------------------|
| M62 | <i>I_104</i> | 104 NHS System | Highway System of the Inventory Route | Input. | Can defer. |
| M63 | <i>I_106</i> | 106 Year Reconstructed | Year Reconstructed 0000 if no reconstruction | Input if information is available. Otherwise leave blank. | Can defer. |
| M64 | <i>I_107</i> | 107 Deck Structure Type | Deck Structure Type | For the Inventory, input, at a minimum, a final value for the first digit (coding digits 2 and 3 as "8" if unknown at this stage) | Must Input. |
| M65 | <i>I_A</i> | (A) Town | Town | Input. | Must Input. |
| M66 | <i>I-AA</i> | (AA) Inventory Route | Route (SI&A Route Number) | Input. | Must Input. |
| M67 | <i>I_AB</i> | (AB) Structure Name | Name of Structure | See document titled: "Bridge and Route Naming Conventions in the SI&A Fields" for detailed guidance. | Must Input. |
| M68 | <i>I_AG</i> | (AG) Type of Bridge Rail | Type of Bridge Railing | Input. | Can defer. |
| M69 | <i>I_AH</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M70 | <i>I_AH_ decimal_ format</i> | (AH) Height of Bridge Rail | Height of Bridge Railing in feet | Input. | Can defer. |
| M71 | <i>I_AI</i> | (AI) Speed Limit Posting (mph) | Speed Posting | Input. | Can defer. |
| M72 | <i>I_AM</i> | N/A | N/A | Not part of InspectTech System input. Code corresponding field in decimal format. | |
| M73 | <i>I_AM_ decimal_ format</i> | (AM) Depth of Fill over Structure | Depth of Fill over Structure in feet (relates to 43B) | Input if information is available. Otherwise leave blank. | Must Input. |
| M74 | <i>I_AN</i> | (AN) Plans Available | Plans Availability | Leave blank until this is determined (one way or the other). | Input as soon as known. |

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| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|------------|----------------------------------|--|---|---|-----------------------|
| M75 | <i>I_AU</i> | (AU) Additional Structure Type 1 | Additional Structure Type (supplements items 43, 44) 1 = Add'l Str. Typ. 1 2 = Add'l Str. Typ. 2 | Input if information is available. Otherwise leave blank. | Must Input. |
| M76 | <i>I_AV</i> | (AV) Widened Structure Type | Widened Structure Type 1AA2BB 1 = first widening material A = first widening design 2 = second widening material B = second widening design | Input if information is available. Otherwise leave blank. | Must Input. |
| M77 | <i>I_CM</i> | (CM) Current Consultant | Consultant 3 digit code for the Consultant who performed this inspection | Input. | Must Input. |
| M82 | <i>County_Bridge_Number</i> | <i>M82 County Bridge No</i> | County Bridge Number - to reflect the number the County uses | This field is to be coded EXACTLY as Instructed by the County. | Must Input. |
| M83 | <i>Municipal_Bridge_Number</i> | <i>M83 Municipal Bridge No</i> | Municipal (or other owner's) bridge number - to reflect the number the Municipality uses | This field is to be coded EXACTLY as Instructed by the County. | Must Input. |
| M84 | <i>I_16_degree_format</i> | <i>M84 Latitude (Degrees)</i> | Latitude (digital) in degrees | Input. | Must Input. |
| M85 | <i>I_17_degree_format</i> | <i>M85 Longitude (Degrees)</i> | Longitude (digital) in degrees | Input. | Must Input. |
| M86 | <i>Inspection_Date</i> | <i>Inspection Date</i> | Inspection date associated with a particular report | Input the date that the Inventory level inspection is performed for Cycle 0 data. | Must Input. |
| M87 | <i>Agr_No</i> | <i>M87 Contract State Agreement No</i> | Contract State Agreement Number 200xBIxxxA (ex. 2002BI496E) | Input by State in InspectTech System. | |

CoMBIS Guidance for Inventory Level Data Collection

| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|----------------|--------------------------------------|--|--|--|--------------------------------|
| M88 | Group_Number | <i>Group Number</i> | Group Number of State Project (ex. XS9D) | Input by State in InspectTech System. | |
| M90 | Frc_Crt_Str | <i>FC Inspection Required</i> | Fracture Critical Structure Yes (checked) / No (unchecked) | Check as appropriate. Same as SI&A Item 92A. | Must Input. |
| M91 | On_Off_System | <i>M91 On/Off System Bridge</i> | On or Off-System Structure | Input by State in InspectTech System. | |
| M92 | Owner_Culvert_No | N/A | N/A | Not part of InspectTech System input. | |
| M93 | Owner | <i>M93 Owner</i> | Name of the actual Owner of the structure | Input if information is available. If not determined, comment accordingly. | Must Input. |
| M94 | Maintenance_Responsibility | <i>M94 Maintenance Responsibility</i> | Name of the Maintainer | Input if information is available. If not determined, comment accordingly. | Must Input. |
| M95 | Ownership_Resolved | <i>M95 Ownership Resolved</i> | Ownership (Jurisdiction) Resolved | Input if information available from County. Otherwise leave blank. | Input as soon as known. |
| M96 | Comments_Ownership | <i>M96 Comments Ownership</i> | Comments on Ownership (Jurisdiction) | Comment as appropriate. | |
| M97 | Structural_Material_Type_Desc | <i>M97 Structure Material Type Description</i> | Structural Material or Type Description. | Input if information is available. Otherwise leave blank (if, for example, there was no way to determine this). | Must Input. |
| M98 | Standalone_or_Connected | <i>M98 Str. is Standalone or Connected</i> | Standalone or Connected structure. | Input. | Must Input. |
| M99 | Length_Portion_Included | <i>M99 Length of Portion Included (ft)</i> | Length of Included Portion of Structure in feet | Input as <u>EXPLAINED</u> . Otherwise leave blank. Note: In case of longer bridges where only partial inspection is performed, input length of the portion included up to the first joint in the culvert beyond the edge of the shoulder/pavement. | Input as soon as known. |
| M100 | Width_Of_Opening | <i>M100 Width of Opening (ft)</i> | Width Of Opening in feet | Abandoned. Code M141 instead. | |

| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|------------|--|---|---|---|-----------------------|
| M101 | Total_Structure_Opening | <i>M101 Total Structure Opening (SF)</i> | Total Sq. Ft. of Structure Opening | Input. | Must Input. |
| M102 | <i>Purpose</i> | N/A | N/A | Not part of InspectTech System input. | |
| M103 | <i>Actual_Rt_No</i> | N/A | N/A | Not part of InspectTech System input. | |
| M104 | Inspection_Type | <i>Inspection Type</i> | Type of Inspection | Input. If “other”, complete M105 Desc_Inspection_Type . | Must Input. |
| M105 | Desc_Inspection_Type | <i>M105 Description of Inspection Type</i> | Description of the Type of Inspection performed | Input if coding “other” M104 Inspection_Type , or if additional explanation is needed for some reason. | Must Input. |
| M106 | Priority_Repair_Issued | <i>M106 Priority Repair Issued</i> | Priority Repair Recommendation Issued | This will be filled out IF a deficiency is seen that requires priority action. Otherwise leave blank. | Must Input. |
| M107 | Priority_Repair_Type | <i>M107 Priority Repair Type</i> | Priority Repair Recommendation Type | This will be filled out IF a deficiency is seen that requires priority action. Otherwise leave blank. | Must Input. |
| M109 | Comments_on_Condition | <i>M109 Comments on Condition</i> | Comments on the Condition | Input. | Must Input. |
| M110 | Comments_on_Channel & Scour | <i>M110 Comments on Channel & Scour</i> | Comments on Channel and Scour | Input. | Must Input. |
| M111 | Gen&Misc_Comments | <i>M111 General and Misc Comments</i> | General and Miscellaneous Comments | Input. | Must Input. |
| M112 | <i>Photo_End_Elev</i> | N/A | N/A | Not part of InspectTech System input. | |
| M113 | <i>Photo_End_Elev_Desc</i> | N/A | N/A | Not part of InspectTech System input. | |
| M114 | <i>Photo_Gen_Rdwy</i> | N/A | N/A | Not part of InspectTech System input. | |
| M115 | <i>Photo_Gen_Rdwy_Desc</i> | N/A | N/A | Not part of InspectTech System input. | |

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| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|------------|---------------------------------------|--|---|---------------------------------------|---------------------------|
| M117 | Submit_Type | <i>M117 Status of Report Submission</i> | Consultant is Submitting as Preliminary or Final | Input. | Must Input. |
| M118 | Certifying_Date | <i>M118 Certifying Date</i> | Certifying Date | Input. | Must Input. |
| M119 | Certifying_Engineer | <i>M119 Certifying Engineer</i> | Name of Certifying Consultant Engineer | Input. | Must Input. |
| M120 | Certifying_Engr_License | <i>M120 Certifying Engineer Lic. No.</i> | Certifying Engineer New Jersey PE License Number | Input. | Must Input. |
| M121 | Field_Team_Leader | <i>M121 Field Team Leader</i> | Name of Consultant Field Team Leader | Input. | Must Input. |
| M122 | Other_Field_Personnel | <i>M122 Other Field Personnel</i> | Names of Other Consultant Field Personnel | Input. | Must Input. |
| M123 | <i>County_Correct_Data_Acceptance</i> | N/A | N/A | Not part of InspectTech System input. | |
| M124 | <i>County_Comments</i> | N/A | N/A | Not part of InspectTech System input. | |
| M125 | <i>State_Correct_Data_Acceptance</i> | N/A | N/A | Not part of InspectTech System input. | |
| M126 | <i>State_Comments</i> | N/A | N/A | Not part of InspectTech System input. | |
| M127 | <i>DB_Sync_Key</i> | N/A | N/A | Not part of InspectTech System input. | |
| M128 | <i>Do_Not_Use_Flag</i> | N/A | N/A | Not part of InspectTech System input. | |
| M129 | <i>Syn_This_Record_Flag</i> | N/A | N/A | Not part of InspectTech System input. | |
| M130 | Project_Name | <i>M130 Project Name</i> | Project Name | Input by State in InspectTech System. | |
| M131 | UW_Insp_Required | <i>UW Inspection Required</i> | Underwater Inspection Required Yes (checked) / No (unchecked) | Input. Same as SI&A Item 92B. | Must Input. |

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| No. | Access 2003 DB Field Name | Displayed CoMBIS Field Name | Purpose | Remarks | If CoMBIS Str. |
|------------|----------------------------------|--|--|---|-----------------------|
| M132 | <i>Confined_Space_Entry</i> | <i>M132 Confined Space Entry</i> | Confined Space Entry Permit Needed Y/N | Input. | Must Input. |
| M133 | <i>Photo_Extra</i> | N/A | N/A | Not part of InspectTech System input. | |
| M134 | <i>Photo_Extra_Dese</i> | N/A | N/A | Not part of InspectTech System input. | |
| M135 | <i>Photo_Extra_I</i> | N/A | N/A | Not part of InspectTech System input. | |
| M136 | <i>Photo_Extra_Dese_I</i> | N/A | N/A | Not part of InspectTech System input. | |
| M141 ** | N/A | <i>M141 CoMBIS Effective Width (ft)</i> | Width Of Opening in feet | Input. See “CoMBIS Structure Definition” document available online at http://www.state.nj.us/transportation/eng/structeval/countyculvertinsp.shtm | Must Input. |
| M143 ** | N/A | <i>M143 Structure Type Primary</i> | Structure Type of Portion Beneath Roadway | Input. | Must Input. |
| M144 ** | N/A | <i>M144 Structure Type Secondary</i> | Structure Type of next Most Prominent Structure Type | Input. | Must Input. |
| M145 ** | N/A | <i>M145 Vertical Opening Design</i> | Total Vertical Opening Available at the Larger of the two Ends | Input. | Must Input. |
| M146 ** | N/A | <i>M146 Vertical Opening South or West</i> | Maximum Vertical Dimension at South or West | Input. | Must Input. |
| M147 ** | N/A | <i>M147 Vertical Opening North or East</i> | Maximum Vertical Dimension at North or East | Input. | Must Input. |

* Indicates new field added in MS Access Version 2.0.0

** Indicates new field added in InspectTech System

INVENTORY CODING DETAIL GUIDANCE (for selected fields)

Details are only provided for CoMBIS-specific fields that are included in the InspectTech System, are required for the Inventory effort, and benefit from additional commentary. Refer to the Federal and State Coding Manuals for specific guidance on proper coding of Federal and State fields that are required for the Inventory effort.

M11. 11 Mile Point

Input Linear Referencing System (State SRI) mile point to establish the location of the bridge on the inventory route.

M15. 13R Ramp Code

This is for digits 11-17 of the SRI and only applies to ramps. Input if the structure is on a ramp of a road listed in the SRI (actually assigned a SRI number). Otherwise leave blank.

For example “A106030” (This code ALWAYS comes from the “Straight Line Diagrams” - Interchange Diagrams sheets)

M44. 47 Inventory Route Total Horizontal Clearance

Input inventory route total horizontal clearance as per Federal SI&A Coding Guide EXCEPT using decimal format.

M48. 50A Left Curb/Sidewalk Width

Input curb or sidewalk widths on left as per Federal SI&A Coding Guide EXCEPT using decimal format.

M49. 50B Right Curb/Sidewalk Width

Input curb or sidewalk widths on right as per Federal SI&A Coding Guide EXCEPT decimal format.

M51. 51 Bridge Roadway Width, Curb-to-Curb

Input bridge roadway width, curb-to-curb, as per Federal SI&A Coding Guide EXCEPT using decimal format.

M53. 52 Deck Width, Out-to-Out

Input deck width, out-to-out, as per Federal SI&A Coding Guide EXCEPT using decimal format.

M55. 53 Minimum Vertical Clearance over Bridge

Input minimum vertical clearance over bridge roadway, as per Federal SI&A Coding Guide EXCEPT using decimal format.

M57. 54A Minimum Vertical Underclearance Ref

Input minimum vertical underclearance, reference feature, as per Federal SI&A Coding Guide.

M58. 54B Minimum Vertical Underclearance

- Input minimum vertical underclearance as per Federal SI&A Coding Guide EXCEPT using decimal format.
- M59. **90 Inspection Date**
Leave blank for Inventory level inspection. This is for regular/routine inspection date only (**NOT SAME AS M86. INSPECTION DATE**).
- M70. **(AH) Height of Bridge Rail**
Input height of bridge railing as per State SI&A Coding Guide EXCEPT using decimal format.
- M73. **(AM) Depth of Fill over Structure**
Input depth of fill over structure (relates to L_43_B) as per State SI&A Coding Guide EXCEPT using decimal format.
- M82. **M82 County Bridge No**
This is the structure number used by the County. Obtain the exact format for this field from the County.
- M83. **M83 Municipal Bridge No**
This is the structure number used by the municipalities or other local owners. Obtain the exact format for this field from the County.
- M84. **M84 Latitude (Decimal Degrees)**
This is the digital format of Latitude in degrees.
- M85. **M85 Longitude (Decimal Degrees)**
This is the digital format of Longitude in degrees (Note: As we are west of the Prime Meridian, all values are negative).
- M86. **Inspection Date**
This is the inspection date associated with a particular report generated in CoMBIS. For the Inventory level (Cycle 0) report, the Inspection Date will be the date that the Inventory level inspection was performed.
- M87. **M87 Contract State Agreement No**
This is contract agreement number with the state. This field is to be input by State, and appears as read only to other users.
- M88. **Group Number**
This is the group number provided by state. This field is to be input by State, and appears as read only to other users.
- M90. **FC Inspection Required**
This field is same as SI&A Item 92A. To code this field check the box as per the following:

Checked – Yes, this structure is Fracture Critical.
Unchecked – No, this structure is not Fracture Critical.

M91. ***M91 On/Off System Bridge***

This field is to be input by State, and appears as read only to other users.

“0” – Off-System Structure

“1” – On-System Structure

M93. ***M93 Owner***

This is the full name of the owner.

M94. ***M94 Maintenance Responsibility***

This is the full name of the maintainer responsible for the structure’s maintenance.

M95. ***M95 Ownership Resolved***

This is the ownership or jurisdiction of the structure resolved as one of the following options:

“E” – Established

“U” – Unknown

M96. ***M96 Comments Ownership***

This is the field for comments on ownership or jurisdiction of the structure. Always comment in this field (by describing the current status) if ownership or jurisdiction is not fully established.

M97. ***M97 Structure Material Type Description***

This is used for County data coming in (many Counties have a field like this in their databases) as a general description of Structure material and type. Complete as instructed by the County. If the County does not provide instructions, then provide a brief description of the culvert.

Examples: 2 – 4.1’ round RCCP 2 – 4’ x 6’ elliptical RCCP
 1- 4’ x 6’ partial ellipt. corrugated metal pipe

M98. ***M98 Str. is Standalone or Connected***

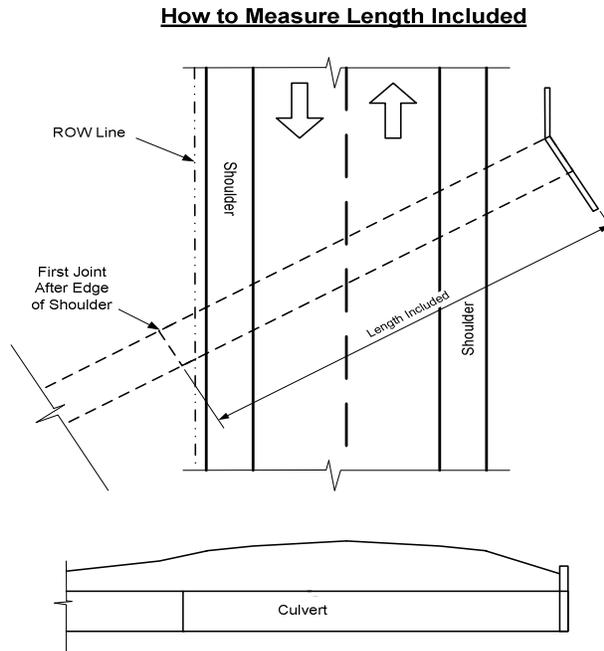
This flags whether structure is just a portion of a run of a longer structure, or is a stand-alone structure. It is coded as one of the following:

“S” – Standalone structure

“C” – Connected structure, a part of a longer structure

M99. M99 Length of Portion Included (ft)

This is the length of the portion of the structure included in this inspection. This is measured parallel to the flow of water. In case of longer bridges where only partial inspection is performed, limit the length of portion included to the first joint in the culvert after the edge of the shoulder/pavement. See the following sketch for detail description.



M100. M100 Width of Opening (ft)

This field is being abandoned. It is replaced with: M141“Effective CoMBIS Width”

M101. M101 Total Structure Opening (SF)

This is the total minimum size of opening measured in square feet - rounded to nearest foot (Assume water is flowing through entire available height). If multiple pipes or openings are included, this is the sum of all.

M104. Inspection Type

This is the type of inspection performed on the structure. It can be one of the following options:

- “C” – Complete (Regular) inspection
- “I” – Inventory inspection (for those structures that have not yet, or will not [non-CoMBIS structures], receive a regular inspection).
- “V” – Visual (Regular) inspection – A Regular inspection where the culvert barrels were not entered due to a size limitation.
- “Z” – Other

M105. M105 Description of Inspection Type

This is the appropriate comments regarding the type of Inspection performed.

M106. ***M106 Priority Repair Issued***

This is the Priority Repair Recommendation Issued as one of the following options:

- “9” – None
- “E” – Emergency Repair
- “1” – Priority 1 Repair
- “2” – Priority 2 Repair

M107. ***M107 Priority Repair Type***

This is the Priority Repair Recommendation Type as a result of this inspection of the as one of the following options:

- “S” – Safety Inspection
- “X” – Structural Inspection
- “C” – Scour
- “Z” – Other
- “T” – Settlement
- “D” – Debris

M109. ***M109 Comments on Condition***

This is for comments on the current condition of the structure.

M110. ***M110 Comments on Channel & Scour***

This is for comments on Channel and Scour.

M111. ***M111 General and Misc Comments***

This is for General and Miscellaneous Comments.

M117. ***M117 Status of Report Submission***

This area **is for the consultant to indicate the status of data** as one of the following options:

- “P” – Preliminary Submission/**Data**
- “F” – Final Submission/**Data**

When you have completed the inventory data collection, and all data has been properly reviewed, then flag the data as final. This flags the inventory portion of the effort as completed. (Note: Data deferred for collection in the Regular Inspection effort does NOT have to be included here).

M118. ***M118 Certifying Date***

This is field for the Certifying Date of **the inventory** inspection.

M119. ***M119 Certifying Engineer***

This is for the name of Person (Consultant) who Certified Inventory Data or Report for this Inspection.

M120. M120 Certifying Engineer Lic. No.

This is for the certifying engineer (consultant) New Jersey PE license number. Enter this information at the time the data is flagged as FINAL (also complete M.117 & M.118).

M121. M121 Field Team Leader

This is for the name of the Consultant Field Team Leader responsible for this inspection.

M122. M122 Other Field Personnel

This is area for entering the names of Other Consultant Field Personnel involved during this inspection.

M130. M130 Project Name

This is the field to input the project name. This field is to be input by State, and appears as read only to other users.

M131. UW Inspection Required

This field is same as SI&A Item 92B. To code this field check the box as per the following:

Checked – Yes, UW Inspection is required.

Unchecked – No, UW Inspection is not required.

M132. M132 Confined Space Entry

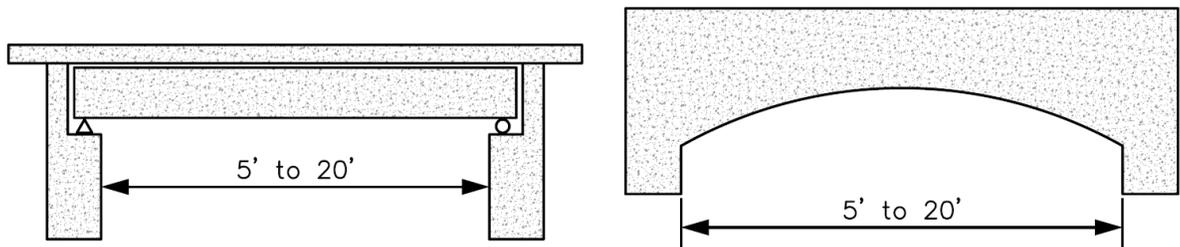
This field is required to know if we need permit and/or training for confined space entry. To code this field select one of the following:

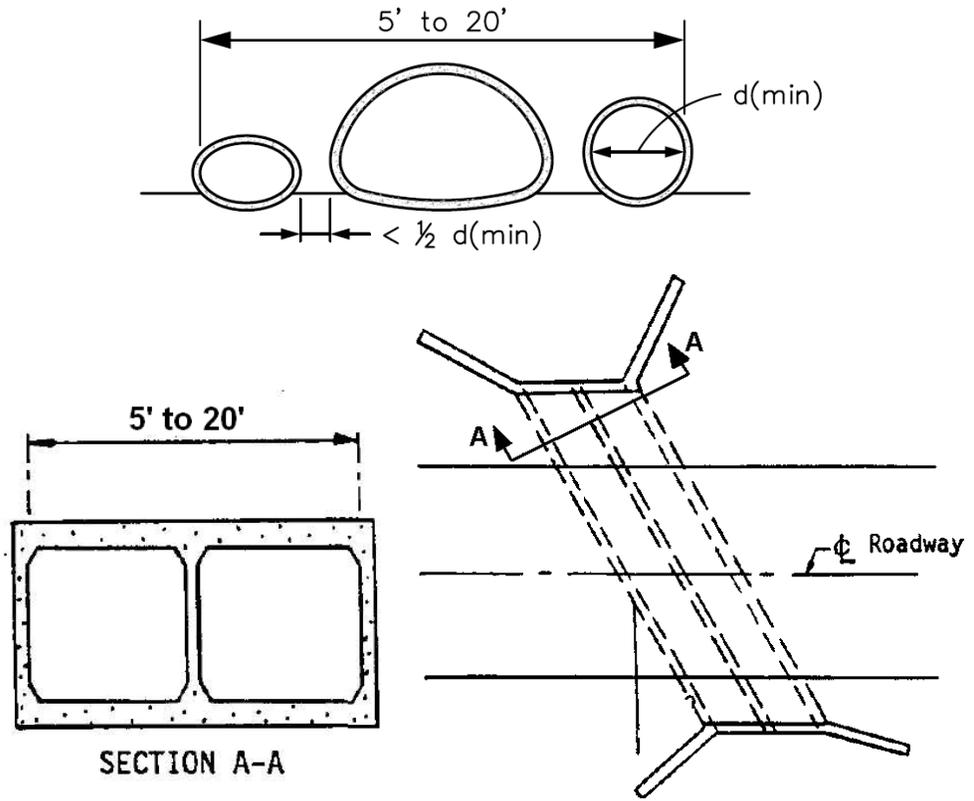
“Y” – Yes, this is Confined Space Entry.

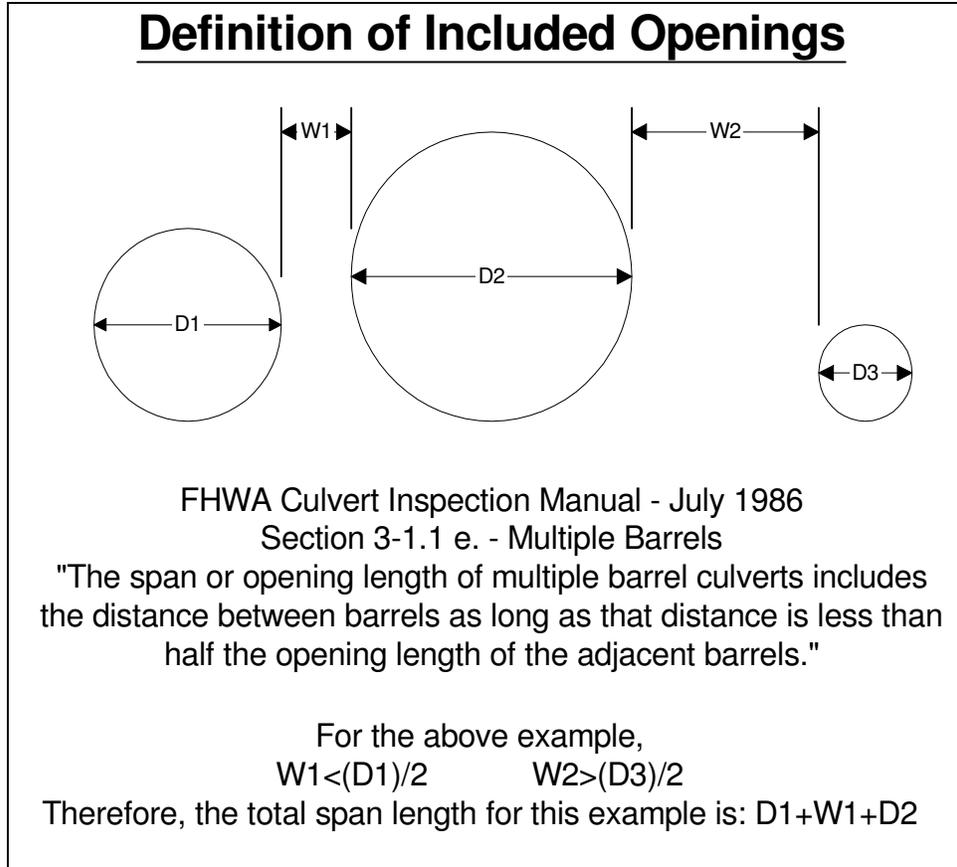
“N” – No, this is not Confined Space Entry.

M141. M141 Effective CoMBIS Width (ft)

The structure opening measured PERPENDICULAR to the flow of water (or equivalent measure) between undercopings of abutments or spring lines of arches, or extreme ends of openings for multiple boxes. It may also include multiple pipes where the clear distance between openings is less than half of the smaller contiguous opening. For inclusion as a “CoMBIS Structure”, the Effective CoMBIS Width must be from 5 to 20 feet. There are structures that fit the criteria for both CoMBIS and NBIS, as the NBIS measure of length (Item 49) adjusts the length so as to be measured along the traveled way, and CoMBIS does not. If so, they are NBIS Structures and do NOT qualify for the CoMBIS program. See below for examples of CoMBIS Structures.







For the above situation, dimensions are to be reported as follows:

$$\text{Effective CoMBIS Width} = D1 + W1 + D2$$

There is one unusual situation that may be encountered that requires special consideration. This is when there are 2 or more parallel pipes in one common headwall - each pipe (or pipe group) qualifying on its own to be in CoMBIS, but the pipes are too far apart to be measured as one length as described above. In this situation the pipes will be considered as one structure, and dimensions are to be reported as follows (using D1 & D2 above as examples):

$$\text{Effective CoMBIS Width} = D1 + \frac{1}{2}D1 + D2$$

M143. *M143 Structure Type Primary*

This field defines the type of design and/or construction of the portion of the structure directly under the roadway. This item augments NBI Item 43 to provide for more culvert types. Select proper value from pull down menu.

M144. *M144 Structure Type Secondary*

This field defines the type of design and/or construction of the next most prominent structure type. This item augments NBI Item 44 to provide for more culvert types. Select proper value from pull down menu.

M145. ***M145 Vertical Opening Design***

This field defines the total vertical opening available, at the larger of the end openings, if there is no silting or other obstruction in a culvert with a man-made bottom, or the design clearance in a structure with a natural stream bed.

M146. ***M146 Vertical Opening South or West***

This field defines the total vertical opening available at the south or west end opening, if there is no silting or other obstruction in a culvert with a man-made bottom, or the design clearance in a structure with a natural stream bed.

M147. ***M147 Vertical Opening North or East***

This field defines the total vertical opening available at the north or east end opening, if there is no silting or other obstruction in a culvert with a man-made bottom, or the design clearance in a structure with a natural stream bed.