

Statewide Traffic Records Coordinating Committee (STRCC)
Meeting Minutes
Tuesday, March 8, 2016
AAA Mid-Atlantic
700 Horizon Drive Hamilton, NJ
9:30 AM Room 147

1. Attendees: Robert Agos, OIT; Kevin Bartels, NJSP; Kevin Conover, NJDOT; Joseph Costello, FMCSA; Greg Focarino, MVC; Layla Fryc, NJTA; Baher Girgis, NJDOT; Lisa Glodowski, FARS; Francisco Gomez, NHTSA; Shahina Kazmi, NJDOT; David Kuhn, NJDOT; Dave Maruca, RULTAP; Debra Orzol, OIT; Gary Poedubicky, DHTS; Mike Rizol, NJSP; John Sandner, NJSP; Tim Seplaki, NJDOH; Paul Thomas, NJDOT; Caroline Trueman, FHWA; Joseph Weiss, RULTAP; Karen Welch, NJTA; Paul Truban, NJDOT; Patricia Ott, Chair

2. TRCC Webinar: A webinar was held on February 18th by the FHWA on the “State Traffic Records Coordinating Committee Noteworthy Practices” guidelines, which presented several states successful practices related to their traffic records committees.

3. LPS Funding Status

- a. Funding Cycle Oct 1 – Sept 30
- b. Run another 6-month program = \$750,000 April 1- Sept 30
- c. Application due by April 30 for full year funding; given the availability of funding
 - a. 6 month obligation to start.
- d. Grant is entered into SAGE where DOT can submit application

The DOT received money last year; used most of it and had to return a little in order to obtain a grant this year. Total project cost is \$1.8M

4. Performance Measures

1. The Strategic Plan outlines 10 priority projects with baseline numbers identified in 2013. Once 2015 numbers are available, Pat O will compare 2014 – 2015 and see how we are progressing on our Performance Measure set and share with the STRCC.

5. Electronic Data Transfer:

1. Status – 2014 back log has been completed and 2015 is up-to-date with the NJSP. Now the focus is on processing the 2015 crashes.
2. Next Steps – Shahina and group will process the remaining 2014 and 2015 electronic crashes, then they will process paper crashes.
 - a. DOT has received requests from Vendors (some of whom have over 30 municipalities as clients) to enable them to submit their crash records

- electronically. DOT and OIT will begin to examine the possibility of allowing agencies with the capability to submit electronically.
- b. Some technology capabilities need to be evaluated before the process can move forward. I.e. firewall and sharing security.
 - c. Vendors will be evaluated on an individual basis.

6. Current Project Updates:

1. OIT/State Police Electronic Transfer
 - a. See Above
2. DHSS
 - a. 1.4 million Records have been processed and upgraded into the new statewide system.
 - b. Training with vendor on March 22-24 to meet with OIT to establish connectivity between the databases.
3. TSRC

7. NJTR-1 Form Revision Final update

1. Final revisions have been completed and NJSP has been soliciting feedback.
2. Final submissions have been screened and added to the revision list and discussed at the meeting
3. Once form is complete, the Final form will be sent to MVC for final approval.

8. NJTR-1 Implementation

1. Process:
 - a. Implementation Committee – Paul Thomas, Dave Maruca, Deb Orzol, Greg Focarino, Joe Weiss, NJSP (Rizol/Bartels), Layla Fryc
 - b. Guidebook – Changes and updates are entered into the old guidebook, however it is still the old guidebook with new definitions. It is up-to-date with MMUICC definitions and diagrams.
 - i. Merge the existing guidebooks
 - ii. Consideration for an online training tool to be developed
 - c. Final formatting of the form needs to be decided on. Corresponding documents need to be updated as well, Diagrams, Definitions, etc.
 - i. NJSP to pass the development of the document on to MVC
2. Release Date
 - a. For Use January 1, 2017
 - b. NEEDS to be ready Early Fall

9. Open Discussion – Agency Highlights

1. NJ SSDQ Measures – NJDOT
 - a. Crash 95%
 - b. Fatal Crash 94%
 - c. Timeliness 91%
 - d. Accuracy 100%
 - e. Consistency Overriding Indicator 89% (Went up 4 points)

2. Traffic Records Assessment - February 13th, 2017 Kick off
 - a. Roughly 400 questions need to be evaluated
 - b. Process has changed
 - i. Questions are to be answered via an online portal
 - ii. Back-and-Forth Q and A until the document is complete
 - c. Input – Work on assessment within a group environ to harbor conversation between all of the stakeholders in the group.

Next Meeting June 21, 2016 – Have requested another date with the AAA Facility; will get that info out as soon as it's received.