



# NEW JERSEY DEPARTMENT OF THE TREASURY

## NOTICE OF VACANCY

<b>POSTING #:</b> 2023 - 127 - B	<b>ISSUE DATE:</b> September 21, 2023	<b>CLOSING DATE:</b> Open until filled
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<b>TITLE:</b> Transport Hauler	<b>OPEN TO:</b> General Public
<b>DIVISION:</b> Purchase and Property	<b>TITLE CODE:</b> 42149 <b>RANGE:</b> 015
<b>UNIT:</b> Distribution and Support Services	<b>WORKWEEK:</b> 40 hours
<b>LOCATION:</b> 1620 Stuyvesant Avenue, Trenton, New Jersey	<b>SALARY RANGE:</b> \$43,623.77 – \$61,262.96

### JOB DESCRIPTION

The State of New Jersey, Division of Purchase and Property is seeking applicants for a Transport Hauler position within their Distribution and Support Services (DSS). The selected candidate will drive tractors of various makes and models while hauling trailers of different types and configurations. This position will be responsible for accurately and efficiently handling and delivering DSS products punctually to governmental agencies throughout the state.

Document all deliveries legibly, using accurate and detailed documentation methods to ensure a complete record of each delivery is maintained for quality control purposes. Confirm that all equipment is properly maintained to ensure operational effectiveness and safety; reporting problems requiring immediate attention. Utilize appropriate packaging methods to maintain product integrity, prevent damage during transit, and safeguard against loss, theft, or damage.

Standard workweek is Monday through Friday. Position offers a comprehensive benefits package including medical, prescription drug and dental coverage, benefit leave, Pension, supplemental pension plan, tax saving programs, and paid holidays.

### POSITION REQUIREMENTS

**Experience:** One (1) year of experience in work involving the operation and maintenance of tractor-trailers.

**License:** Appointees must possess a valid Commercial Driver's License (CDL) and applicable endorsements for the class and type of vehicle being operated.

**Note:** The responsibility for ensuring that employees possess the required motor vehicle license, commensurate with the class and type of vehicles they operate, rests with the appointing authority.

Appointees must meet all federal requirements established to operate tractor-trailers, including requirements for random drug testing and substances banned for use by tractor trailer drivers.

**Provisional Appointment:** Appointee will serve provisionally pending an open-competitive examination. In order to become permanent in this title, you must file for and successfully pass a Civil Service Commission open-competitive examination and be reachable for appointment in the resultant list, followed by a four (4) month working test period.

**Note to Current State Employees:** Open to full-time employees who have permanent status in a competitive title and who meet the requirements listed above. This is not a promotional announcement. Appointments resulting from this posting will be made in accordance with Civil Services rules and regulations and may result in a forfeiture of rights to any promotional lists in the former office/unit.



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### IMPORTANT NOTES

**SAME  
Applicants:**

Candidates applying under the New Jersey "SAME" program, must include a Schedule A or B letter with other supporting documents (resume, proof of degree, etc.) by the closing date indicated above. For more information, please visit <https://nj.gov/csc/same/overview/index.shtml>, email: [SAME@csc.nj.gov](mailto:SAME@csc.nj.gov), or call CSC at (833) 691-0404.

**Veteran's'  
Preference:**

Veterans must provide proof of New Jersey Veteran's Preference with their initial application by including a copy of their New Jersey Civil Service Commission Notification of Veteran's Status. For more information, please visit: <http://www.state.nj.us/csc/seekers/veterans>.

**Starting  
Salary:**

In accordance with N.J.A.C. Title 4A, new appointments will be limited to a starting salary between Step 1 and Step 4 of the salary range.

**Residency:**

In accordance with the New Jersey First Act, P.L. 2011, c.70, new public employees are required to establish and maintain principle residence in New Jersey within one (1) year of employment. For more information, please visit: <https://nj.gov/labor/lwdhome/njfirst/NJFirst.html>.

**Work  
Authorization:**

Applicants must possess acceptable work authorization in the United States in accordance with United States Citizenship and Immigration Services and Department of Homeland Security regulations. Candidates on student visas, F1 visas, or H1B visas are not eligible for employment at this time.

### INSTRUCTIONS TO APPLY

**If you are qualified, please submit the documents listed as soon as possible:**

- Cover letter/Letter of interest
- Resume

**Treasury Employment Recruiter**

Email address: [EmploymentRecruiter@treas.nj.gov](mailto:EmploymentRecruiter@treas.nj.gov)

**(Please list the "2023-127 - B Transport Hauler" in the Subject Line)**

Submissions must be received timely to the email address listed above in order to be considered. Failure to submit all required documents may result in an ineligibility determination. Interviews will be granted on the basis of the resume.

**THIS IS NOT A PROMOTIONAL ANNOUNCEMENT**

Appointment(s) resulting from this posting will be in accordance with Civil Service Commission rules and regulations.

Authorized by:

*Antoinette Sargent (nr)*  
Antoinette Sargent, Human Resource Officer

*The State of New Jersey is an Equal Opportunity Employer*