**Attachment #3**

**PERS ELECTION PROCESSING**

**FILE LAYOUT FOR THE PERS ELECTIONS**

**All PERS (Active only) Employer File:**

|  |  |  |  |
| --- | --- | --- | --- |
| Employer fund | - | 1 - | 2 |
| Employer location | - | 3 - | 7 |
| Employer bureau | - | 8 - | 9 |
| Employer name | - | 10 - | 69 |
| Address-1 | - | 70 - | 109 |
| Address-2 | - | 110 - | 149 |
| Address-3 | - | 150 - | 189 |
| City, state | - | 190 - | 229 |
| Zip code | - | 230 - | 238 |
| Employer contact | - | 239 - | 278 |
| Employer phone | - | 279 - | 292 |
| Employer fax | - | 293 - | 302 |
| Internet address | - | 303 - | 352 |
| Check distribution | - | 353 - | 354 |
| Location totals | - | 355 - | 360 |
| Filler | - | 361 - | 400 |

**All PERS**

**Employee File:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Member ID | - | 1 | - | 9 |
| Member last name | - | 10 | - | 29 |
| Member first name | - | 30 | - | 44 |
| Member middle name | - | 45 | - | 59 |
| Member title | - | 60 | - | 62 |
| Member fund | - | 63 | - | 64 |
| Member location | - | 65 | - | 69 |
| Member bureau | - | 70 | - | 71 |
| Member SSN | - | 72 | - | 80 |
| Member date of birth | - | 81 | - | 88 |
| Member PIN # | - | 89 | - | 98 |
| Member ballot # | - | 99 | - | 104 |
| Check distribution | - | 105 | - | 106 |
| Filler | - | 107 | - | 122 |

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**MEMBER DATA FILE LAYOUT     A  122**

MEMBER-ID                   N    9

MEMBER-NAME-LAST            A   20

MEMBER-NAME-FIRST           A   15

MEMBER-NAME-MIDDLE          A   15

MEMBER-NAME-TITLE           A    3

MEMBER-LOCATION             A    9

MEMBER-SSN                  A    9

MEMBER-DOB                  N    8

MEMBER-PIN-NUMBER           A   10

MEMBER-BALLOT-NUMBER        A    6

MEMBER-CHECK-DISTR          A    2

FILLER                      A   16

**EMPLOYER DATA FILE LAYOUT   A  400**

EMPLOYER-LOCATION            A    9

EMPLOYER-NAME               A   60

EMPLOYER-ADDR-1             A   40

EMPLOYER-ADDR-2            A   40

EMPLOYER-ADDR-3             A   40

EMPLOYER-CITY-STATE         A   40

EMPLOYER-ZIPCODE            A    9

EMPLOYER-CONTACT             A   40

EMPLOYER-PHONE              A   14

EMPLOYER-FAX                A   10

EMPLOYER-INTERNET-ADDR      A   50

EMPLOYER-CHECK-DISTR        N    2

EMPLOYER-LOCATION-TOTALS   N    6

FILLER                      A   40