



State of New Jersey

DEPARTMENT OF THE TREASURY
DIVISION OF INVESTMENT

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Director

October 27, 2025

To: All Interested Bidders

Re: Request for Proposals - Emerging Advisers Public Asset Class Advisory Services – Emerging Markets Equity RFP

Revised Proposal Submission Due Date: December 8, 2025

ADDENDUM #3

Please note the change in the Proposal Submission due date indicated above.

This Addendum is divided into the following parts:

Part 1: Answers to questions posed during the Q&A;

Part 2: Additions, deletions, or modifications to the Request for Proposals

It is the sole responsibility of the Bidder to be knowledgeable of all the additions, deletions, clarifications, and modifications to the Request for Proposal (RFP) as set forth in this Addendum and any other addendum issued in connection with this RFP.

All other instructions, terms, and conditions of the RFP shall remain the same.

PART 1

Answers to questions posed during the Q&A

Q#	RFQ Section	Question	Answer
1	1.1	Does this search include Emerging Markets Small Cap strategies?	No. A separate RFP has been issued for International Small Cap strategies which would include Emerging Markets Small Cap strategies.
2	1.2	Do you require a minimum length of track record, firm AUM or strategy AUM?	Please refer to RFP section 1.4 Minimum Qualifications.
3	1.2	If the Bidder has a live Emerging Markets All Cap Strategy and the Team has significant experience in Emerging Markets including Emerging Markets Small Cap, Frontier, China A, and other types of Emerging Markets strategies, would you consider simulated strategies for any of these other Emerging Markets strategies in addition to their live Emerging Markets All Cap strategy? If so, would you require a separate RFP response for the simulated strategy?	Simulated or paper strategies are not being considered.
4	1.2	Does DOI have any preferences or requirements with respect to active vs. passive?	No.
5	1.2	Does DOI have any preferences or requirements with respect to style (value, growth, core)?	No.
6	1.2	Does DOI have any preferences or requirements with respect to market capitalization?	DOI expects holdings to have market capitalization consistent with companies in the MSCI Emerging Market Index. Off-benchmark holdings are permitted.
7	1.2	Does DOI have any preferences or restrictions with respect to the active over- or underweight for country, regions, sectors and/or industries?	No.

8	1.2	Does DOI have any preference or restrictions with respect to the active over- or underweight in any one particular security?	No, provided that the holding complies with SIC regulations (e.g., overweight does not breach the 10% ownership threshold in the aggregate).
9	1.2	Can you disclose who DOI uses as their global custodian?	State Street is currently DOI's global custodian.
10	1.2	For the purposes of this RFP, can we use the MSCI Emerging Markets Equity Index as the benchmark or is there a different preferred benchmark?	The primary benchmark used by DOI for measuring performance in Emerging Markets is a custom index based on the MSCI Emerging Markets Equity Index, excluding securities in which DOI is legally prohibited to invest.
11	1.4	The firm that we would like to submit for consideration meets all of the minimum qualifications (including the requirement that Firm-wide assets under management must be equal to or less than \$5 billion). The firm operates as its own SEC registered investment advisor, with investment independence, and its own Board of Directors. However, the firm is a wholly owned subsidiary of a larger parent who manages approximately \$29 billion. Would this organizational structure be acceptable to submit?	This organizational structure would not be acceptable.
12	1.4	The RFP requires GIPS compliance for reported investment performance. Does DOI also require verification of GIPS compliance by an independent third party?	No.
13	1.4	If a firm is not independently verified for GIPS compliance, would DOI accept a third-party review of the firm's reported performance figures as a substitute?	Yes.

14	1.4	In section 1.4 on page 3 of the State of New Jersey’s emerging manager search, it specifies that eligible firms must manage less than \$5 billion in firm-wide assets under management. [Bidder] is a distinct investment group operating within [Parent], which manages approximately \$X billion in total AUM. [Bidder] is an early-stage AUM, independently run manager focused exclusively on systematic, non-U.S. equity strategies. [Bidder] currently manages approximately \$X million in assets and qualifies as an emerging manager under the intent of this search. While it benefits from [Parent] institutional infrastructure - including trading, legal, compliance, operations, and risk oversight - [Bidder] maintains an autonomous investment process, team, and long-term track record. Given this structure, we respectfully ask for confirmation that [Bidder] is eligible to participate in the search process, as it meets the spirit and substance of the <\$5 billion firm-wide AUM requirement.	Bidder is not eligible based on these facts.
15	3.1	Would you like us to provide hardcopies via Overnight Courier and US Postal Service, or just via one of these methods?	Hard copies can be submitted through either Overnight Courier or US Postal Service. See Part 2 of this Addendum.
16	3.7.8	Will emerging manager-of-managers be able to submit?	No. This procurement does not include manager of manager solutions.
17	3.7.11	Named subcontractors are defined in 9.0 GLOSSARY as ‘An entity having an arrangement with a Contractor, whereby Contractor uses the products and/or services of that entity to fulfil some of its obligations under its State Contract’. In the context of 3.7.11 does this mean that all entities whose products/services are used need to be named as subcontractors and have a BRC including those brokers through which trading is facilitated? This would amount to a large number of 3 rd parties that would need to go through the process of getting a BRC.	Brokers are not “subcontractors” for purposes of section 3.7.11. However, see the requirements in 4.6 (E).
18	3.8.2 (L)	This RFP question asks about the Bidder's sustainable business practices as well as the role of ESG factors within its investment platform. Could you please clarify whether DOI has any specific policies, statutory requirements, or restrictions regarding the consideration of ESG or other sustainability-related factors in manager selection?	See this link for DOI’s ESG policy: STATE OF NEW JERSEY

19	3.8.2 (O)	What is your definition of a diverse manager?	DOI does not have a definition of a “diverse manager.”
20	3.8.3	Will DOI consider proposals from managers based in the United Kingdom, or is it a requirement that the manager be physically located in the United States?	DOI will consider UK based managers, but see 3.7.6 for restrictions.
21	3.8.5 (A)	For a privately owned firm that does not conduct a financial audit at the management company level, would you accept unaudited summary financials instead, or do you require audited financials at the management company level?	Audited financial statements are required under Section 4.7 (E). Unaudited financial statements or summaries will not be accepted.
22	3.8.5 (A)	Does the adviser need to have audited financials? If they do not, is that an automatic disqualification or will unaudited financials suffice?	Audited financial statements are required under Section 4.7 (E). Unaudited financial statements or summaries will not be accepted.
23	3.8.11	Given that approximately 80% of the MSCI Emerging Markets Index is weighted toward Asian companies, would DOI consider an Asia Pacific ex-Japan strategy as eligible under this Emerging Markets search?	Yes.
24	3.8.11 (J)	Would you like this data as of March 31, 2025?	Yes. See Part 2 of this Addendum. Bidder should provide supplemental information in its Proposal if materially different.
25	3.8.11 (K)	Would you like this data as of March 31, 2025?	Yes. See Part 2 of this Addendum. Bidder should provide supplemental information in its Proposal if materially different.
26	3.8.17	Does DOI have defined investment guidelines regarding maximum allowable exposure to non-Emerging Markets, such as Frontier or Developed Markets? If so, are market classifications determined by MSCI standards or by the fund manager’s own methodology?	No.

27	3.8.18 (A)	Would DOI permit the Bidder to provide the five client references, including contact details, only if selected to advance beyond the initial RFP review stage? This would allow us to maintain client confidentiality while still ensuring DOI has access to all required information during the evaluation process.	Bidder cannot supplement its proposal after submission; however, Bidder may request that client references be exempt from public disclosure if such information is confidential.
28	4.3 (A)	Please clarify what is meant by ‘median of the appropriate asset class index’? Is a potential Contractors product performance being measured against a market-cap weighted benchmark or the median of an index of comparable products?	Contractors will be measured against the MSCI EM Index. Where appropriate, DOI will identify more specific style, region or country indices to measure Contractor’s investment performance.
29	4.4 (E)	For privately owned firms that don’t have audited financials, would you accept unaudited summary financials or something else in place of audited financials?	No.
30	4.6	Will managers that trade ADRs be allowed to submit, or only local currency accounts?	ADRs are permissible investments.
31	4.7 (A (1))	Where will intra-month positions and transactions be available online? Is this referring to being available online at DOI’s custodian, State Street?	Yes, this refers to position data being available online at DOI’s custodian, State Street.
32	4.7 (A (2))	Where will unaudited, month-end positions be available online on the 1 st business day after month-end? Is this referring to online at DOI’s custodian, State Street?	Yes, this refers to position data being available online at DOI’s custodian, State Street.
33	6.2	Are periodic reviews in reference to full penetration testing? Or does standard IT testing suffice?	Standard IT testing would suffice.

34	6.5 (E)	‘Contractor must not store or transfer State of New Jersey data outside of the United States.’ State Data is defined in 9.0 GLOSSARY as ‘all data and metadata created or in any way originating with the State’. Does all information sent by DOI to the Contractor qualify as ‘state data’? And, if so, does this preclude awarding this mandate to a Contractor based outside of the United States if the Contractor does not have a United States office location to store New Jersey data?	All information sent by DOI to the Contractor qualifies as "state data". With respect to storage of state data, see Part 2 of this Addendum.
35	7.1	Is the \$10,000,000 in professional liability in reference to Errors and Omissions insurance?	Yes.
36	7.1	Please confirm how much professional liability insurance is required for a manager to have, is it \$10 million?	Yes.
37	8.6.1	In reference to 8.6.1 Screening Criteria for firm-wide assets under management must be equal to or less than \$5 billion. Our firm manages approximately \$9 billion in assets; however, while we fall above this AUM requirement, we act as a manager of managers and have the capability to construct a portfolio comprised exclusively of emerging managers that meet the criteria within the emerging markets equity space. Would this approach satisfy the emerging manager requirement outlined in the RFP?	No. This procurement does not include manager of manager solutions.

PART 2

Additions, deletions, or modifications to the Request for Proposals

#	RFP Section	Additions, deletions, or modification language
1	Section 3.1	The following language has been modified from Section 3.1: “In addition, the Bidder must submit one complete hardcopy of the Proposal to the DOI at one of the following addresses:”
2	Section 3.6 – Volume 1	The following language has been modified from Section 3.6, Volume 1: “Section 3 – Comments to Investment Advisor Agreement (Section 8.10) (if applicable).”
3	Attachment 3 – Investment Adviser Agreement	Attachment 3 – Investment Adviser Agreement has been replaced by the attached Investment Adviser Agreement.
3	Attachment 4 – 3.8.11 (J)	The following language has been modified from Attachment 4 – 3.8.11 (K) to be included at the end of the of the question: “as of March 2025”
4	Attachment 4 – 3.8.11 (K)	The following language has been modified from Attachment 4 – 3.8.11 (J) to be included at the end of the of the first sentence: “as of March 2025”
5	Section 6.5 (E)	The following language has been modified from Section 6.5 (E): “Data Storage: All data provided by the State of New Jersey or State data obtained by Contractor in the performance of the Contract must be stored, processed, and maintained solely in accordance with a project plan and system topology approved by the State Contract Manager. Contractor must not store State data on servers located outside of the United States, without prior consent of the State Contract Manager.”

INVESTMENT ADVISER AGREEMENT

This Agreement is made as of this ____ day of _____, 20XX between _____ with its principal place of business at _____ (“Investment Adviser”), and the State of New Jersey, Department of the Treasury, Division of Investment located at 50 West State Street, 9th Floor, Trenton, New Jersey 08608 (the “Division”).

WHEREAS, on or about _____, 2025, the Division issued a Request for Proposals for Emerging Advisers Public Asset Class Advisory Services – Emerging Markets Equity (copies of the Request for Proposals and any amendments/addenda thereto are attached hereto as **Exhibit A** and are collectively referred to herein as the “RFP”);

WHEREAS, Investment Adviser submitted a proposal acceptable to the Division to provide the investment advisory services requested by the RFP and through this proposal agreed to the requirements referenced in the RFP (a copy of the Investment Adviser’s proposal and any best and final offer are attached hereto as **Exhibit B** and are collectively referred to herein as the “Proposal”); and

WHEREAS, the parties desire to enter into this Agreement to memorialize the non-discretionary investment advisory services that Investment Adviser will be providing to the Division and the terms and conditions under which such services will be provided; and

NOW THEREFORE, for good and valuable consideration the parties to this Agreement hereby agree as follows:

1. Appointment of Investment Adviser. The Division hereby appoints Investment Adviser to provide non-discretionary investment advice with respect to certain assets managed by the Division in an account established by the Division (the “Account”), in accordance with the RFP, the Proposal, and this Agreement. By execution of this Agreement, Investment Adviser hereby accepts this appointment as Investment Adviser and agrees to abide by the requirements set forth in the RFP.

2. Investment Parameters and DOI Directives. Investment Adviser shall strictly adhere to all applicable Investment Parameters and DOI Directives, as such terms are defined in Section 9.0 of the RFP, and other investment objectives and performance standards provided to Investment Adviser by the Division. Investment Adviser shall report to the Division monthly on compliance with the Investment Parameters and DOI Directives and report violations immediately.

3. Provision of Non-Discretionary Investment Advice.

(a) Investment Adviser will provide non-discretionary investment advice for the Account within all applicable Investment Parameters and in accordance with any DOI Directives and paragraphs (b) and (c) below and will act in good faith and with due diligence.

(b) Investment Adviser shall obtain approval of trades from the Designated Division Liaison(s) (as hereinafter defined) before such trades are made. Each trading day, Investment Adviser shall provide electronically a list of proposed trades to the Designated Division Liaison(s) in accordance with Schedule 1 attached hereto. Upon receipt, the Designated Division Liaison(s) shall review the proposed trades and shall notify Investment Adviser whether or not such proposed trades have been approved for execution. In the event that Investment Adviser's recommendation changes after a proposed trade has been approved by a Designated Division Liaison, Investment Adviser shall use the pre-approval process to (i) recommend that the trade no longer be executed in full or (ii) recommend that the buy/sell program be closed prior to completion. Specific timeframes for Investment Adviser provision of a listing of proposed trades and Division approval or rejection of proposed trades are set forth in Schedule 1 attached hereto, as amended from time to time by the parties. As used herein, "Designated Division Liaison(s)" shall be the individuals listed on **Exhibit C** hereto, as amended and/or supplemented in writing from time to time by the Division.

(c) At the end of each trading day, Investment Adviser shall provide electronically a summary of executed trades to the Designated Division Liaison(s) in accordance with Schedule 1 attached hereto. Upon receipt, the Designated Division Liaison(s) shall review the summary of executed trades to confirm that such trades were pre-approved. In the event that the Investment Adviser places a trade in a specific security without obtaining prior approval in accordance with paragraph (b) above, Investment Adviser, subject to the liability provisions described in Section 13, shall bear responsibility for any loss or execution costs resulting from reversing the trade. In the event a previously approved trade is not executed in whole, the partially unexecuted trades will remain approved for a period of thirty (30) calendar days, after which Investment Adviser again must request approval of the trade through the pre-approval process.

4. Custodian. The Division shall notify Investment Adviser of the duly appointed custodian (the "Custodian") for the assets in the Account. Investment Adviser is authorized to give instructions to the Custodian with respect to the settlement of transactions that are approved by the Division pursuant to Section 3(b) or as otherwise directed by a Designated Division Liaison. Investment Adviser shall provide such assistance with respect to the Account as the Custodian may reasonably require, but shall not be responsible for any act, decision, or other conduct of the Custodian, other than those acts of the Custodian resulting from instructions given by Investment Adviser to the Custodian. Investment Adviser has no responsibility with respect to the safekeeping of cash, securities, or other assets in the Account.

5. Brokers and Foreign Exchange Counterparties. Investment Adviser shall conduct its trading practices, including the selection of brokers and foreign exchange counterparties, in accordance with its policies and procedures and in a manner consistent with the RFP and its fiduciary duties. Investment Adviser shall only select brokers to execute transactions for the Account pursuant to its policies and procedures regarding broker-dealer selection approved by the Division. All changes to such policies and procedures will be required to be submitted by Investment Adviser to the Division for approval prior to implementation with respect to the Account. The Division reserves the right to direct Investment Adviser not to use a specified broker to execute transactions for the Account. Investment Adviser shall disclose to the Division any existing “soft dollar” arrangements with brokers used by Investment Adviser with respect to the Account prior to execution of this Agreement, and shall disclose to the Division any new “soft dollar” arrangements with such brokers promptly after entering into such new arrangements. Investment Adviser shall only select foreign exchange counterparties that are included on a list maintained by the Division and provided to Investment Adviser.

6. Cross-Trades. Subject to the terms of Section 3(b) of this Agreement and consistent with applicable law, in executing investment decisions of the Division, Investment Adviser shall be permitted to effect cross-trades between or among client investment accounts in accordance with its policy as submitted to and approved by the Division. The Division may revoke this consent at any time effective immediately upon delivery of written notice to Investment Adviser.

7. Fees. The Division will pay Investment Adviser fees on a quarterly basis in the amounts set forth in **Exhibit D** hereto and in accordance with the New Jersey Prompt Payment Act, N.J.S.A. 52:32-32 et seq.

8. Reports. Investment Adviser shall provide the Division such reports and information as set forth in the RFP, as well as any additional reports and information that the Division may reasonably request.

9. Publicity. All publicity and/or public announcements pertaining to this engagement and the work to be performed during this engagement shall be approved by the Division prior to release; provided however, Investment Adviser may, without obtaining the approval of the Division: (i) identify the Division on a list of Investment Adviser’s representative clients; s; and (ii) include the Account’s performance in a composite performance presentation of similar accounts, provided that the performance of the Account is not individually disclosed.

10. Proxies; Corporate Actions; Legal Actions. Investment Adviser shall not vote securities in the Account in response to proxies solicited by the issuers of such securities. Investment Adviser will take no action with respect to legal actions (such as class action suits and bankruptcies) or corporate actions (such as rights, options, warrants, conversions, redemptions, and tender offers) pertaining to assets in the Account. However, Investment Adviser will provide advice with respect to such proxies and legal actions as the Division may reasonably request. Investment Adviser will provide such requested

advice to Designated Division Liaison(s) no later than three (3) Business Days prior to the response deadline or, if Investment Adviser has not received a request from the Division more than three (3) Business Days prior to the response deadline, as promptly as possible after Investment Adviser has received such request. Under no circumstances shall Investment Adviser execute any legal agreements (including, but not limited to, conversion notices, assignment agreements, subscription forms, brokerage agreements, option agreements, futures agreements, margin agreements, ISDAs or agreements in connection with the Dodd-Frank Act) on the Division's behalf. In the event that the Division is unable to execute such legal agreements, Investment Adviser may need to sell the applicable securities rather than participate in a proposed legal or corporate action.

11. Delegation. Investment Adviser may delegate any of its responsibilities under this Agreement to any of its affiliates or to third-party service provider, provided that Investment Adviser will provide prior written notice to the Division identifying the affiliate or third-party service provider and the extent of such delegation, and provided further that Investment Adviser will be fully accountable for any acts or omissions of any affiliate or third-party service provider pursuant to such delegation, as if such acts or omissions were its own. The Division shall not be responsible for any fees which any affiliate may charge to Investment Adviser in connection with such services.

12. Non-Exclusivity. The Division understands that Investment Adviser and its affiliates may furnish investment advice or investment management services to other accounts, and that Investment Adviser and its affiliates may give advice or take action for such other accounts or its own account that may be similar to or differ from advice given or action taken for the Account. With respect to the Account, Investment Adviser may cause securities transactions to be executed concurrently with or, as a result of the required approval process in Section 3(b) after transactions for other accounts for which Investment Adviser is providing advice or investment management services. In such instances, allocations of the securities or investments to be purchased or sold, as well as the expenses incurred in the transactions, will be made by Investment Adviser in a manner Investment Adviser considers equitable and consistent with its obligations to the Division and its other clients and as approved by the Division in accordance with Section 3(b) of this Agreement.

13. Standard of Care; Liability of Investment Adviser. Investment Adviser will deal in good faith and with due diligence and will use reasonable skill and care in the performance of its duties under this Agreement. Investment Adviser shall not be liable for any loss suffered by the Account in connection with Investment Adviser's discharge of its responsibilities under this Agreement, except for loss resulting from Investment Adviser's breach of the standard of care set forth in the previous sentence. Nothing contained in this Agreement shall constitute a waiver or limitation of rights that the Division may have under federal or state securities laws.

14. Term. The initial term of this Agreement shall be for five years. The term may be extended for up to three additional years, provided that each party executes a written extension prior to each additional year. This Agreement may be terminated by either party as set forth in Section 5.1 of the RFP. On the effective date of termination or

as close to such date as is reasonably possible, Investment Adviser shall provide the Division with a final report on the Account containing the same information included in the monthly report required by the RFP. The Division shall bear (i) any transaction costs incurred by the Investment Adviser in liquidating the Account if requested to do so by the Division; and (ii) any losses to the Account realized in settling or concluding outstanding obligations of the Account.

15. Notices. Notices shall be delivered personally or mailed by overnight mail to the following addresses:

To Investment Adviser:

Attention: Legal and Compliance

To the Division:

Director, Division of Investment
State of New Jersey Department of the Treasury
50 West State Street, 9th Floor
Trenton, NJ 08625.

or such other name or address as may be given in writing to the other party.

16. Investment Advisers Act of 1940. Investment Adviser covenants that it is duly registered as an investment adviser with the Securities and Exchange Commission pursuant to the Investment Advisers Act of 1940, as amended (the “Advisers Act”). The Division hereby acknowledges that, not less than 48 hours before the date it has executed this Agreement, it received from Investment Adviser a copy of Part 2A and Part 2B of Investment Adviser’s Form ADV. This Agreement shall not be assigned (as that term is used in the Advisers Act) by either party without the prior written consent of the other party.

17. Authority. Each of the parties to this Agreement hereby represents that it is duly authorized and empowered to execute, deliver and perform this Agreement and that such action does not conflict with or violate any provision of law, rule or regulation, contract, deed of trust or other instrument to which it is a party or to which it is subject and that this Agreement constitutes a valid and binding obligation enforceable in accordance with its terms.

18. Entire Agreement; Conflicts; Amendments. This Agreement and the documents incorporated by reference herein constitute the entire agreement between the parties and supersede all previous communications or representations, either verbal or written, between the parties hereto with respect to the subject matter herein, excluding any Investment Parameters and DOI Directives provided to Investment Adviser prior to entry

into this Agreement. In the event of a conflict between this Agreement, the RFP and the Proposal, the order of precedence from most controlling to least shall be the following: this Agreement; the RFP; and the Proposal. This Agreement may not be amended except by written agreement executed by authorized representatives of each party.

19. Venue; Governing Law. Any and all litigation arising from this Agreement or related thereto shall be brought in State court in the State of New Jersey, and this Agreement and such litigation shall be governed by the applicable laws, regulations and rules of evidence of the State of New Jersey, without reference to conflict of laws principles.

20. Counterparts. The parties hereto agree that this Agreement may be executed in counterpart, each original signed page to become part of the original document.

IN WITNESS WHEREOF, authorized representatives of Investment Adviser and the Division have executed this Agreement to be effective the day and year first written above.

State of New Jersey
Department of Treasury,
Division of Investment

[Investment Adviser]

By: _____
Name:
Title: Director
Date:

By: _____
Name:
Title:
Date:

Schedule I

Pre-Trade Approval

The following are the procedures to be followed in the pre-trade approval process. The process as defined here can be added to or modified by the parties as necessary with the approval of the Division.

Investment Adviser shall obtain approval of trades from the Designated Division Individual(s) (as hereinafter defined) before such trades are made. Pre-Trade approvals are valid for thirty (30) days from the date of approval unless the Investment Adviser has requested to cancel the original recommendation (in whole or in part) prior to the thirty (30) day approval expiration.

- Each trading day, Investment Adviser shall provide electronically a summary of proposed trades to the following e-mail address:

EMTrade@treas.nj.gov

- The summary of proposed trades should be submitted by 11:00 AM Eastern Time (ET). Additional summaries of proposed trades can be submitted. It is strongly preferred that the proposed trades be submitted in batches rather than individual trades, if possible.
- The file will have the following naming convention:

XXXXtradeYYYY-MM-DD-01

The XXXX is a DOI designation for the fund. The last two numbers designate the number of the file sent on a day, i.e. if there is need for multiple submissions in one day the end number will change for identification (Each version is a stand-alone submission – NOT an add-on).

- The summary shall be submitted on an excel spreadsheet in the following format:

Column	Header
A	Fund (“XXXX”)
B	Security Name
C	B/S/CXL
D	SEDOL
E	ISIN
F	Quantity
G	Price
H	Request Date
I	Expiration Date
J	Currency
K	Country Classification
L	Security Type
M	User Column

- In the event there is no trade advice for a particular day, an e-mail will be submitted by 3:00 pm ET noting no trade recommendations.
- In the event a previously approved trade is recommended not to be executed in whole or in part by the Investment Adviser, said adviser will notify the Division through e-mail or another agreeable ongoing electronic means. If the Division still wishes to execute the trade, the Investment Adviser will execute the trade as soon as reasonably practicable upon receiving the instruction from the Division.
- The format may be changed as necessary and practical to accommodate the needs of the Division and the Investment Advisers.
- Additional information may be requested by the Division.

Upon receipt, the Designated Division Individual(s) shall review the summary of proposed trades and shall notify Investment Adviser whether or not such proposed trades have been approved for execution.

- Approval will be done by e-mail in a summary format.
- The summary of approved trades should be returned to the Investment Adviser by close of business (4:30 pm ET) on the date received, or sooner if practical. Responses to trade requests submitted on those days when the Division is not open for business should be responded to on the next business day.
- The Division is normally not open for business on Saturday, Sunday, and designated State holidays or State declared closures.
- In no event will a lack of response constitute an approval.

Pre-Trade Approval – Currency Hedge Contracts

The following are the procedures to be followed in the pre-trade approval process for currency hedges. The process as defined here can be added to or modified from time to time by the parties as necessary with the approval of the Division.

Investment Adviser shall obtain approval of trades from the Designated Division Individual(s) (as hereinafter defined) before such trades are made where the Investment Adviser is recommending a currency hedge position. Pre-trade approval for spot currency transactions necessary to complete a trade for a previously approved equity position is implicit to the approved equity position trade.

- When a currency hedge is recommended, the Investment Adviser shall provide electronically a summary of proposed trade to the following e-mail address: EMTrade@treas.nj.gov

- The file in the e-mail will have the following naming convention:
XXXhedgeYYYY-MM-DD-01

The XXXX is a DOI designation for the fund. The last two numbers designate the number of the file sent on a day, i.e. if there is need for multiple submissions in one day the end number will change for identification (Each e-mail file is a stand-alone submission – NOT an add-on).

- The proposed trade will be submitted one hedge transaction per e-mail.
- The proposed trade can be submitted at any time; however, the ability of the Division to respond is dependent on the availability of personnel at the Division's office which keeps regular business hours of 8:30 to 4:30 ET.
- In the event a previously approved trade is recommended not to be executed in whole or in part by the Investment Adviser, said adviser will notify the Division through e-mail or another agreeable ongoing electronic means. If the Division still wishes to execute the trade, the Investment Adviser will execute the trade as soon as reasonably practicable upon receiving the instruction from the Division.

The proposed transaction shall be submitted either in a word or an excel file with all necessary information and rationale for supporting such a portfolio position.

- Additional information may be requested by the Division.
- Upon receipt, the Designated Division Individual(s) shall review the proposed trade and shall notify Investment Adviser whether or not such proposed trades have been approved for execution promptly.
- Responses to trade requests submitted on those days when the Division is not open for business should be responded to on the next business day.
- The Division is normally not open for business on Saturday, Sunday, and designated State holidays or State declared closures.
- Approval will be done by email.
- In no event will a lack of response constitute an approval.

Daily Trade Blotter

The following are the procedures to be followed in the daily trade blotter submission process. The process as defined here can be added to or modified from time to time by the parties as necessary with the approval of the Division.

The daily trade blotter will be a summary of all purchases and sales that have been executed on that trade day for the benefit of the Division's account.

- At the end of each trading day, Investment Adviser shall provide electronically a summary of executed trades to the following e-mail address:

EMBlotter@treas.nj.gov

- The summary shall be submitted in the following format:

Column	Header
A	Fund (“XXXX”)
B	Security Name
C	B/S
D	SEDOL
E	ISIN
F	Quantity
G	Price
H	Request Date
I	<blank>
J	Expiration Date
K	Currency
L	Country Classification
M	Security Type
N	“BLOTTER”

- Upon receipt, the Designated Division Individual(s) shall review the summary of executed trades to confirm that such trades have been approved. If a discrepancy is found, the Division will notify the Investment Adviser promptly.