

## COMMERCIAL REAL ESTATE WANTED

The Division of Property Management and Construction (“DPMC”) is seeking Property Profile Forms (“PPFs”) for buildings or properties in New Jersey that are available for lease. PPFs may be completed and submitted at this Web address:

[https://www.nj.gov/treasury/dpmc/ppb\\_commercial\\_real\\_estate\\_wanted.shtml](https://www.nj.gov/treasury/dpmc/ppb_commercial_real_estate_wanted.shtml)

After clicking on the above link you will want to click on the words “Property Profile Form” to the right of the image of the State of New Jersey. Alternatively, you may submit your PPF via fax to 609-984-6913, by email to [Leasing.RFP@treas.nj.gov](mailto:Leasing.RFP@treas.nj.gov) or by mail to Leased Property Negotiations, PO Box 231, Trenton, NJ 08625-0231 and mark your submission to the attention of the Advertising Coordinator. The basic information included below is for a specific Project. If you believe your building or property is one that should be considered and reviewed by DPMC for receipt of a proposal package for this Project then please include the Project Number (it starts after the letters “SPR”) on your submitted PPF. NOTE: The SPR# Box on the PPF only allows for 5 digits, therefore please input only the last 5 digits SPR# 41561 when responding. Please submit your PPF so that it arrives at DPMC by **March 20, 2025** to ensure DPMC will have time to consider it prior to mailing of proposal packages. For general information, please refer to the Questions and Answers about Leases with the State page of DMPC’s website at:

[https://www.nj.gov/treasury/dpmc/pub\\_qa\\_leases\\_with\\_state.shtml](https://www.nj.gov/treasury/dpmc/pub_qa_leases_with_state.shtml)

DPMC reserves the right to withdraw or modify these parameters at any time.

### **NORTHERN REGION**

***Project #:* SPR 24-1561**

***Department:* Corrections**

***Division:* State Parole Board**

***Approximate Size:* 11,400-12,400 square feet of office space.**

***Lease Term:* Proposals must be for a ten (10) year initial lease term, with two (2) DPMC controlled five (5) year renewal options.**

***Parking:* There must be convenient access to at least (78) parking spaces for employee and visitors use. Parole shall need overnight parking for (29) State Vehicles. All parking slots must be lighted and must be located no further than 0.25 mile walking distance from the building/office entrance. Adequate number of barrier-free parking slots are to be provided in compliance with ADA and any other local barrier-free regulations.**

***Special Requirements:* Space shall be located on first floor of building with separate entrance/exit on different side than main entrance and hidden from public.**

**Public transportation, a bus stop or other form of public transportation is required to be within a 1/2 mile from the main entrance of the proposed building and the route between the bus stop and the proposed building must allow for easy and safe walking.**

***Catchment Area:* Newark in Essex County.**

***Date Advertised (Web):* February 18, 2025**

***Ad Response Date:* March 20, 2025**

***Proposal Package Mailing Date:***

***Closing Date for Submission of Proposals:***