

On **May 16, 2025**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

Project #:	A1398-00 SBE Set-Aside
Project Name:	Separation of Utilities Building 74 and James J. Howard Marine Sciences Laboratory
Location:	Sandy Hook Gateway National Recreation Area Highlands, Monmouth County, NJ
CCE:	\$850,000.00
Contact:	William Mahan Phone (609) 292-4234 Fax (609) 777-1970 E-mail: <a href="mailto:william.mahan@treas.nj.gov">william.mahan@treas.nj.gov</a>

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **May 18, 2025**.

Code	Discipline
P002	Electrical Engineering

The consultant shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in **P003 HVAC Engineering, P005 Civil Engineering, P007 Structural Engineering, P025 Estimating/Cost Analysis and P031 Archaeology**.

A list of Pre-Qualified Consultants/Sub-Consultants are available at the following Web site:  
[https://www.nj.gov/treasury/dPMC/consult\\_search.shtml](https://www.nj.gov/treasury/dPMC/consult_search.shtml)

The mandatory pre-proposal meeting/site visit is scheduled for **Friday, May 30, 2025 at 10:00 AM**. Consultants shall meet at Building 74 and James J. Howard Marine Science Laboratory– 74 Magruder Road – Highlands, NJ 07732. (Rain or Shine.) Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:13-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

**NOTE:** THIS CONTRACT INCLUDES A GOAL OF AWARDING 25 PERCENT OF THE TOTAL CONTRACT VALUE TO EITHER A PRIME OR SUBCONTRACT LEVEL. THE CONSULTANT SELECTED FOR AWARD MUST PRODUCE COPIES OF NOTICE(S) FROM

THE DIVISION OF MINORITY & WOMEN BUSINESS DEVELOPMENT DESIGNATING THE PRIME OR SUBCONTRACTING FIRM(S) AS AN APPROVED SMALL BUSINESS ENTERPRISE AND DOCUMENT THEIR TEAM'S SBE PARTICIPATION **PRIOR TO THE AWARD OF A CONTRACT.**

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services  
Small Business Enterprise  
Department of the Treasury  
33 West State Street, 5th Floor  
P.O. Box 026  
Trenton, NJ 08625-0026  
Phone: 609-292-2146  
[www.state.nj.us/njbusiness/contracting](http://www.state.nj.us/njbusiness/contracting)

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at [www.state.nj.us/treasury/dpmc](http://www.state.nj.us/treasury/dpmc).

May 09, 2025