

On **August 28, 2020**, the Division of Property Management and Construction (DPMC) will electronically randomly select from an appropriate pool of its pre-qualified consultants, a short list of firms who will be invited to submit a Technical and Fee Proposal for the following project:

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|---------------|--|
| Project #: | P1218-00 |
| Project Name: | New Office Addition & Upgrades |
| Location: | NJ Forest Fire Service Division C Headquarters Mays Landing, Atlantic County, NJ |
| CCE: | \$900,000 |
| Contact: | Bill Mahan Phone (609) 292-4234 Fax (609) 777-1970 e-mail: william.mahan@treas.nj.gov |

In order to be included in the random selection process, a firm must be pre-qualified by the DPMC in the following discipline(s) on or prior to **August 27 2020**:

| Code | Discipline |
|------|--------------|
| P001 | Architecture |

Consultants shall also have in-house capabilities or Sub-Consultants pre-qualified with DPMC in P002 Electrical Engineering, P003 HVAC Engineering, P004 Plumbing Engineering, P005 Civil Engineering, P010 Fire Protection Engineering, P025 Estimating/ Cost Analysis, P037 Asbestos Design, P038 Asbestos Safety Control Monitoring and P065 Lead Pain Evaluation.

The mandatory pre-proposal meeting/site visit is scheduled for Wednesday, September 9, 2020 at 10:00 AM. Consultants shall meet at the New Jersey Forest Fire Service Division C Headquarters/Research and Development – 5555 Atlantic Avenue, Mays Landing, Atlantic County, NJ 08330. Only those firms attending the mandatory pre-proposal meeting will be permitted to submit a proposal.

Technical Proposals will be evaluated by the Selection Committee based upon the following evaluation criteria:

1. Firm/Team Organization/Sub-Consultants
2. Experience of the Firm, Project Team and Key Team Members
3. Project Approach/Understanding of Project
4. The Firm's Approach to Maintaining the Project Schedule

Pursuant to N.J.A.C. 17:14-1.1 et. seq., this project has been designated as a **Small Business Set-Aside Opportunity**.

Note: This contract includes a goal of awarding 25 percent of the total contract value to either a prime or subcontract level. The firm determined to be the lowest responsible bidder must produce copies of approval notice from the Division of Minority & Women Business Development designating the prime or subcontracting firm as a Small Business Enterprise prior to the **award of contract**.

All questions concerning the Small Business Set-Aside Program should be addressed to:

Division of Revenue and Enterprises Services
Small Business Enterprise
Department of the Treasury
33 West State Street, 5th Floor
P.O. Box 026
Trenton, NJ 08625-0026
Phone: 609-292-2146
www.state.nj.us/njbusiness/contracting

If a firm wishes to participate in the selection process for future projects but is not presently pre-qualified by the DPMC, the firm should submit a DPMC 48A, which may be found at www.state.nj.us/treasury/dpmc.

August 21, 2020